

पीआरजी/आईआरपी/04/24

31 मई 2024

विषय: वीवीजीएनएलआई परिसर, नोएडा में जुलाई 29-02 अगस्त, 2024 तक प्रभावी नेतृत्व विकसित करने के लिए व्यवहार कौशल पर प्रशिक्षण कार्यक्रम

प्रिय महोदय/महोदया,

हमें आपको यह बताते हुए खुशी हो रही है कि वी. वी. गिरि राष्ट्रीय श्रम संस्थान प्रभावी नेतृत्व विकसित करने के लिए व्यवहार कौशल पर एक प्रशिक्षण कार्यक्रम आयोजित करेगा। कार्यक्रम 29 जुलाई से 02 अगस्त, 2024 तक संस्थान के परिसर, नोएडा में आयोजित किया जाएगा।

यह कार्यक्रम सरकारी, सार्वजनिक और निजी क्षेत्र के संगठनों के ट्रेड यूनियनों/एसोसिएशनों/फेडरेशनों के प्लान्ट स्तर के प्रतिनिधियों के लिए है। कार्यक्रम का उद्देश्य व्यक्तिगत और समूह नेतृत्व के लिए अनुभवात्मक शिक्षा के माध्यम से प्रभावी नेतृत्व के लिए आवश्यक व्यक्तिगत और सामूहिक कौशल को बढ़ाना है। इससे संगठन के वांछित उद्देश्यों को प्राप्त करने में व्यक्तिगत भागीदार की क्षमता भी बढ़ेगी। यह काम को प्रभावी ढंग से और उत्पादक ढंग से निपटाने में एक सहयोगात्मक दृष्टिकोण बनाने और मजबूत करने में भी योगदान देगा, जो बदले में, उनकी बढ़ी हुई व्यक्तिगत और पारस्परिक अंतर्दृष्टि, संवेदनशीलता, प्रभावशीलता और संसाधनशीलता के माध्यम से संगठन को लाभान्वित करेगा। संस्थान ने पहले भी ऐसे कार्यक्रमों का सफलतापूर्वक आयोजन किया था और इन कार्यक्रमों में सरकारी विभागों, सार्वजनिक क्षेत्र और निजी क्षेत्र के उपक्रमों के प्रतिभागियों ने भाग लिया था।

हमें उम्मीद है कि आप इस कार्यक्रम को अपने कर्मियों के लिए उपयुक्त पाएंगे और जल्द से जल्द प्रतिभागियों की एक टीम नामित करेंगे।

आदर के साथ,

भवदीय,
नागेश
(नागेश नितला)
कार्यक्रम अधिकारी

सेवा में :

- सार्वजनिक क्षेत्र के उपक्रम
- निजी क्षेत्र के उपक्रम
- सरकारी प्रतिष्ठान

PRG/IRP/04/24
May 31, 2024

Subject: Training Programme on Behavioural Skills for Developing Effective Leadership from July 29-02 August, 2024 at VVGNI Campus, NOIDA

Dear Sir/Madam,

It is our pleasure to inform you that the V. V. Giri National Labour Institute would be organising a Training Programme on **Behavioural Skills for Developing Effective Leadership**. The programme will be held from **July 29-02 August, 2024** at the Institute's campus, NOIDA.

The programme is meant for Plant level representatives of Trade Unions/Associations/Federations from Government, Public and Private Sector Organisations. The programme aims to enhance personal and collective skills needed for effective leadership by way of experiential learning for individual and group leadership. It will also increase the potential of individual participant in achieving the desired objectives of the organisation. It will also contribute in creating and strengthening a collaborative approach in dealing with work effectively and productively which would, in turn, benefit the organisation through their enhanced personal and interpersonal insights, sensitivity, effectiveness and resourcefulness. The Institute had successfully organised such programmes in the past and participants from Government Departments, Public Sector and private sector undertakings had participated in these programmes.

We hope, you will find this programme suitable for your personnel and would nominate a team of participants at your earliest.

