

No. PRG/CBP/35/19
January 29, 2020

Subject: Leadership Development Programme for Women Organisers from March 23-27, 2020 at VVGNLI Campus, NOIDA

Dear Sir/Madam

We are glad to inform you that **Leadership Development Programme for Women Organisers** will be held from **March 23-27, 2020** at VVGNLI Campus, NOIDA.

This training programme has been designed for women organizers/ trade union leaders engaged in organisation building and for those who represent the unorganized sector. The aim of the programme is to provide an overview of gender and the labour market and empower women organisers. The programme will be conducted in Hindi. Programme details are given in the enclosed brochure.

There is no programme fee. The Institute would bear the expenditure on boarding and lodging of the participants during the training period and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 05 women organizers/ trade union leaders from your union. It may be ensured that those who have already attended Institute's earlier programmes are not nominated again. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one organisation on first-come-first serve basis and regret acceptance thereafter. You may kindly forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is March 09, 2020.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To:
All Central Trade Unions

Leadership Development Programme for Women Organisers

**March 23-27, 2020
VVGNLI Campus, NOIDA**



**V.V. Giri National Labour Institute
Sector – 24, NOIDA
Distt. Gautam Budh Nagar
Uttar Pradesh- 201 301**

AIM

The programme aims at empowering women organizers from Central Trade Unions.

OBJECTIVES

- To provide an overview of gender and the labour market
- To discuss the issue of women empowerment.
- To develop skills for enhancing leadership potential.
- To acquaint with labour laws pertaining to women workers.

COURSE PROFILE

Behavioral skill for enhancing leadership potentials, Labour laws related to women: Maternity Benefit, Equal remuneration , Sexual Harassment at Workplace.

METHODOLOGY

Lectures, individual and group exercises, case studies and experience sharing.

PARTICIPATION LEVEL

Women labour leaders sponsored by Central Trade Unions.

DATE AND DURATION

March 23-27, 2020

The programme will commence on March 23, 2020 at 10.00 a.m. and will conclude on March 27, 2020.

VENUE

V. V. Giri National Labour Institute
Sector –24, NOIDA –201301

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNLI, Noida. The nominee(s) may be informed accordingly.

ELIGIBILITY

1. Participants should be above **21 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should have working knowledge of either Hindi or English.

STAY ARRANGEMENT

Stay arrangement on twin-sharing will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of March 22, 2020 till the forenoon of March 28, 2020. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of CONFIRMED ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3rd AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. The participants are provided free of cost boarding and lodging only for the duration of the programme.

LAST DATE FOR NOMINATIONS

The last date for receiving the nominations is March 09, 2020. Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

COURSE DIRECTOR

Dr. Ellina Samantroy

COMMUNICATION

All Correspondence should be addressed to:

Shri J. K. Kaul

Consultant (Programme)

V.V.Giri National Labour Institute

Post Box No. 68, Sector – 24

NOIDA, Distt. Gautam Budh Nagar

Uttar Pradesh – 201 301

Telephone: 0120-2411533-35

Fax No. : 0120-2411471

E.mail: jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Leadership Development Programme for Women organisers
March 23-27, 2020**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Uttar Pradesh.

IMPORTANT INSTRUCTIONS

- This programme will be conducted in Hindi
- This programme is for women labour leaders/organisers actively engaged in organising informal sector workers.
- This form must be filled by the nominee and sent to the address given below.
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name : _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification _____
Whether
SC/ ST/OBC/General _____
4. Status in the Organisation: _____
5. Name of Central Trade Union: _____
6. Address for Correspondence: _____
(In block Letters)
: _____
: _____
- Phone: _____ Fax: _____ e.mail _____
7. Have you attended any _____
programme from this Institute?
If yes, give details. : _____

BANK DETAILS OF THE PARTICIPANT

Aadhar No _____

Name of Bank _____

Bank Branch Name _____

Account No. _____

IFSC Code _____

(Signature & Name of the Participant)

Date:

Mail this form to:

All Correspondence should be addressed to:

Shri J. K. Kaul
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