



वी.वी. गिरि राष्ट्रीय श्रम संस्थान
(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)
V.V. GIRI NATIONAL LABOUR INSTITUTE
(An Autonomous Body of Ministry of Labour and Employment, Government of India)

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डॉ. एच. श्रीनिवास, भा.रे.का.से.

महानिदेशक

Dr. H. Srinivas, IRPS
Director General

पीआरजी/सीबीपी/51/21
21 फरवरी, 2022

विषय: वी वी गिरि राष्ट्रीय श्रम संस्थान, नौएडा में फरवरी 28-मार्च 03, 2022 के दौरान आयोजित
नेतृत्व विकास पर क्षमता निर्माण विषय पर प्रशिक्षण कार्यक्रम

महोदय महोदया /,

सहर्ष सूचित किया जाता है कि वी वी गिरि राष्ट्रीय श्रम संस्थान अपने परिसर में फरवरी 28-मार्च 03, 2022 के दौरान नेतृत्व विकास पर क्षमता निर्माण विषय पर एक प्रशिक्षण कार्यक्रम का आयोजन कर रहा है।

यह प्रशिक्षण कार्यक्रम ग्रामीण क्षेत्रों में संगठन निर्माण में लगे जिला स्तरीय ट्रेड यूनियन नेताओं/आयोजकों के लिए है। कार्यक्रम हिंदी में आयोजित किया जाएगा। कृपया सुनिश्चित करें कि नामांकित व्यक्ति को हिंदी का कार्यसाधक ज्ञान होना चाहिए। विवरण के लिए कार्यक्रम विवरणिका की एक प्रति संलग्न है।

यह एक निःशुल्क कार्यक्रम है। संस्थान प्रशिक्षण अवधि के दौरान प्रतिभागियों को आवास एवं भोजन निःशुल्क उपलब्ध करेगा, तथा टिकट की प्रति मिलने पर द्वितीय श्रेणी के स्लीपर रेल किराए की प्रतिपूर्ति भी करेगा। यह सुनिश्चित किया जाए कि केवल उन्हीं प्रतिभागियों को नामांकित करें जिन प्रतिभागियों के पास आधार कार्ड है। प्रतिभागियों के लिए यात्रा किराया की प्रतिपूर्ति केवल एनईएफटी के माध्यम से किया जाएगा। प्रतिभागियों को उनके आधार नंबर एवं बैंक विवरण (बैंक का नाम, बैंक शाखा, बैंक खाता संख्या, आईएफएससी कोड) साथ लाने का निर्देश दिया जाना चाहिए। प्रतिभागियों को आधार नंबर एवं बैंक विवरण टीए फार्म भरने के समय दिया जाना चाहिए।

आपसे अनुरोध है कि अपनी यूनियन से 05 ग्रामीण ट्रेड यूनियन नेताओं को नामित करें। कृपया यह सुनिश्चित करें कि पूर्व में नामित किए गए व्यक्तियों को दुबारा नामित न किया जाए। महिलाओं का नामांकन अत्यंत सराहनीय होगा। सीटों की संख्या सीमित होने के कारण संस्थान पहले आओ-पहले पाओ के आधार पर एक यूनियन से केवल 05 प्रतिभागियों को शामिल करेगा। प्रतिभागियों के नाम, नामांकित प्रतिभागियों द्वारा पूर्णतः भरे हुए नामांकन प्रपत्रों के साथ भेजें। कृपया नामांकन यथाशीघ्र भेजें।

सादर,

भवदीय

(डॉ. एच. श्रीनिवास)

सेवा में,

सभी केंद्रीय ट्रेड यूनियनों



वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

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No. PRG/ CBP/51/21

February 21, 2022

डॉ. एच. श्रीनिवास, भा.रे.का.से.

महानिदेशक

Subject: - Capacity Building Programme on Leadership Development from
Dr. H. Srinivas, IRPS February 28-March 03, 2022 at VVGNLI Campus, NOIDA.

Director General

Dear Sir/Madam,

We are glad to inform you that the V.V. Giri National Labour Institute has scheduled a **Capacity Building Programme on Leadership Development** during **February 28-March 03, 2022** at its Campus in Noida.

