

वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



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पीआरजी/सीबीपी/55/22

नवम्बर 11, 2022

विषय: वी वी गिरि राष्ट्रीय श्रम संस्थान, नौएडा में जनवरी 23-27, 2023 के दौरान आयोजित युवा रोजगार योग्यता कौशल बढ़ाने के लिए प्रशिक्षण कार्यक्रम

महोदय / महोदया,

सहर्ष सूचित किया जाता है कि वी वी गिरि राष्ट्रीय श्रम संस्थान जनवरी 23-27, 2023 के दौरान युवा रोजगार योग्यता कौशल बढ़ाने के लिए प्रशिक्षण कार्यक्रम का आयोजन कर रहा है।

वर्तमान परिदृश्य में, रोजगार की अधिक और बेहतर गुणवत्ता पैदा करना दुनिया भर में एक बड़ी चुनौती है। इन चुनौतियों का सामना करने के लिए, सरकारें अपने युवाओं के कौशल को बढ़ाने एवं अपना रोजगार बढ़ाने के लिए जोर देते हैं। इस कार्यक्रम का उद्देश्य युवाओं के रोजगार को बढ़ाने के लिए प्रतिभागियों को ज्ञान, महत्व और कौशल विकास के अवसरों को परिचित करना है। कार्यक्रम के विवरण संलग्न हैं। कार्यक्रम अंग्रेजी में आयोजित किया जाएगा

यह एक निःशुल्क कार्यक्रम है। संस्थान प्रशिक्षण अवधि के दौरान प्रतिभागियों को आवास एवं भोजन निःशुल्क उपलब्ध करेगा, तथा टिकट की प्रति मिलने पर द्वितीय श्रेणी के स्लीपर रेल किराए की प्रतिपूर्ति भी करेगा। यह सुनिश्चित किया जाए कि केवल उन्हीं प्रतिभागियों को नामांकित करें जिन प्रतिभागियों के पास आधार कार्ड है। प्रतिभागियों के लिए यात्रा किराया की प्रतिपूर्ति केवल एनईएफटी के माध्यम से किया जाएगा। प्रतिभागियों को उनके आधार नंबर एवं बैंक विवरण (बैंक का नाम, बैंक शाखा, बैंक खाता संख्या, आईएफएससी कोड) साथ लाने का निर्देश दिया जाना चाहिए। प्रतिभागियों को आधार कार्ड की प्रति एवं बैंक विवरण टीए फार्म भरने के समय देना आवश्यक है।

आपसे अनुरोध है कि अपने संस्थान से 04 छात्रों को नामित करें। महिला छात्राओं का नामांकन अत्यंत सराहनीय होगा। सीटों की संख्या सीमित होने के कारण संस्थान पहले आओ-पहले पाओ के आधार पर एक संगठन से 04 छात्रों को शामिल करने के लिए मजबूर होगा। संस्थान से नामांकित प्रतिभागियों द्वारा पूर्णतः भरे हुए नामांकन प्रपत्रों को पत्र के साथ भेजने का अनुरोध है। नामांकन प्रपत्र प्राप्ति की अंतिम तिथि जनवरी 09, 2023 है।

सादर,

भवदीय,

(एच.एस. रावत)

प्रशासनिक अधिकारी

सेवा में,

विश्वविद्यालय/ शिक्षण संस्थान

No. PRG/CBP/55/22

November 11, 2022

Subject: Training Programme on Enhancing Competence of Youth Employability Skills from January 23-27, 2023 at VVGNI Campus, NOIDA

Dear Sir/Madam,

We are glad to inform you that the Institute would be organising a Training Programme on **Enhancing Competence of Youth Employability Skills** during **January 23-27, 2023** at VVGNI Campus, NOIDA.

