



डॉ. अरविंद
महानिदेशक
Dr. Arvind
Director General

No. PRG/IRP/22/24
August 20, 2024

Subject: Training Programme on Enhancing Capacity in Preventing Sexual Harassment at the Workplace from September 30-04 October, 2024 at V.V. Giri National Labour Institute, Campus, Noida.

Sir/Madam,

We are pleased to inform you that the V.V. Giri National Labour Institute would be organising a training programme on **“Enhancing Capacity in Preventing Sexual Harassment at the Workplace”** during **September 30-04 October, 2024** at V.V. Giri National Labour Institute, Campus, Noida

The programme is specifically meant for the Officials Handling/Preventing Sexual Harassment, Internal Complain Committees, Officials from HR/Administration/Personnel and Women Employees. The objectives of the programme are to discuss policy for preventing sexual harassment at the workplace and it's inter-linkages' with productive employment/productive contribution to economy; discuss the legal framework towards averting sexual harassment at the workplace and discuss the strategies needed to put a stop to sexual harassment at workplace.

We hope, you will find this programme suitable for your personnel and would nominate a team of participants at your earliest. Brochure providing all the details of the training programme, including the modalities for nominations is attached.

Thanking you,

Yours sincerely,

(Dr. Arvind)

To:

- Public Sector Undertakings
- Private Sector Undertakings
- Government Establishments



वी.वी. गिरि राष्ट्रीय श्रम संस्थान
(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)
V.V. GIRI NATIONAL LABOUR INSTITUTE
(An Autonomous Body of Ministry of Labour and Employment, Government of India)

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Website : www.vgnli.gov.in



डॉ. अरविंद
महानिदेशक
Dr. Arvind
Director General

पीआरजी/आईआरपी/22/24
अगस्त 20, 2024

विषय: वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नौएडा द्वारा सितम्बर 30-04 अक्टूबर, 2024 के दौरान कार्यस्थल पर यौन उत्पीड़न की रोकथाम करने की क्षमता बढ़ाना विषय पर प्रशिक्षण कार्यक्रम

महोदय /महोदया,

सहर्ष सूचित किया जाता है कि वी. वी. गिरि राष्ट्रीय श्रम संस्थान द्वारा सितम्बर 30-04 अक्टूबर, 2024 के दौरान कार्यस्थल पर यौन उत्पीड़न की रोकथाम करने की क्षमता बढ़ाने पर प्रशिक्षण कार्यक्रम आयोजित किया जा रहा है।

यह कार्यक्रम विशेष तौर पर यौन उत्पीड़न आंतरिक शिकायत समिति का कार्य देख रहे अधिकारियों, मानव संसाधन/प्रशासन/कार्मिकके अधिकारियों तथा महिला कर्मचारियों के लिए तैयार किया गया है। इसकार्यक्रम के उद्देश्य कार्यस्थल पर यौन उत्पीड़न की रोकथाम की नीति तथा उत्पादक रोजगार/अर्थव्यवस्था में उत्पादक योगदान के साथ इसकी अंतर-संबद्धता पर चर्चा करना; कार्यस्थल पर यौन उत्पीड़न को टालने के कानूनी ढांचे पर चर्चा करना तथा कार्यस्थल पर यौन उत्पीड़न रोकनेके लिए आवश्यक कार्यनीतियों पर चर्चा करना है। कार्यक्रम के विवरण संलग्न हैं।

हमें आशा है कि आप इस कार्यक्रम को अपने संगठन के लिए उपयुक्त पाएंगे तथा अपने संगठन से प्रतिभागियों की एक टीम को नामित करेंगे। नामांकन करने के तुरंत सहित प्रशिक्षण कार्यक्रम के सभी विवरण युक्त विवरणिका संलग्न है।

सादर,

भवदीय,

(डॉ. अरविंद)

