

No.PR/NEP/01/20  
February 13, 2020

**Subject: Training Programme on Promoting Entrepreneurship through Skill Development for North Eastern States during April 20-24, 2020 at VVGNI Campus, NOIDA.**

Dear Sir/Madam,

We are glad to inform you that the V. V. Giri National Labour Institute would be organising a Training Programme on **Promoting Entrepreneurship through Skill Development** for Government Officials, Trade Union Leaders and NGOs exclusively from North Eastern States of Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim. The programme will be held during **April 20-24, 2020** at V. V. Giri National Labour Institute, Campus, NOIDA.

The programme aims at putting increasing emphasis on enhancing the skills of workers in general and women workers in particular for enhancing employability and to facilitate for decent employment. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute would bear the expenditure on boarding and lodging of the participants during training period. The Institute would also reimburse to and fro 3-tier AC train fare. The nominations of only those participants will be accepted who have Aadhar number and bank account. It may be ensured that nominee(s) should have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be mentioned in the TA form. The participants from Assam and Meghalaya who do not have Aadhar card can submit a copy of Voter ID/ Driving License in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly.

It is requested to nominate 05 officials from your organization. It may be ensured that those who have already attended earlier programme of the institute are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants on first-come-first serve basis and regret acceptance thereafter. You may forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is April 06, 2020.

With regards,

Yours sincerely,

**(Dr. H. Srinivas)**

To

- Chief Secretary of NE States
- Labour Secretary & Labour Commissioner of NE States
- Central Trade Unions
- Deputy Commissioner, NE States
- Skill Development Institutes and NGOs of NE States

# **Training Programme on Promoting Entrepreneurship through Skill Development for North Eastern States**

**April 20-24, 2020  
VVG NLI Campus, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE  
Sector – 24  
Gautam Budh Nagar  
NOIDA-201301, Uttar Pradesh**

## **AIM**

The programme aims at putting increasing emphasis on enhancing the skills of workers in general and women workers in particular for enhancing employability and to facilitate for decent employment

## **OBJECTIVE:**

The programme is based on the following broad objectives:-

- Discuss the nature and characteristics of the informal economy and role of skill
- Situate the importance of skill development in the functioning of informal economy
- Share the experiences of various social partners in skill development and training
- Discuss appropriate strategies for skill development in the informal sector occupations

## **COURSE PROFILE**

Informal Sector: Concept, Informal Sector Composition, Importance of Skill Development in present era, Skill Development Systems in India, Skill Gap, Policy Response and Skill Development Initiatives, Case- Studies on Skill Development

## **METHODOLOGY**

Lectures, individual and group exercises, case –studies and experience sharing

## **PARTICIPATION LEVEL**

Representatives from Trade union & NGOs from North- Eastern States . We will appreciate if participants from reserved categories (SC/ST) are also nominated.

## **ELIGIBILITY**

1. Participants should be above **22 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should be fluent in either Hindi or English.

## **NOTE :**

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Only members of trade unions should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.

## DATE

**April 20-24, 2020**

The training programme will commence at 10.00 a.m. on April 20, 2020 and will conclude in the afternoon on April 24, 2020.

## VENUE

V.V.Giri National Labour Institute  
Sector –24, NOIDA –201301,

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida. The nominee(s) may be informed accordingly.

## STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of April 19, 2020 till the forenoon of April 25, 2020. Accommodation will be on twin-sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

## TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for **3 tiers AC Train fare** from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3<sup>rd</sup> AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience.
3. It may be ensured that nominee(s) should have Aadhar Card and bank account. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute.
4. The participants from Assam and Meghalaya can submit a copy of Voter ID/ Driving Licence in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly. All the nominees may be informed accordingly.
5. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less

## **COURSE DIRECTOR**

Dr. Otojit Kshetrimayum  
otojit.vvgnli@gov.in

## **LAST DATE FOR NOMINATIONS**

April 06, 2020 . Because of limited number of seats we will be constrained to admit participants of first-come-first serve basis and regret acceptance thereafter.

## **COMMUNICATION**

The sponsoring authority is requested to send nomination forms duly filled in by the nominees along with sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All Correspondence should be addressed to:

Shri J. K. Kaul  
Consultant (Programme)  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
Uttar Pradesh – 201 301

Telephone: 0120- 2411533-35  
Fax No. : 0120- 2411471  
E-mail : jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com  
Website : vvgnli.gov.in

**Note: Those calling on STD from Outside Delhi will please dial 0120 before the above numbers. The Institute work five days a week (Monday-Friday) 9 a.m. - 5.30 p.m.**

**V.V.GIRI NATIONAL LABOUR INSTITUTE  
NOIDA**

**Training Programme on Promoting Entrepreneurship through Skill  
Development  
for North Eastern States  
April 20-24, 2020**

**NOMINATION FORM**

**VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam  
Budh Nagar, Uttar Pradesh

**GENERAL INFORMATION**

1. Nominee's Full Name Mr./Ms . \_\_\_\_\_  
(In Block Letters)
2. Age and date of birth : \_\_\_\_\_
3. Educational Qualification : \_\_\_\_\_
4. Nominee's designation : \_\_\_\_\_
5. Name of the Organization /Trade Union: \_\_\_\_\_
6. Postal Address : \_\_\_\_\_  
: \_\_\_\_\_  
: \_\_\_\_\_  
Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
e.mail \_\_\_\_\_
7. Pl. indicate your Nature of Work \_\_\_\_\_  
\_\_\_\_\_
8. Have you attended any programme from this institute  
If yes, give details \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BANK DETAILS OF THE PARTICIPANT**

Aadhar No\_\_\_\_\_

Name of Bank \_\_\_\_\_

Bank Branch name:\_\_\_\_\_

Account No.\_\_\_\_\_

IFSC Code\_\_\_\_\_

**(Signature & Name of the Participant)**

Date:

**Mail this form to:**

J. K. Kaul  
Consultant (Programme)  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
Uttar Pradesh – 201 301  
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