

वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



Tel. : 2411 533 -34-35

Fax : 2411 536

2411 471/474

Website: www.vvgnli.gov.in

Twitter Handle: @LabourMinistry

(Dr. Arvind)
Director General

PRG/CBP/13/23
April 24, 2023

**Subject: Capacity Building Programme for Domestic Workers from May 01-04, 2023
at VVGNI Campus, Noida**

Dear Sir/Madam,

We are glad to inform you that the Institute would be organising a **Capacity Building Programme for Domestic Workers** during **May 01-04, 2023** at VVGNI Campus, Noida.

This program will be done exclusively for the organizers of domestic workers. The programme aims at equipping the participants with growing urbanization; migration of poor families from rural to urban areas is resulting in increasing labour force participation of unskilled women workers. This is a free program. The details of the program are attached for your perusal.

The Institute would provide free boarding and lodging facility and will reimburse to and from Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly

We request you to nominate 05 Trade Union Leaders from your organization. It may please be ensured that those who have already attended institute's earlier programmes are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one union on first-come-first serve basis. You are requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

With kind regards,

Yours sincerely,

(Dr. Arvind)

To

All Central Trade Unions

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डॉ अरविंद

महानिदेशक

पीआरजी/सीबीपी/13/23

अप्रैल 24, 2023

विषय: वीवीजीएनएलआई कैंपस, नोएडा में मई 01-04, 2023 के दौरान घरेलू कामगारों के लिए क्षमता निर्माण पर प्रशिक्षण कार्यक्रम

महोदय/महोदया,

हमें आपको यह बताते हुए खुशी हो रही है कि संस्थान मई 01-04, 2023 के दौरान वीवीजीएनएलआई कैंपस, नोएडा में घरेलू कामगारों के लिए क्षमता निर्माण पर एक प्रशिक्षण कार्यक्रम आयोजित करेगा।

यह कार्यक्रम विशेष रूप से घरेलू कामगारों के आयोजकों के लिए किया जाएगा। कार्यक्रम का उद्देश्य प्रतिभागियों को बढ़ते शहरीकरण से लैस करना है; ग्रामीण क्षेत्रों से शहरी क्षेत्रों में गरीब परिवारों के प्रवासन के परिणामस्वरूप अकुशल महिला श्रमिकों की श्रम शक्ति भागीदारी बढ़ रही है। यह एक निःशुल्क कार्यक्रम है। कार्यक्रम का विवरण आपके अवलोकनार्थ संलग्न है।

संस्थान प्रशिक्षण अवधि के दौरान प्रतिभागियों को आवास एवं भोजन निःशुल्क उपलब्ध करेगा, तथा टिकट की प्रति मिलने पर द्वितीय श्रेणी के स्लीपर रेल किराए की प्रतिपूर्ति भी करेगा। यह सुनिश्चित किया जाए कि केवल उन्हीं प्रतिभागियों को नामांकित करें जिन प्रतिभागियों के पास आधार कार्ड है। प्रतिभागियों के लिए यात्रा किराया की प्रतिपूर्ति केवल एनईएफटी के माध्यम से किया जाएगा। प्रतिभागियों को उनके आधार नंबर एवं बैंक विवरण (बैंक का नाम, बैंक शाखा, बैंक खाता संख्या, आईएफएससी कोड) साथ लाने का निर्देश दिया जाना चाहिए। प्रतिभागियों को आधार नंबर एवं बैंक विवरण टीएफआर भरने के समय दिया जाना चाहिए।

आपसे अनुरोध है कि अपनी यूनियन से 05 ट्रेड यूनियन नेताओं को नामित करें। कृपया यह सुनिश्चित करें कि पूर्व में नामित किए गए व्यक्तियों को दुबारा नामित न किया जाए। महिलाओं का नामांकन अत्यंत सराहनीय होगा। सीटों की संख्या सीमित होने के कारण संस्थान पहले आओ-पहले पाओ के आधार पर एक यूनियन से केवल 05 प्रतिभागियों को शामिल करेगा। प्रतिभागियों के नाम, नामांकित प्रतिभागियों द्वारा पूर्णतः भरे हुए नामांकन प्रपत्रों के साथ भेजें। कृपया नामांकन यथाशीघ्र भेजें।

सादर,

भवदीय,

(डॉ अरविंद)

महानिदेशक

सेवा में,

सभी केंद्रीय ट्रेड यूनियन

Capacity Building Programme for Domestic Workers

May 01-04, 2023



**V.V. Giri National Labour Institute
Noida, Gautam Budh Nagar
Uttar Pradesh – 201301**

AIM

The programme aims at equipping the participants with growing urbanization; migration of poor families from rural to urban areas is resulting in increasing labour force participation of unskilled women workers

OBJECTIVES

- To enhance leadership skills among the Domestic workers;
- To provide awareness on national policy on Domestic workers;
- To address issues pertaining to Domestic workers;
- To increase communication skills among Domestic workers
- To provide awareness on Labour Codes

COURSE PROFILE

Basic understanding of leadership skills, communication skills and awareness on national policies on Domestic Workers.

METHODOLOGY

Group work, simple Lecture, behavioral games etc.

PARTICIPATION

Leaders of Trade Unions and organizer of Domestic Workers

ELIGIBILITY

1. Participants should be above **21 years and below 60 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should have working knowledge of either Hindi or English.

DATE

May 01-04, 2023

The training programme will commence at 10.00 a.m. on May 01, 2023 and will conclude in the afternoon on May 04, 2023.

VENUE

V. V. Giri National Labour Institute

Sector -24, NOIDA -201301

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida. The nominee(s) may be informed accordingly.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging on twin sharing basis and boarding will be provided by the Institute from the afternoon of April 30, 2023 till the forenoon of May 05, 2023. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of **CONFIRMED** ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).

COURSE DIRECTOR

Dr. Shashi Bala, Senior Fellow

COMMUNICATION

The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All Correspondence should be addressed to:

Consultant (Programme)

V.V.Giri National Labour Institute

Post Box No. 68, Sector – 24

NOIDA, Distt. Gautam Budh Nagar

Uttar Pradesh – 201 301

Telephone: 0120-2411471, 2411533-35,

E-mail : vvgnlitraining@gmail.com

**V. V. GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Capacity Building Programme for Domestic Workers
May 01-04, 2023**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____

I. UNION MEMBERSHIP DETAILS

5. (a) Name of the Trade Union/ Organization : _____
: _____
(b) National Affiliation : _____
: _____
6. Status in the Organization : _____

7. Address for Correspondence : _____
(In block Letters) : _____

Telephone : _____

FAX No. : _____ e.mail : _____

8. Have you attended any : _____
programme from this Institute?
If yes, give details. _____

II. DETAILS OF CURRENT EMPLOYMENT

(a) Designation : _____
(b) Organisation : _____
(c) Nature of Work : _____
(d) Address : _____

III. BANK DETAILS OF PARTICIPANT

(a) Aadhar Number : _____
(b) Name of Bank : _____
(c) Bank Branch name : _____
(d) Account No : _____
(e) IFSC Code : _____

Date:

Signature & Name of the Participant)

Mail this form to:

Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120-2411471, 2411533-35,
E-mail : vvgnlitraining@gmail.com