

वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



Tel.: 2411 533-34-35

Fax: 2411 536

2411 471/474

Website: www.vvgnli.gov.in

Twitter Handle: @LabourMinistry

PRG/LAP/05/26/195227

26 May, 2026

**Subject: Leadership Development Programme for Trade Union Leaders
03 - 07 August, 2026 at VVGNI Campus, NOIDA**

Dear Sir/Madam,

The Institute is organizing a **Leadership Development Programme for Trade Union Leaders** from **during 03 - 07 August, 2026** at VVGNI Campus, NOIDA.

The programme is designed for trade union leaders from unorganised and organised sectors sponsored by Central Trade Unions. The aim of the programme is to enhance leadership skills of trade union activists. The accompanying brochure contains inter-alia the necessary information on the eligibility for participation.

There is no programme fee. The Institute will provide free of charge boarding & lodging facility to the participants during the training period. Details w.r.t Travel Reimbursement is given in the attached brochure.

You are requested to nominate 4-5 participants from your organisation and the nomination of women participants will be highly appreciated. It is requested to send nomination forms duly filled in by the nominee's along with recommendation letter. Nominations without recommendation letter will not be considered.

With regards,

Yours sincerely,

Nagesh Nitla
Programme Officer

To

- Representatives from Trade Unions

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26 मई, 2026

विषय: ट्रेड यूनियन नेताओं के लिए नेतृत्व विकास कार्यक्रम 03 - 07 अगस्त, 2026 वीवीजीएनएलआई परिसर, नोएडा में

प्रिय महोदय/महोदया,

संस्थान में **03 - 07 अगस्त, 2026** के दौरान वीवीजीएनएलआई परिसर, नोएडा में **ट्रेड यूनियन नेताओं के लिए एक नेतृत्व विकास कार्यक्रम** आयोजित कर रहा है।

यह कार्यक्रम केंद्रीय ट्रेड यूनियनों द्वारा प्रायोजित असंगठित और संगठित क्षेत्रों के ट्रेड यूनियन नेताओं के लिए डिज़ाइन किया गया है। इस कार्यक्रम का उद्देश्य ट्रेड यूनियन कार्यकर्ताओं के नेतृत्व कौशल को निखारना है। संलग्न ब्रोशर में अन्य बातों के अलावा, भागीदारी की पात्रता संबंधी आवश्यक जानकारी भी दी गई है।

इस कार्यक्रम के लिए कोई शुल्क नहीं है। संस्थान प्रशिक्षण अवधि के दौरान प्रतिभागियों को निःशुल्क आवास और भोजन की सुविधा प्रदान करेगा। यात्रा प्रतिपूर्ति संबंधी विवरण संलग्न विवरणिका में दिया गया है।

आपसे अनुरोध है कि आप अपने संगठन से 4-5 प्रतिभागियों को नामांकित करें और महिला प्रतिभागियों के नामांकन का स्वागत है। कृपया नामांकन पत्र, नामांकनकर्ता द्वारा विधिवत भरे हुए, अनुशंसा पत्र के साथ भेजें। अनुशंसा पत्र के बिना नामांकन पर विचार नहीं किया जाएगा।

सादर,

भवदीय,

नागेश नितला
कार्यक्रम अधिकारी

सेवा में

- ट्रेड यूनियनों के प्रतिनिधि



V.V. GIRI NATIONAL LABOUR INSTITUTE

Sector – 24, Gautam Buddha Nagar, Noida, Uttar Pradesh-201301

Leadership Development Programme for Trade Union Leaders

Venue

Seminar Building, V.V. Giri National Labour Institute, Sector – 24,
Gautam Budh Nagar, Noida, Uttar Pradesh-201301

Programme Dates and Timelines

- **Dates/ Timings:** 03 - 07 Aug, 2026 / 10:00 am to 05:00 pm
- **Stay Arrangement Dates:** From the afternoon of 02 Aug, 2026 till the forenoon of 08 Aug, 2026

COURSE DIRECTOR

Dr. Manoj Jatav
Fellow

jatav.manoj@gov.in

CORRESPONDENCE

Mr. Nagesh Nitla

Programme Officer

Phone: 0120- 2411533-35

Phone 0120- 2411471

vgnlitraining1@gmail.com

Website: www.vvgnli.gov.in

CONTEXT

The world of work is undergoing rapid transformation, bringing new responsibilities and challenges for trade unions. In India, shifts in economic policies, employment patterns, and labour frameworks require union leaders to stay informed and proactive. To effectively represent workers' interests and contribute to the strength of their organisations, trade union leaders must build strong leadership skills, deepen their understanding of labour-related developments, and adopt innovative strategies for engagement and advocacy.

