

No. PRG/CBP/03/18
March 13, 2018

Subject: - Leadership Development Programme for Media Sector from April 16-20, 2018 at VVGNI Campus, NOIDA.

Dear Sir/Madam,

We are glad to inform you that the V.V. Giri National Labour Institute has scheduled a **Leadership Development Programme for Media Sector** during **April 16-20, 2018** at its Campus in Noida.

The programme aims to develop the leadership of working journalists and media persons to address effectively the emerging issues related to work and workplace and contribute for the development of media sector and also the overall development of working mass. This training programme is meant for Media Persons, Representatives from Working Journalists /Employees Unions and Leaders from Central Trade Unions working in Media Sector. The programme will be conducted in Hindi/English. Please ensure that the nominee should have working knowledge of Hindi. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 05 leaders from your union. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one union on first-come-first serve basis. The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered. The last date for receiving nominations is April 09, 2018

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To:

All Central Trade Unions
Media Unions/ Federations

Leadership Development Programme for Media Sector

**April 16-20, 2018
VVG NLI Campus, NOIDA**



**V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
Gautam Budh Nagar
NOIDA-201301, Uttar Pradesh**

AIM

To develop the leadership of working journalists and media persons to address effectively the emerging issues related to work and workplace and contribute for the development of media sector and also the overall all development of working mass

THE OBJECTIVES

- To understand the emerging work related issues in media sector.
- To make them understand various professional challenges and strengthen skills to address the challenges.
- To encourage them for contributing the development of media persons along with the overall development of working mass

COURSE PROFILE

Overview of Media Industry, Issues and Challenges of Media Persons, Employability & Skill Development, Media and Entertainment Skill Council, Social Security, Welfare Measures, Major Laws, National Wage Board, Gender Issues, Leadership and other behavioral Skills, Development communication/ Development Programmes and Role of Media

METHODOLOGY

Lectures, Audio –Visual Presentations, Group and General Discussions.

FACULTY

VVGNLI Faculty, External Resource Persons from Media Industry, Unions, Academics and Ministry

PARTICIPATION

Media Persons, Representatives from Working Journalists /Employees Unions and Leaders from Central Trade Unions working in Media Sector. We will appreciate if participants from reserved categories (SC/ST) are also nominated.

ELIGIBILITY

1. Participants should be above 22 years and below 50 years of age;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should have working knowledge of either Hindi or English.

Note:

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Only members of trade unions should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
4. Participants are requested to book their return ticket in advance from their own place.
5. Under no-circumstance other than IIInd class ordinary fare will be entertained.

DATE

April 16-20, 2018

The training programme will commence at 10.00 a.m. on April 16, 2018 and will conclude in the afternoon on April 20, 2017

VENUE

V. V. Giri National Labour Institute
Sector -24, NOIDA -201301

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging on twin sharing basis and boarding will be provided by the Institute from the afternoon of April 15, 2018 till the forenoon of April 21, 2018. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3rd AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
7. The participants are provided free of cost boarding and lodging only for the duration of the programme.

COURSE DIRECTOR

Shri P. Amitav Khuntia
p.amitav.vvgnli@gov.in

LAST DATE FOR NOMINATIONS

The last date for receiving the nominations is April 02, 2018. Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

COMMUNICATION

The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All Correspondence should be addressed to:

Shri Kailash C. Budakoti
Supervisor (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120- 2411534-36
Fax No. : 0120- 2411471
E-mail : kailash.vvgnli@gov.in

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Leadership Development Programme for Media Sector
April 16-20, 2018**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This programme is for working journalist and media persons
- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____

UNION MEMBERSHIP DETAILS

5. (a) Name of the Trade Union: _____
Organization : _____
- (b) National Affiliation : _____
: _____
6. Status in the Organization : _____
7. Address for Correspondence: _____
(In block Letters)
: _____

Telephone _____

FAX No. _____e.mail_____

8. Have you attended any : _____
programme from this Institute?
If yes, give details. _____

VI. DETAILS OF CURRENT EMPLOYMENT

(a) Designation : _____

(b) Organisation _____

(c) Nature of Work _____

(d) Address _____

BANK DETAILS OF THE PARTICIPANT

Aadhar No _____

Name of Bank _____

Bank Branch Name: _____

Account No. _____

IFSC Code _____

(Signature & Name of the Participant)

Date:

Mail this form to:

Shri Kailash C. Budakoti
Supervisor (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120- 2411534-36
Fax No. : 0120- 2411471
E-mail : kailash.vvgnli@gov.in

