



PRG/CLP/04/25/174193

04 November, 2025

Subject: Capacity Building Programme on Identification, Rescue, Rehabilitation of Bonded Labour and Child Labour and Prosecution of Offenders to be held from 23-26 December, 2025 at VVGNI Campus, NOIDA.

Dear Sir/Madam,

We have pleasure in informing you that the Institute would be organizing a **Capacity Building Programme on Identification, Rescue, Rehabilitation of Bonded Labour and Child Labour and Prosecution of Offenders** to be held from **23-26 December, 2025** at VVGNI Campus, NOIDA.

The programme is meant for Vigilance Committee Members, CWC, Child Line, Department of Rural Development, Police, and Panchayati Raj, Social Welfare Department, Women and Child Development Department and Officials of State Labour Department. The prime objective of the programme is to enhance the understanding of the participants on the role and responsibilities towards identification, prevention, rescue, and release of child labour and bonded labour as per the Standard Operating Procedures and also to equip the participants to contribute towards effective implementation of various rehabilitation projects. The programme details are enclosed.

There is no programme fee. The Institute will provide free of charge boarding & lodging facility to the participants during the training period. Details w.r.t Travel Reimbursement is given in the attached brochure.

You are requested to nominate 4-5 participants from your organisation and the nomination of women participants will be highly appreciated. It is requested to send nomination forms duly filled in by the nominee's along with recommendation letter. Nominations without recommendation letter will not be considered.

With regards,

Yours sincerely,

(Nagesh Nitla)
Programme Officer

To:

- President of NCLP
- District Collectors/District Magistrates
- Departments of State Governments (Police, Women and Child Development, Labour, Social Welfare, Dravidian Welfare, Panchayati Raj and Rural Development etc.)
- Department of Panchayati Raj and Rural Development
- Department of Women and Child Development
- Central Trade Unions

वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



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पीआरजी/सीएलपी/04/25/174193

04 नवंबर, 2025

विषय: बंधुआ मजदूरी और बाल श्रम की पहचान, बचाव, पुनर्वास और अपराधियों के अभियोजन पर क्षमता निर्माण कार्यक्रम 23-26 दिसम्बर, 2025 तक वीवीजीएनएलआई परिसर, नोएडा में आयोजित किया जाएगा।

महोदय/महोदया,

हमें आपको यह बताते हुए खुशी हो रही है कि संस्थान 23-26 दिसम्बर, 2025 तक वीवीजीएनएलआई परिसर, नोएडा में बंधुआ मजदूरी और बाल श्रम की पहचान, बचाव, पुनर्वास और अपराधियों के अभियोजन पर क्षमता निर्माण कार्यक्रम आयोजित करेगा।

कार्यक्रम सतर्कता समिति के सदस्यों, सीडब्ल्यूसी, चाइल्ड लाइन, ग्रामीण विकास विभाग, पुलिस और पंचायती राज, समाज कल्याण विभाग, महिला एवं बाल विकास विभाग, और राज्य श्रम विभाग के अधिकारियों के लिए है। कार्यक्रम का मुख्य उद्देश्य मानक संचालन प्रक्रियाओं के अनुसार बाल श्रम और बंधुआ मजदूरी की पहचान, रोकथाम, बचाव और रिहाई की दिशा में भूमिका और जिम्मेदारियों पर प्रतिभागियों की समझ को बढ़ाना और प्रतिभागियों को प्रभावी तरीके से योगदान करने के लिए तैयार करना है। विभिन्न पुनर्वास परियोजनाओं का कार्यान्वयन। कार्यक्रम का विवरण संलग्न है।

इस कार्यक्रम के लिए कोई शुल्क नहीं है। संस्थान प्रशिक्षण अवधि के दौरान प्रतिभागियों को निःशुल्क आवास और भोजन की सुविधा प्रदान करेगा। यात्रा प्रतिपूर्ति संबंधी विवरण संलग्न विवरणिका में दिया गया है।

आपसे अनुरोध है कि आप अपने संगठन से 4-5 प्रतिभागियों को नामांकित करें और महिला प्रतिभागियों के नामांकन का स्वागत है। कृपया नामांकन पत्र, नामांकनकर्ता द्वारा विधिवत भरे हुए, अनुशंसा पत्र के साथ भेजें। अनुशंसा पत्र के बिना नामांकन पर विचार नहीं किया जाएगा।

सादर,

भवदीय,

नागेश

(नागेश नितला)

कार्यक्रम अधिकारी

सेवा में,

- एनसीएलपी के अध्यक्ष
- जिलाधिकारी
- राज्य सरकारों के विभाग (पुलिस, महिला एवं बाल विकास, श्रम, समाज कल्याण, आदि द्विविड कल्याण, पंचायती राज और ग्रामीण विकास)
- पंचायती राज और ग्रामीण विकास विभाग
- महिला एवं बाल विकास विभाग
- केंद्रीय ट्रेड यूनियन



V.V. GIRI NATIONAL LABOUR INSTITUTE

Sector – 24, Gautam Buddha Nagar, Noida, Uttar Pradesh-201301

Capacity Building Programme on Identification, Rescue, Rehabilitation of Bonded Labour and Child Labour and Prosecution of Offenders

