

वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



Tel.: 2411 533-34-35

Fax: 2411 536

2411 471/474

Website: www.vvgnli.gov.in

Twitter Handle: @LabourMinistry

डॉ अरविंद

महानिदेशक

पीआरजी/सीबीपी/08/23

अप्रैल 20, 2023

विषय: वीवीजीएनएलआई परिसर, नोएडा में जून 05-09, 2023 के दौरान कल्याण और विकास उपायों की प्रभावशीलता के लिए स्थानीय सरकारों के निर्वाचित प्रतिनिधियों के लिए क्षमता निर्माण पर प्रशिक्षण कार्यक्रम।

महोदय/महोदया,

हमें आपको यह बताते हुए खुशी हो रही है कि संस्थान जून 05-09, 2023 के दौरान वीवीजीएनएलआई कैंपस, नोएडा में कल्याण और विकास उपायों की प्रभावशीलता के लिए स्थानीय सरकारों के निर्वाचित प्रतिनिधियों के लिए क्षमता निर्माण पर एक प्रशिक्षण कार्यक्रम आयोजित करेगा।

यह कार्यक्रम विशेष रूप से स्थानीय स्वशासन के निर्वाचित प्रतिनिधियों के लिए बनाया गया है। इस कार्यक्रम का उद्देश्य प्रतिभागियों के कौशल को उनके कार्य प्रदर्शन को बढ़ाने के लिए मजबूत करना है और उन्हें सामान्य रूप से जनता और विशेष रूप से कामकाजी जनता के कल्याण और विकास कार्यक्रमों के कुशल और प्रभावी वितरण में बड़ी भूमिका निभाने में सक्षम बनाना है।

यह एक निःशुल्क कार्यक्रम है। संस्थान प्रशिक्षण अवधि के दौरान प्रतिभागियों को आवास एवं भोजन निःशुल्क उपलब्ध करेगा, तथा टिकट की प्रति मिलने पर द्वितीय श्रेणी के स्लीपर रेल किराए की प्रतिपूर्ति भी करेगा। यह सुनिश्चित किया जाए कि केवल उन्हीं प्रतिभागियों को नामांकित करें जिन प्रतिभागियों के पास आधार कार्ड है। प्रतिभागियों के लिए यात्रा किराया की प्रतिपूर्ति केवल एनईएफटी के माध्यम से किया जाएगा। प्रतिभागियों को उनके आधार नंबर एवं बैंक विवरण (बैंक का नाम, बैंक शाखा, बैंक खाता संख्या, आईएफएससी कोड) साथ लाने का निर्देश दिया जाना चाहिए। प्रतिभागियों को आधार नंबर एवं बैंक विवरण टीए फार्म भरने के समय दिया जाना चाहिए।

हम आपके संगठन से 04-05 अधिकारियों को नामित करने का अनुरोध करते हैं। कृपया यह सुनिश्चित करें कि पूर्व में नामित किए गए व्यक्तियों को दुबारा नामित न किया जाए। महिलाओं का नामांकन अत्यंत सराहनीय होगा। सीटों की संख्या सीमित होने के कारण संस्थान पहले आओ-पहले पाओ के आधार पर एक विश्वविद्यालय से केवल 05 प्रतिभागियों को शामिल करेगा। प्रतिभागियों के नाम, नामांकित प्रतिभागियों द्वारा पूर्णतः भरे हुए नामांकन प्रपत्रों के साथ भेजें। कृपया नामांकन यथाशीघ्र भेजें।

सादर,

भवदीय,

(डॉ अरविंद)

सेवा में,

पंचायती राज/ग्रामीण विकास विभाग

शहरी विकास विभाग

जिलाधिकारियों

निर्वाचित प्रतिनिधि संघ

वी.वी. गिरि राष्ट्रीय श्रम संस्थान

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Dr. Arvind
Director General

PRG/CBP/08/23

April 20, 2023

Subject: Training Programme on Capacity Building for Elected Representatives of Local Governments for Effectiveness of Welfare and Development Measures from June 05-09, 2023 at VVGNI Campus, Noida

Dear Sir/Madam,

We are glad to inform you that the Institute would be organizing a Training Programme on **Capacity Building for Elected Representatives of Local Governments for Effectiveness of Welfare and Development Measures from June 05-09, 2023** at VVGNI Campus, Noida.

This program is specially designed for Elected Representatives from Local Self Governments. This programme aims at strengthening the skills of the participants for enhancing their work performances and enable them to play a larger role in the efficient and effective delivery of Welfare and Development programme to the public in general and working mass in particular.

