

PRG/NEP/13/18  
August 06, 2018

**Subject: Training Programme on Strengthening Awareness on Labour Issues and Laws Pertaining to Women Workers from North Eastern States to be held from October 08-12, 2018 at VVGNLI Campus, NOIDA.**

Dear Sir/Madam,

We are glad to inform you that the Institute would be organizing a Training Programme on **Strengthening Awareness on Labour Issues and Laws Pertaining to Women Workers** from North Eastern States viz. Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim. The programme will be held during **October 08-12, 2018** VVGNLI Campus, NOIDA.

This training programme is meant for representatives of Central Trade Unions and NGOs from North Eastern States engaged in issues related to labour. Details of the programme are given in enclosed brochure. The Institute will provide free boarding and lodging during the training period to the participants. The Institute would also reimburse to and fro 3-tier AC train fare. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less

The participants from Assam and Meghalaya can submit a copy of Voter ID/ Driving License in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly.

You are requested to nominate 05 representatives from your state/district/organisation. It may be ensured that those who have already attended Institute's earlier programme are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one organisation on first-come-first serve basis and regret acceptance thereafter. You may kindly forward the names of the participants along with nomination forms duly filled in by the nominees.

The last date for receiving nominations is September 27, 2018

With regards,

Yours sincerely,

**(Dr. H. Srinivas)**

To

- Central Trade Unions/NGOs
- Labour Secretaries & Labour Commissioners
- Dy. Commissioner of North-Eastern States

**Training Programme  
on  
Strengthening Awareness on Labour Issues and  
Laws Pertaining to Women Workers from  
North Eastern States**

**October 08-12, 2018  
V.V.GIRI NATIONAL LABOUR INSTITUTE, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE  
SECTOR – 24, POST BOX NO. 68, NOIDA  
DISTT. GAUTAM BUDH NAGAR  
UTTAR PRADESH – 201 301**

## **AIM**

To address and strengthen the understanding of gender issues in labour market and to enhance the understanding of related Laws.

## **OBJECTIVES**

- To familiarize legal systems aimed at elimination of all forms of discrimination against women;
- To discuss the new challenges of Women, Work and the Informal Economy and also Gender Issues in Labour Market;
- To provide information on various development schemes or institutional mechanism, to promote the advancement of women, which exist at the Central and State levels.

## **COURSE PROFILE**

Gender Issues in Labour; Labour Market discrimination; Gender analysis; Sexual Harassment at workplace: case studies' Sexual Harassment at workplace; preventive measure and complaints mechanism; Laws related to women at workplace.

## **METHODOLOGY**

Class room lectures, group discussions, simulation technique and role play

## **PARTICIPATION LEVEL**

Women workers of Central Trade Unions and NGOs from **North Eastern Region**.

## **ELIGIBILITY**

1. Participants should be above **22 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should be fluent in either Hindi or English.

### **Note:**

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Only members of trade unions should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
4. Participants are requested to book their return ticket in advance from their own place.

## **PROGRAMME DATES**

**October 08-12, 2018**

The programme commences at 10.00 a.m. on October 08, 2018 and will conclude after lunch on October 12, 2018

## **VENUE**

V.V. Giri National Labour Institute,  
Sector-24, NOIDA- 201301,  
Distt. Gautam Budh Nagar  
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Delhi Metro, Noida City Centre Station is about 1.5 kms. from VVGNI, Noida .

## **STAY ARRANGEMENT**

Stay arrangement for the participants will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon October 07, 2018 till the forenoon of October 13, 2018. For extended stay or early arrival, lodging & boarding charges would be borne by the participants. Accommodation will be on twin sharing basis.

## **TRAVELLING EXPENSES**

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 3 tiers AC Train fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of 3<sup>rd</sup> AC **CONFIRMED** ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience.
3. It may be ensured that nominee(s) should have Aadhar Card and their bank accounts should be linked with Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and Aadhar linked bank account. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank.
4. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
5. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less

## **LAST DATE OF NOMINATIONS**

September 27, 2018. Because of limited number of seats, the Institute will be constrained to admit only 03 participants from organisation on first-come-first serve basis and regret acceptance thereafter.

## **COURSE DIRECTOR**

Dr. Dhanya M. B.

## **COMMUNICATION**

All Correspondence should be addressed to:

The Programme (Consultant)  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
**Uttar Pradesh – 201 301**

Telephone: 2411533-35

Fax No. : 2411471

email : jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com

**Note:** Those calling on STD from Outside Delhi will please dial 0120 before the above numbers. The Institute work five days a week (Monday-Friday).

**V.V.GIRI NATIONAL LABOUR INSTITUTE  
NOIDA**

**Training Programme on Strengthening Awareness on Labour Issues and Laws  
pertaining to Women Workers from North Eastern States  
October 08-12, 2018**

**VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Dist. Gautam  
Budh Nagar, Uttar Pradesh

**IMPORTANT INSTRUCTION**

- This Programme will be conducted in English & Hindi
- This form must be filled by the nominee

**GENERAL INFORMATION**

1. Nominee's Full Name Mr/Ms. : \_\_\_\_\_  
(In Block Letters)
2. Age and date of birth : \_\_\_\_\_
3. Educational Qualification : \_\_\_\_\_  
: \_\_\_\_\_
4. Whether SC/ ST/OBC/General : \_\_\_\_\_
5. Name of the Organisation : \_\_\_\_\_  
: \_\_\_\_\_
6. Status in the Organisation : \_\_\_\_\_
7. Address for Correspondence : \_\_\_\_\_  
(In block Letters) : \_\_\_\_\_  
Phone : \_\_\_\_\_
8. Have you attended any : \_\_\_\_\_  
programme from this Institute? : \_\_\_\_\_  
If yes, give details. When the : \_\_\_\_\_  
Programme was organised.

#### DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : \_\_\_\_\_
- (b) Organisation : \_\_\_\_\_
- (c) Nature of Work : \_\_\_\_\_
- (d) Address : \_\_\_\_\_

Tel: \_\_\_\_\_ Fax \_\_\_\_\_

e.mail: .....

#### BANK DETAILS OF PARTICIPANT

- (a) Aadhar Number : \_\_\_\_\_
- (b) Name of Bank : \_\_\_\_\_
- (c) Bank Branch name : \_\_\_\_\_
- (d) Account No : \_\_\_\_\_
- (e) IFSC Code : \_\_\_\_\_

**(Signature & Name of the Participant)**

Date:

#### **Mail this form to:**

The Programme (Consultant)  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
**Uttar Pradesh – 201 301**  
Telephone: 2411533-35  
Fax No. : 2411471  
email: [jkkaul.vvgnli@gov.in](mailto:jkkaul.vvgnli@gov.in), [vvgnlitraining@gmail.com](mailto:vvgnlitraining@gmail.com)

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