Venue

Seminar Building, V.V. Giri National Labour Institute, Sector – 24,
Gautam Budh Nagar, Noida, Uttar Pradesh-201301

Programme Dates and Timelines

- **Dates/ Timings:** 23 – 26 December, 2025 / 10:00 am to 05:00 pm
- **Stay Arrangement Dates:** From the afternoon of 22 December, 2025 till the forenoon of 27 December, 2025

COURSE DIRECTOR

Dr. Manoj Jatav

Fellow

jatav.manoj@gov.in

CORRESPONDENCE

Mr. Nagesh Nitla

Programme Officer

Phone: 0120- 2411533-35

Phone 0120- 2411471

vvgnlitraining1@gmail.com

Website: www.vvgnli.gov.in

AIM

The programme aims to equip the participants with knowledge and skills for effective Identification, release and immediate rehabilitation of bonded labour and child labour

OBJECTIVES

- To strengthen knowledge and skills for Identification of bonded labour and child labour
- To impart knowledge on Standard Operating Procedures (SOP) for Identification and Rescue of Bonded Labourer and child labour
- To understand the ways of effective investigation in bonded labour and labour trafficking cases and Prosecution of Offender
- To discuss the importance of effective and timely filing of FIR, strong evidence collection and arrest of perpetrator and protection of victims
- To understand the linkage between human trafficking and bonded labour and also the role of Statutory and Law Enforcement bodies

COURSE PROFILE

The bonded Labour Act (1976), IPC 370, CALPR Act, Standard Operating Procedures on Bonded Labour and Child Labour (MoL&E), Role and responsibilities of stakeholders, social partners including the Statutory and Law Enforcement bodies

METHODOLOGY

Audio-visual Documentaries, Interactive Lectures, Group Discussion, Plenary Session and Panel Discussion, Role Play.

PARTICIPATION

Officials of Police Department from SJPU's, Missing Children Units, Cells for Crime against Women and Children, Anti-Human Trafficking Units (AHTUs) from all the States of the Country. Department of Women & Child Development, Panchayati Raj Members and Central Trade Unions.

ELIGIBILITY

1. Participants should be above **21 years and below 60 years of age**;
2. Should have working knowledge of either Hindi or English.

NOTE:

1. Please note that those who have already attended institute's earlier programme may not apply again. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Children, spouse and family members are not allowed to stay in the Institute's hostel.
3. Participants are requested to book their return journey ticket in advance from their own place.

FEES & TRAVELLING REIMBURSEMENT

There is no programme fee.

1. The institute will reimburse travel expenses by bank transfer; for participants who have an Aadhaar number and a bank account. It's important for nominees to bring their bank details (bank name, branch, IFSC code, and account number) to fill up the TA form. Participants must attach the original ticket for the inward and outward journey. Without proper tickets, no claims will be approved.
2. The institute will reimburse 2nd class sleeper (Non-AC) train or bus fare (Non-AC) from their place to VVGNI (NOIDA). Local conveyance at the maximum of ₹350 for (Delhi & NCR) and ₹500 (for other states except North East States).
3. For participants from the North East States, the Institute will reimburse 3-tier AC train fare. Local conveyance at the maximum of ₹750.
4. **Officials entitled for higher class may claim their Travelling Allowance from their own organisation.**
5. **For extended stay or early arrival, lodging & boarding charges would be borne by the participants.**

COMMUNICATIONS

All Correspondence should be addressed to:

Programme Officer
V.V.Giri National Labour Institute
Sector – 24, NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120-2411533-535
E.mail : vvgnlitraining1@gmail.com

For details of our other programmes visit our website: www.vvgnli.org

V.V. GIRI NATIONAL LABOUR INSTITUTE, NOIDA

Capacity Building Programme on Identification, Rescue, Rehabilitation of Bonded Labour and Child Labour and Prosecution of Offenders

23 – 26 December, 2025

Course Director: Dr. Manoj Jatav, Fellow

NOMINATION FORM

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. : _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether : _____
SC/ ST/OBC/General
5. Current Position: _____
 - a) Researchers : _____
 - b) Academic : _____
 - c) Government Employee : _____
 - d) Others : _____
6. Address for Correspondence: _____
(In block Letters)
: _____
: _____
Mobile No. : _____
E-mail : _____
7. Have you attended any : _____
Programme at VVGNNLI Yes () No ()
If yes, give details. : _____

BANK DETAILS OF PARTICIPANT

- (a) Aadhaar Number : _____ (Attach Copy)
- (b) Name of Bank : _____ (Attach Copy)
- (c) Bank Branch name : _____
- (d) Account No : _____
- (e) IFSC Code : _____

Date:

Email / Post to:

Programme Officer

V.V.Giri National Labour Institute

Sector-24, Noida Distt. Gautam Buddha Nagar, Uttar Pradesh – 201301

Telephone : 0120- 2411471, 2411533,535

Email: vvgnlitraining1@gmail.com

(Signature & Name of the Participant)