The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly

We request to nominate 04-05 officials from your organisation. It may please be ensured that those who have already attended institute's earlier programmes are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one college/ university on first-come-first serve basis. You are requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

With kind regards,

Yours sincerely,


(Dr. Arvind)

To

Panchayati Raj /Rural Development Departments
Urban Development Departments
District Magistrates
Elected Representatives Associations

Capacity Building Programme for Elected Representatives of Local Governments for Effectiveness of Welfare and Development Measures

**June 05-09, 2023
VVG NLI Campus, Noida**



**V.V. Giri National Labour Institute
Post Box NO. 68, Sector –24, Noida-201301
Distt. Gautam Budh Nagar
Uttar Pradesh**

AIM

This programme aims at strengthening the skills of the participants for enhancing their work performances and enable them to play a larger role in the efficient and effective delivery of Welfare and Development programmes to the public in general and working mass in particular

OBJECTIVES

- To understand the Work Dynamics, Expectations from Elected Representatives and locating the role of participants.
- To discuss the various development/welfare programmes implemented through local self-governments and the Issues and solutions in the efficient and effective delivery.
- To Impart Behavioural Skills to the participants
- To enable the participants to play effective and larger role along with enhancing their own capacity

COURSE CONTENTS

Understanding Work Dynamics and Expectations of Public in General and working mass in particular, Need for Good Governance, Deliberation on Issues with reference to Livelihoods Protection during Emergency Situations like Pandemic and Disaster, Effectiveness of Development initiatives such as Employment Generation Programmes, Skill and Competency Development Initiatives for Employability & Entrepreneurship, Social Protection and Welfare measures with reference to gender and disadvantaged groups , Addressing Issues of Bona fide Beneficiaries with effective Political and Administrative Coordination, Gender Perspectives, Data Driven Decision Making, Role of Convergence and Partnership, Digital Governance, Legislative initiatives, Good Practices/ Case Studies, Leadership and others Behavioral Traits.

METHODOLOGY

Lectures, Group Work, Audio Visual Presentations, Simulation games, Role playing etc

PARTICIPATION

Elected Representatives from Panchayati Raj and Urban Local Bodies

ELIGIBILITY

1. Participants should be above **21 years and below 60 years of age;**
2. Should have working knowledge of either Hindi or English.

DATE

June 05-09, 2023

The training programme will commence at 10.00 a.m. on June 05, 2023 and will conclude in the afternoon on June 09, 2023.

VENUE

V. V. Giri National Labour Institute
Sector –24, NOIDA –201301

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGnLI, Noida. The nominee(s) may be informed accordingly.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging on twin sharing basis and boarding will be provided by the Institute from the afternoon of June 04, 2023 till the forenoon of June 10, 2023. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).

COURSE DIRECTOR

Mr. P. Amitav Khuntia,
p.amitav.vvgnli@gov.in

COMMUNICATION

The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All Correspondence should be addressed to:

Consultant (Programme)

V.V.Giri National Labour Institute

Post Box No. 68, Sector – 24

NOIDA, Distt. Gautam Budh Nagar

Uttar Pradesh – 201 301

Telephone: 0120-2411471, 2411533-35,

E-mail : vvgnltraining@gmail.com

**V. V. GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Capacity Building Programme for Elected Representatives of Local Governments for
Effectiveness of Welfare and Development Measures
June 05-09, 2023**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar,
Uttar Pradesh

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____

UNION MEMBERSHIP DETAILS

5. (a) Name of the Trade Union: _____
Organization : _____
- (b) National Affiliation : _____
: _____
6. Status in the Organization : _____
7. Address for Correspondence: _____
(In block Letters)
: _____

Phone : _____

Fax: : _____

email: : _____

8. Have you attended any : _____
Programme earlier at this
Institute?If yes, give details. : _____
When the Programme was
organised. : _____

DETAILS OF CURRENT EMPLOYMENT

(a) Designation : _____

(b) Organisation _____

(c) Nature of Work _____

(d) Address _____

BANK DETAILS OF THE PARTICIPANT

Aadhar No _____

Name of Bank _____

Bank Branch Name : _____

Account No. _____

IFSC Code _____

(Signature & Name of the Participant)

Date:

Mail this form to:

Consultant (Programme)

V.V.Giri National Labour Institute

Post Box No. 68, Sector – 24

NOIDA, Distt. Gautam Budh Nagar

Uttar Pradesh – 201 301

Telephone: 0120-2411471, 2411533-35,

E-mail : vgnlitraining@gmail.com