This training programme is meant for district level trade union leaders/ organisers engaged in organization building in rural areas. **The programme will be conducted in Hindi.** Please ensure that the nominee should have working knowledge of Hindi. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly

We request you to nominate 05 rural trade union leaders from your union. It may please be ensured that those who have already attended institute's earlier programmes are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one union on first-come-first serve basis. You are requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To

All Central Trade Unions

**Capacity Building Programme
on
Leadership Development**

**February 28-March 03, 2022
VVGNI Campus, NOIDA**



**V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
Gautam Budh Nagar
NOIDA-201301, Uttar Pradesh**

INTRODUCTION

The Rural economy in India has contributed immensely to the economic growth of the country. Though the contribution of agriculture to the GDP has declined, still agriculture continues to remain the mainstay of the rural economy absorbing a huge section of the workforce. Rural workers in India constituted 230.97 Million of the total workforce in India and 166 million (56.6 percent) workers are engaged in agriculture and allied activities. Workers in rural India are mostly Self Employed i.e 55.9 percent and the self-employment rate is higher for women workers. About 35.4 percent are Casual Labourers and only 8.7 percent are Regular wage/salaried workers. However one of the biggest challenges which the Rural Economy faces today is the lack of decent working opportunity and access to basic social protection provisions. Further, a vast majority of workers in India are in informal jobs who remain largely unprotected and have limited access to employment benefits and social security. In addition, gender differentials in the participation rates of men and women persist and women tend to be generally engaged in low paying jobs. Though various programmes and policies are formulated from time to time for the development of rural workers, still a lot more needs to be done. In this context, this training programme aims to strengthen the capacities of rural leaders to contextualise their roles within the emerging challenges of rural India. The programme also aims to impart relevant skills and knowledge for organising workers effectively to overcome these challenges.

AIM

The Programme aims at empowering the emerging trade union leaders from rural unorganized sector.

THE OBJECTIVES

The programme is specifically being organised by the Institute in order to achieve following main objectives:-

- To provide an overview about the rural unorganised sector in India.
- To develop the skills of rural trade union leaders to understand and analyse rural society.
- To discuss issues related to effective organisation building.
- To develop the capacity of the participants through various behavioural approaches.
- To sensitize the participants on the legal rights and provisions for workers.
- To understand and analyse various social security provisions for the workers.

COURSE PROFILE

Understanding Rural Society and Empowering Rural Workers, Leadership Skills for Organisation Building, Communication Skills for effective leadership, Overview of Labour Laws and challenges in labour administration, Social security and social protection

METHODOLOGY

Lectures, Group Work, Simulation games, Role playing etc

PARTICIPATION

State and District Level Rural Trade Union Representatives from Central Trade Unions working in the Rural Unorganised Sector. For the welfare of vulnerable and marginalized groups of the society, we will appreciate if participants from reserved categories (SC/ST) are also nominated.

ELIGIBILITY

1. Participants should be above **21 years and below 50 years of age;**
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should have working knowledge of either Hindi or English.

DATE

February 28-March 03, 2022

The training programme will commence at 10.00 a.m. on February 28, 2022 and will conclude in the afternoon on March 03, 2022

VENUE

V. V. Giri National Labour Institute
Sector -24, NOIDA -201301

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNLI, Noida. The nominee(s) may be informed accordingly.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging on twin sharing basis and boarding will be provided by the Institute from the afternoon of February 27, 2022 till the forenoon of March 04, 2022. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of **CONFIRMED** ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute

4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).

NOTE

1. The participants are provided free of cost boarding and lodging only for the duration of the programme.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Only members of trade unions should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
4. Participants are requested to book their return ticket in advance from their own place.
5. **Under no-circumstance other than IInd class ordinary fare will be entertained**

COURSE DIRECTOR

Dr. Shashi Bala, Fellow
Dr. M. M. Rehman, Consultant (Programme)

COMMUNICATION

The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All Correspondence should be addressed to:

Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301

Telephone: 0120-2411471, 2411533-35,
E-mail : vgnlitraining@gmail.com

V. V. GIRI NATIONAL LABOUR INSTITUTE
NOIDA

Capacity Building Programme on Leadership Development
February 28-March 03, 2022

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar,
Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This programme is for district level labour leaders/organisers actively engaged in organising rural workers.
- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____

I. UNION MEMBERSHIP DETAILS

5. (a) Name of the Trade Union : _____
Organization : _____
- (b) National Affiliation : _____
: _____
6. Status in the Organization : _____
7. Address for Correspondence : _____
(In block Letters) : _____
- Telephone _____
- FAX No. _____ e.mail _____

8. Have you attended any : _____
programme from this Institute?
If yes, give details. _____

II. DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : _____
(b) Organisation _____
(c) Nature of Work _____
(d) Address _____

III. BANK DETAILS OF PARTICIPANT

- (a) Aadhar Number : _____
(b) Name of Bank : _____
(c) Bank Branch name : _____
(d) Account No : _____
(e) IFSC Code : _____

Date:

Signature & Name of the Participant)

Mail this form to:

Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301

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