सेवा में,

- सार्वजनिक क्षेत्र के उपक्रम
- निजी क्षेत्र के उपक्रम
- सरकारी प्रतिष्ठान

**Training Programme
on
Enhancing Capacity in Preventing
Sexual Harassment at the
Workplace**

September 30-04 October, 2024



**V.V. Giri National Labour Institute
Sector – 24
GautamBudh Nagar
Noida Uttar Pradesh-201301**

COURSE DIRECTOR

Dr. Shashi Bala
balashashi.vvgnli@gov.in

COMMUNICATIONS

**Mr. Nagesh Nitla
Programme Officer**
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Website: www.vvgnli.gov.in

INTRODUCTION

Preventing Sexual Harassment is a hazard encountered in workplaces across the world that reduces the quality of working life, jeopardizes the well-being of women, undermines gender equality and imposes costs on firms and organizations. This training module is designed, keeping in view the concept of Preventing Sexual Harassment, Global and National level Initiatives to Preventing Sexual Harassment, Effective working of Internal Complaints Committees/Local Complaints Committees, Creating Sustainable Inclusive Environment in the World of Work along with good practices from Indian scenario.

AIM

The program aims at enhancing the understanding of strategies needed to combat sexual harassment in the workplace.

OBJECTIVES

- Discuss sexual harassment at the workplace and its Inter-linkages with productive employment/productive contribution to economy.
- Discuss the legal framework towards addressing sexual harassment at the workplace.
- Discuss the strategies needed to combat sexual harassment at workplace.

COURSE PROFILE

Concept of Preventing Sexual Harassment, Myths and facts related to Preventing Sexual Harassment, Consequences and impact of Preventing Sexual Harassment, Supreme Court Guidelines: Legislative Initiatives.

PARTICIPATION LEVEL

Officials Handling Sexual Harassment Internal Complaint Committees (ICC), Officials from Administration/HR, Women Employees and Trade Union Leaders.

METHODOLOGY

Lectures, individual and group exercise, case-studies and experience sharing

DATE AND DURATION

September 30-04 October, 2024

The programme will commence on **September 30, 2024** at 9.00 a.m. and will conclude on **04 October, 2024** after lunch. The classes will be held from 9:00 am to 05:00 pm.

VENUE

V.V.Giri National Labour Institute,
Sector-24, NOIDA- 201301,
Distt. Gautam Budh Nagar, Uttar Pradesh

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida.

COURSE DIRECTOR

Dr. Shashi Bala, Fellow
balashashi.vgnli@gov.in

STAY ARRANGEMENT

For residential participants lodging and boarding will be arranged from the afternoon of **September 29, 2024** till the forenoon of **October 05, 2024**. Accommodation will be on twin sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

PROGRAMME FEE

Rs. 23250/- +18% GST per residential participant on single occupancy basis
Rs. 21,000/-+ 18% GST per residential participant on double occupancy basis.
Rs. 18,000/- + 18% GST per non- residential participants.

The fee is payable in advance by NEFT/ECS in favour of V.V.Giri National Labour Institute, Noida. The fee is not refundable once the nomination is accepted. The bank details are as given below:

Name of the Bank	: Union Bank of India
Address of the Bank	: Noida , Sector-35
A/C Number	: 520141001056979
Type of Account	: Saving Account
MICR cord	: 110020029
NEFT/ IFSC code	: UBIN0908339
Pan Card No.	: AAAAV5227F
GST No	: 09AAAAV5227F1ZI

COMMUNICATION

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V.V. GIRI NATIONAL LABOUR INSTITUTE, NOIDA

**Enhancing Capacity in Preventing Sexual Harassment at the Workplace
September 30-04 October, 2024**

NOMINATION FORM

Nominee's Full Name
(in block letters) : _____

Date of Birth : _____

Name of the Organisation : _____

Designation : _____

Address : _____

: _____

: _____

: _____

GST Number _____

Telephone : _____

Email : _____

Single Occupancy/Residential/Non Residential (Put ✓ mark)

Date:

Signature

COMMUNICATION:

All correspondence should be addressed to:

Nagesh Nitla (Programme Officer)

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Sector-24, Distt. GautamBudh Nagar
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