AIM

The programme is designed to build and enhance leadership capabilities among trade union representatives across India, equipping them to respond effectively to evolving labour challenges.

OBJECTIVES

- To build essential leadership and organisation-development skills among trade union representatives.
- To enhance communication, negotiation, and representation abilities for effective union functioning.
- To provide updated knowledge on labour laws, including the Labour Codes, as well as social security provisions and worker welfare schemes.
- To enable participants to engage more effectively with emerging issues and challenges in the world of work.

COURSE CONTENT

Core leadership concepts, self-awareness and team-building, effective communication, decision-making strategies, recent trends in labour law and policy, and government programmes related to workers' welfare and rights.

TRAINING APPROACH

The programme will follow an interactive and participatory format, combining lectures, group discussions, and role-play exercises to promote experiential learning and peer-to-peer exchange.

ELIGIBILITY

1. Participants should be above 18 years and below 60 years of age;
2. Should have working knowledge of Hindi/ English

NOTE:

1. Please note that those who have already attended institute's earlier programme may not apply again. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Children, spouse and family members are not allowed to stay in the Institute's hostel.
3. Participants are requested to book their return journey ticket in advance from their own place.

FEES & TRAVELLING REIMBURSEMENT

There is no programme fee.

1. The institute will reimburse travel expenses by bank transfer; for participants who have an Aadhaar number and a bank account. It's important for nominees to bring their bank details (bank name, branch, IFSC code, and account number) to fill up the TA form. **Participants must attach the original ticket for the inward and outward journey. Without proper tickets, no claims will be re-imbursed.**
2. The institute will reimburse 2nd class sleeper (Non-AC) train or bus fare (Non-AC) from their place to VVG NLI (NOIDA) and back. Local conveyance at the maximum of ₹350 for (Delhi & NCR) and ₹500 (for other states except North East States).
3. For participants from the North Eastern States, the Institute will reimburse 3-tier AC train fare and local conveyance, subject to a maximum limit of ₹750. **In case a participant does not possess a 3-tier (AC) return ticket, reimbursement will be made for II sleeper class fare only, however the difference of 3-tier (AC) train fare shall be paid only upon submission 3-tier (AC) return ticket.**
4. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
5. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

COMMUNICATIONS

All Correspondence should be addressed to:

V.V.Giri National Labour Institute
Sector – 24, NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120-2411533-535
E.mail : vvgnlitraining1@gmail.com

For details of our other programmes visit our website: <https://vvgnli.gov.in/>

V.V. GIRI NATIONAL LABOUR INSTITUTE, NOIDA

Leadership Development Programme for Trade Union Leaders

03 - 07 August, 2026

Course Director: Dr. Manoj Jatav, Fellow

NOMINATION FORM

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. : _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____
5. Current Position:
 - a) Trade Union Leader : _____
 - b) Worker Representative : _____
 - c) NGO Representative : _____
 - d) Others : _____
6. Address for Correspondence:
(In block Letters) : _____
: _____
Mobile No. : _____ - _____
E-mail : _____
7. Have you attended any
Programme at VVG NLI Yes () No ()
If yes, give details. : _____

BANK DETAILS OF PARTICIPANT

- (a) Aadhaar Number : _____ (Attach Copy)
- (b) Name of Bank : _____ (Attach Copy)
- (c) Bank Branch name : _____
- (d) Account No : _____
- (e) IFSC Code : _____

Date:

Email / Post to:

Programme Section

V.V. Giri National Labour Institute

Sector-24, Noida Distt. Gautam Buddha Nagar, Uttar Pradesh – 201301

Telephone : 0120- 2411471, 2411533,535

Email: vvgnlitraining1@gmail.com

(Signature & Name of the Participant)