

No.PRG/NEP/03/18  
March 12, 2018

**Subject: - Training Programme on Gender Issues in Labour for North Eastern States during April 23-27, 2018 at VVG NLI Campus, NOIDA**

Dear Sir/Madam,

We are glad to inform you that the V. V. Giri National Labour Institute would be organising a Training Programme on **Gender Issues in Labour** for Trade Union Leaders and NGOs exclusively from North Eastern States of Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim. The programme will be held during **April 23-27, 2018** at V. V. Giri National Labour Institute, Campus, NOIDA.

The programme will address and strengthen the understanding of Gender Issues in labour market and to enhance the understanding of gender and women labour issues. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute will provide free boarding and lodging during the training period to the participants. The Institute would also reimburse to and fro 3-tier train fare. The nominations of only those participants will be accepted who have Aadhar number and bank account. It may be ensured that nominee(s) should have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be mentioned in the TA form.

The participants from Assam and Meghalaya can submit a copy of Voter ID/ Driving License in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly.

It is requested to nominate 04 officials from your organisation. It may be ensured that those who have already attended earlier programme of the institute are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 04 participants on first-come-first serve basis and regret acceptance thereafter. You may forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is April 16, 2018.

With regards,

Yours sincerely,

**(Dr. H. Srinivas)**

To:

Labour Secretary & Labour Commissioner of NE States  
Central Trade Unions  
Deputy Commissioner, NE States

**Training Programme  
on  
Gender Issues in Labour for  
North Eastern States**

**April 23-27, 2018  
VVG NLI Campus, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE  
Sector – 24  
Gautam Budh Nagar  
NOIDA-201301, Uttar Pradesh**

## **BACKGROUND**

Gender equality and empowerment of women has been the cornerstone of developmental policies of many countries across the globe. The United Nations Millennium Development Goals recognized the centrality of women's empowerment and gender equality to the elimination of poverty and hunger and the achievement of truly sustainable development. Therefore the goals of both poverty eradication and gender equality demand, not that women are privileged over men in access to employment, but that both are able to access decent forms of work and on the same terms.

## **AIM**

To address and strengthen the understanding of Gender Issues in Labour market.

## **OBJECTIVE:**

The Programme is based on the following broad objectives:-

- To address the issue of gender bias with holistic perspective.
- To enhance the capacity of the participants so that they could tackle the gender based injustice.
- To orient the participants on labour laws pertaining to women workers.
- To sensitize the participants about sexual harassment at workplace.
- To discuss about the gender discrimination in the world of work.

## **COURSE PROFILE**

Gender Issues in Labour; Labour Market discrimination; Gender analysis; Sexual harassment at workplace: case studies: preventive measure and complaints mechanism; Laws related to women at workplace;

## **METHODOLOGY**

Class room lectures, group discussions, simulation technique and role play.

## **PARTICIPATION LEVEL**

Trade Unions leaders from CTUOs and NGOs representatives from North Eastern States. For the welfare of vulnerable and marginalized groups of the society, we will appreciate if participants from reserved categories (SC/ST) are also nominated.

## **ELIGIBILITY**

1. Participants should be above **22 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should be fluent in either Hindi or English.

**NOTE :**

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Only members of trade unions should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.

**DATE****April 23-27, 2018**

The training programme will commence at 10.00 a.m. on April 23, 2018 and will conclude in the afternoon on April 27, 2018.

**VENUE**

V.V.Giri National Labour Institute  
Sector -24, NOIDA -201301,

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVG NLI, Noida. The nominee(s) may be informed accordingly.

**STAY ARRANGEMENT**

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of April 22, 2018 till the forenoon of April 28, 2018 . Accommodation will be on twin-sharing basis. **For extended stay or early arrival, lodging & boarding charges would be borne by the participants.**

**TRAVELLING EXPENSES**

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 3 tiers AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3<sup>rd</sup> AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience.

3. It may be ensured that nominee(s) should have Aadhar Card and bank account. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute.
4. The participants from Assam and Meghalay can submit a copy of Voter ID/ Driving Licence in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly. All the nominees may be informed accordingly.
5. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less

### **COURSE DIRECTOR**

Dr. Shashi Bala

### **LAST DATE FOR NOMINATIONS**

April 16, 2018. Because of limited number of seats we will be constrained to admit participants of first-come-first serve basis and regret acceptance thereafter.

### **COMMUNICATION**

The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All Correspondence should be addressed to:

Shri Kailash C. Budakoti  
Supervisor (Programme)  
V.V.Giri National Labour Institute  
Sector – 24,NOIDA,  
Distt. Gautam Budh Nagar  
**Uttar Pradesh – 201 301**  
Telephone: 0120- 2411534-36,  
Fax No. : 0120- 2411471  
E-mail : kailash.vvgnli@gov.in  
Website : www.vvgnli.gov.in

**V.V.GIRI NATIONAL LABOUR INSTITUTE  
NOIDA**

**Training Programme on Gender Issues in Labour for North Eastern States  
April 23-27, 2018**

**NOMINATION FORM**

**VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam  
Budh Nagar, Uttar Pradesh

**GENERAL INFORMATION**

1. Nominee's Full Name Mr./Ms. \_\_\_\_\_  
(In Block Letters)
2. Age and date of birth : \_\_\_\_\_
3. Educational Qualification : \_\_\_\_\_
4. Nominee's designation : \_\_\_\_\_
5. Name of the Organization /Trade Union: \_\_\_\_\_
6. Postal Address : \_\_\_\_\_  
: \_\_\_\_\_  
: \_\_\_\_\_  
Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
e.mail \_\_\_\_\_
7. Pl. indicate your Nature of Work \_\_\_\_\_  
\_\_\_\_\_
8. Have you attended any programme from this institute  
If yes, give details \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **BANK DETAILS OF THE PARTICIPANT**

Aadhar No \_\_\_\_\_

Name of Bank \_\_\_\_\_

Bank Branch name: \_\_\_\_\_

Account No. \_\_\_\_\_

IFSC Code \_\_\_\_\_

**(Signature & Name of the Participant)**

Date:

### **Mail this form to:**

Shri Kailash C. Budakoti  
Supervisor (Programme)  
V.V.Giri National Labour Institute  
Sector – 24,NOIDA,  
Distt. Gautam Budh Nagar  
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