

PRG/CBP/17/19
June 07, 2019

Subject :- Leadership Development Programme for Rural Trade Union Leaders from August 26-30, 2019 at VVGNI Campus, NOIDA

Dear Sir/Madam,

We are glad to inform you that the Institute would be organizing **Leadership Development Programme for Rural Trade Union Leaders** from **August 26-30, 2019** at V.V. Giri National Labour Institute, Sector-24, NOIDA .

The objective of the programme is to provide an overview of the issues in the rural unorganized sector in India; to create an awareness about legal rights and provisions ; to help in locating the resources at the micro and macro level. Please ensure that nominees have working knowledge of Hindi as the programme will be conducted in Hindi. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

You are requested to nominate **05** participants from your union for the programme. It may be ensured that those who have already attended Institute's earlier programmes are not nominated again. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one union on first-come-first serve basis. You are requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered. The last date for receiving nominations is August 11, 2019.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To:

All Central Trade Unions

Leadership Development Programme for Rural Trade Union Leaders

**August 26-30, 2019
VVG NLI Campus, NOIDA**



**V.V.Giri National Labour Institute
Sector – 24
Gautam Budh Nagar
NOIDA-201301, Uttar Pradesh**

AIM

The programme aims at empowering the emerging rural trade union leaders.

THE OBJECTIVES

- To provide an overview of the issues in the rural unorganised sector in India;
- To develop/sharpen skills of rural trade union leaders to understand, study and analyze rural society;
- To provide insights into dynamics of interpersonal and intergroup relationships;
- To discuss various issues and aspects related to organisation building;
- To create an awareness about legal rights and provisions;
- To develop critical awareness of prospective leaders about various social protection and employment policies;
- To make the participants aware about the emerging techniques of organizing rural workers; and
- To help in locating the resources at the micro and macro level.

Though there will be some formal lectures, the main emphasis of the programme will be on dialogue sessions. Further, these will be supplemented by experiential learning through structured exercises and simulated games.

COURSE PROFILE

Understanding Rural Society and Empowering Workers; Overview of the employment in unorganized sector; Orientation on exploitative conditions at work and provisions for protection; Overview of Labour Laws and challenges in labour administration; Social security and social protection; Leadership Skills for Organisation Building; Communication Skills for Effective Leadership

METHODOLOGY

Lectures, Group Work, Simulation games, Role playing etc.

PARTICIPATION LEVEL

State and District Level Trade Union Representatives from Central Trade Unions working in the Rural Unorganised Sector

ELIGIBILITY

1. Participants should be above **22 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should have working knowledge of Hindi
4. Please note that those who have already attended this programme are not to be nominated.

PROGRAMME DATES

August 26-30, 2019

The programme commences at 10.00 a.m. on August 26, 2019 and will conclude in the afternoon on August 30, 2019.

VENUE

V.V.Giri National Labour Institute
Sector-24, NOIDA 201301, UP

V.V. Giri National Labour Institute is situated near PRAKASH Hospital & NTPC office, NOIDA, Uttar Pradesh. The arrangement for the stay of the participants will be made at the hostel of the Institute from the afternoon of August 25, 2019 till the forenoon of August 31, 2019. NOIDA is situated on Delhi –U.P. Border, near Mayur Vihar. It is around 20 kms from New Delhi Railway Station. For extended stay or early arrival, the charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of **CONFIRMED** ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).

NOTE:

- a. **Participants are requested to book their return journey ticket in advance from their own place.**
- b. Under no-circumstance other than II class sleeper ordinary fare will be entertained.

COURSE DIRECTOR

Dr. Manoj Jatav

LAST DATE FOR NOMINATIONS

August 11, 2019

COMMUNICATION

All Correspondence should be addressed to :

Consultant (Programme)

V.V. Giri National Labour Institute

Post Box No. 68, Sector – 24

NOIDA, Distt. Gautam Budh Nagar

Uttar Pradesh – 201 301

Telephone : 0120- 2411533-35

Fax No. : 0120- 2411471

Email: jkkaul.vvgnli@gov.in, vvgnlittraining@gmail.com

For details of our other programmes visit our website: www.vvgnli.gov.in

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Leadership Development Programme for Rural Trade Union Leaders
August 26-30, 2019**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTION

- This programme is for rural labour leaders/organisers actively engaged in organising rural workers.
- This Programme will be conducted in Hindi
- This form must be filled by the nominee and sent to the address given below;

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms (In Block Letters) : _____
2. Age and date of birth : _____
3. Educational Qualification : _____
: _____

I. UNION MEMBERSHIP DETAILS

4. (a) Name of the Trade Union Organization : _____
(b) National Affiliation : _____
5. Status in the Organization : _____
6. Address for Correspondence (In block Letters) : _____
: _____
Phone : _____
Fax: _____

7. Have you attended any programme from this Institute? : _____
If yes, give details. When the programme was organised. : _____

DETAILS OF CURRENT EMPLOYMENT

(a) Designation : _____
(b) Organisation : _____
(c) Nature of Work : _____
(d) Address : _____

BANK DETAILS OF PARTICIPANT

(k) Aadhar Number : _____
(l) Name of Bank : _____
(m) Bank Branch name : _____
(n) Account No : _____
(o) IFSC Code : _____

(Signature & Name of the Participant)

Date:

Mail this form to:

Consultant (Programme)
V.V. Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone : 0120- 2411533-35
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