In present scenario, generating more and better quality of employment is a common challenge faced by the countries world over. To face these challenges, Governments are putting increasing emphasis on enhancing the skills of its youth to increase their employability. This programme aims to acquaint the participants with the knowledge, importance and avenues of skill development for enhancing employability of youth. The programme details are enclosed. The programme will be conducted in English.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 04 Master students from your institution. Because of limited number of seats, the Institute will be constrained to admit only 04 participants from one organisation on first-come-first serve basis and regret acceptance thereafter. We will appreciate participation of female students. You may forward the names of the participants along with nomination forms duly filled in by the nominees. The last date for receiving nominations is January 09, 2023 .

With kind regards,

Yours sincerely,



(H. S. Rawat)

Administrative Officer

To

Universities /Educational Institutions

**Training Programme
on
Enhancing Competence of Youth
Employability Skills**

**January 23-27, 2023
VVG NLI Campus, NOIDA**



**V.V. Giri National Labour Institute
Sector 24, NOIDA
Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301**

AIM

The employability skills, especially, the soft skills are highly significant in the current labour market context, and it is necessary for getting a job. This course mainly aims to facilitate youth to work.

OBJECTIVES

- Develop employability skills
- Enhance personality, leadership and communication skills
- Understand the world of work

COURSE PROFILE

Overview of employability skills including personality and communication skills, Role of leadership in personal development and communication process. Competence of youth in the globalised labour market scenario..

METHODOLOGY

The training involved lectures by resource person, brain storming sessions, discussions interactive sessions and sharing case studies.

PARTICIPANT

Students from Universities/Colleges and Research Institutions

NOTE:

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Participants are requested to book their return ticket in advance from their own place.
4. Under no-circumstance other than IInd class sleeper train fare will be entertained.

DATE AND DURATION

January 23-27, 2023. The programme will commence on **January 23, 2023** at 10.00 a.m. and conclude on the **January 27, 2023** afternoon.

VENUE

V.V. Giri National Labour Institute
Sector 24, NOIDA 201 301 (U.P.)

The Institute campus is situated near Prakash Hospital and NTPC Office The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre

STAY ARRANGEMENT

The arrangement for the stay of the participants will be made at the hostel of the Institute on twin sharing. Boarding and Lodging would be provided to the participants from the afternoon of **January 22, 2023** till the forenoon of **January 28, 2023**. For extended stay or early arrival, the charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3rd AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
7. The participants are provided free of cost boarding and lodging only for the duration of the programme.

FEE

No programme fee

LAST DATE FOR NOMINATIONS

The last date for receiving the nominations is **January 09, 2023**. Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

COURSE DIRECTOR

Dr. Dhanya M. B.

COMMUNICATIONS

The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All correspondence should be addressed to:

Consultant (Programme)

V.V. Giri National Labour Institute

Post Box. No. 68, Sector-24, NOIDA-201301

Uttar Pradesh

PHONE: 0120- 2411534, 2411533

Prog section: 01202411471,

Email: vvgnltraining@gmail.com, vvgnltraining1@gmail.com

Website: www.vvgnli.gov.in

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Enhancing Competence of Youth Employability Skills
January 23-27, 2023**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector -24, NOIDA, Dist. Gautam Budh Nagar,
Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This Programme will be conducted in English
- This form must be filled by the nominee

GENERAL INFORMATION

1. Nominee's Full Name Mr/Ms . _____
(In Block Letters)
2. Age and date of birth _____
3. Educational Qualification : _____
: _____
4. Whether
SC/ ST/OBC/General : _____
5. Status in the Organisation : _____
6. Address for Correspondence : _____
(In block Letters) : _____
: _____
7. Phone : _____
e.mail : _____
Have you attended any : _____
programme from the Institute
earlier?
If yes, give details. : _____

BANK DETAILS OF PARTICIPANT

A. Aadhar Number : _____
B. Name of Bank : _____
C. Bank Branch name : _____
D. Account No : _____
E. IFSC Code : _____

(Signature & Name of the Participant)

Date:

Mail to:

Consultant (Programme)
V.V. Giri National Labour Institute
Post Box. No. 68, Sector-24, NOIDA-201301
Uttar Pradesh

Telephone : 0120-, 2411534
Prog section. : 0120- 2411471
Email: vvgnlitraining@gmail.com, vvgnlitraining1@gmail.com