With kind regards,

Yours sincerely,



(Nagesh Nitla)
Programme Officer

To:

- Public Sector Undertakings
- Private Sector Undertakings
- Government Establishments

Training Programme on Behavioural Skills for Developing Effective Leadership

July 29-02 August, 2024
VVG NLI Campus, NOIDA



V.V. Giri National Labour Institute
Sector – 24
Gautam Budh Nagar
Noida Uttar Pradesh-201301

COURSE DIRECTOR

Dr. Shashi Bala,
Senior Fellow
balashashi.vvgnli@gov.in

COMMUNICATIONS

Mr. Nagesh Nitla
Programme Officer
Phone: 0120- 2411533-35
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Email:
vvgnlittraining1@gmail.com
Website: www.vvgnli.gov.in

AIM

To enhance personal and collective skills needed for effective leadership by way of experiential learning for individual and group leadership.

OBJECTIVES

- To enhance effective leadership skills;
- To sharpen Interpersonal skills;
- To acquaint with concept of emotional Intelligence;
- To strengthen consensus building; and
- To inculcate the skills for creative problem solving
- To provide awareness on Labour Codes

COURSE PROFILE

Leadership skills, decision making, time management, management skills, assertiveness techniques, communication strategies, better work relationship, techniques to manage emotions and project management skills.

METHODOLOGY

Experience based learning through the following processes individual v/s collective processes: understanding, experiencing, owning, experimenting, multiplying and strengthening, internalizing, applying and sustaining effective leadership

PARTICIPATION LEVEL

Plant level representatives of Trade Unions/ Associations/Federations from Government, Public and Private Sector Organisations.

FACULTY

External Resource persons and in-house faculty.

DATE AND DURATION

29 July-02 August, 2024

The programme will commence on 29 July, 2024 at 10.00 a.m. and conclude on 02 August, 2024..

VENUE

V.V.Giri National Labour Institute,
Sector-24, NOIDA- 201301,
Distt. GautamBudh Nagar
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre

STAY ARRANGEMENT

For residential participants lodging and boarding will be made in the hostel of V.V.Giri National Labour Institute. The boarding and lodging will be provided from the afternoon of July 28, 2024 till the forenoon of August 03, 2024. The additional cost of early arrival or extended stay will be borne by the individual participants. Accommodation would be on twin sharing basis.

FEES

Rs. 23250/+18% GST per residential participant on single occupancy basis

Rs. 21000/+18% GST per residential participant on double occupancy basis

Rs. 18000/+18% GST per non- residential participant

The fee is payable in advance by NEFT/ECS in favour of V. V. Giri National Labour Institute, Noida. The fee is not refundable once the nomination is accepted. The bank details are as given below:

Name of the Bank	: Union Bank of India
Address of the Bank	: Noida , Sector-35
A/C Number	: 520141001056979
Type of Account	: Saving Account
MICR cord	: 110020029
NEFT/ IFSC code	: UBIN0908339
Pan Card No.	: AAAAV5227F
GST No	: 09AAAV5227F1ZI

COURSE DIRECTOR

Dr. ShashiBala, Senior Fellow

COMMUNICATION

All correspondence should be addressed to:

Mr. Nagesh Nitla
Programme Officer
V.V. Giri National Labour Institute
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Website www.vvgnli.gov.in

V.V.Giri National Labour Institute
NOIDA

Training Programme on Behavioural Skills for Developing Effective Leadership
From July 29-02 August, 2024

NOMINATION FORM

Nominee's full name Mr./Ms.
(In block letters)

Name of the organisation

Designation

Address (Office)
.....
.....

Telephone (O).....(R)

Email

GST No.

Single Occupancy/Residential/Non-residential (Put Mark)

Date

(Signature)

Mail this form to:

(Mr. Nagesh Nitla)
Programme Officer
V.V. Giri National Labour Institute
Post Box. No. 68, Sector-24
NOIDA-201301 (UP)
Distt. GautamBudh Nagar, Uttar Pradesh
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