



**डॉ. अरविंद**  
महानिदेशक  
**Dr. Arvind**  
Director General

PRG/CBP/43/24  
August 20, 2024

**Subject: Training Programme on Enhancing Employability & Entrepreneurship among Women from October 14 - 18, 2024 at VVGNLI Campus, NOIDA.**

Dear Sir/Madam,

We are glad to inform you that the V.V. Giri National Labour Institute would be organizing an **Training Programme on Enhancing Employability & Entrepreneurship among Women** from **October 14 - 18, 2024** at VVGNLI, Campus, NOIDA.

The programme aims at putting increasing emphasis on enhancing the skills in general and women in particular for enhancing employability, entrepreneurship thereby increasing economic activities and to facilitate decent employment, inclusive growth and sustainable development. This training programme has been specially designed for Development Professionals, Faculties, Students and Research Scholars from Universities, Government Officers, Trainers/Instructors from Vocational and Skill Development Institutes, Entrepreneurs, Young Professionals, NGOs & Training Institutes. The details of the program are attached for your perusal.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 04 to 05 participants from your organisation. Brochure providing all the details of the training programme, including the modalities for nominations is attached.

With regards,

Yours sincerely,

(Dr. Arvind)

To:

- Development Professionals
- Researchers
- Government Officials, Trainers from Vocational and Skill Development Institutes
- NGOs



# वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

**V.V. GIRI NATIONAL LABOUR INSTITUTE**

(An Autonomous Body of Ministry of Labour and Employment, Government of India)

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Website : www.vvgnli.gov.in



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**Dr. Arvind**

Director General

पीआरजी/सीबीपी/43/24

अगस्त 20, 2024

विषय: 14 से 18 अक्टूबर, 2024 तक वीवीजीएनएलआई परिसर, नोएडा में महिलाओं के बीच रोजगार और उद्यमिता बढ़ाने पर प्रशिक्षण कार्यक्रम।

प्रिय महोदय/महोदया,

हमें आपको यह बताते हुए खुशी हो रही है कि वी.वी. गिरि राष्ट्रीय श्रम संस्थान 14 से 18 अक्टूबर, 2024 तक वीवीजीएनएलआई परिसर, नोएडा में महिलाओं के बीच रोजगार और उद्यमिता बढ़ाने पर प्रशिक्षण कार्यक्रम आयोजित करेगा।

इस कार्यक्रम का उद्देश्य सामान्य रूप से और विशेष रूप से महिलाओं के कौशल को बढ़ाने पर अधिक जोर देना है ताकि रोजगार और उद्यमिता को बढ़ाया जा सके और आर्थिक गतिविधियों को बढ़ाया जा सके और सभ्य रोजगार, समावेशी विकास और सतत विकास को सुविधाजनक बनाया जा सके। यह प्रशिक्षण कार्यक्रम विशेष रूप से विकास पेशेवरों, संकायों, विश्वविद्यालयों के छात्रों और शोधार्थियों, सरकारी अधिकारियों, व्यावसायिक और कौशल विकास संस्थानों के प्रशिक्षकों/प्रशिक्षकों, उद्यमियों, युवा पेशेवरों, गैर सरकारी संगठनों और प्रशिक्षण संस्थानों के लिए डिज़ाइन किया गया है। कार्यक्रम का विवरण आपके अवलोकन के लिए संलग्न है।

कोई कार्यक्रम शुल्क नहीं है। संस्थान निःशुल्क बोर्डिंग और लॉजिंग सुविधा प्रदान करेगा और प्रतिभागियों को टिकट दिखाने पर द्वितीय श्रेणी स्लीपर ट्रेन का आने-जाने का किराया प्रतिपूर्ति करेगा। केवल उन्हीं प्रतिभागियों का नामांकन स्वीकार किया जाएगा जिनके पास आधार संख्या और बैंक खाता होगा। नामांकित व्यक्तियों को यात्रा किराए की प्रतिपूर्ति केवल NEFT के माध्यम से की जाएगी। नामांकित व्यक्तियों को अपना आधार कार्ड और बैंक विवरण (बैंक का नाम, बैंक शाखा का नाम, IFSC कोड और बैंक खाता संख्या) अपने साथ लाने के लिए सूचित किया जा सकता है। संस्थान में टीए फॉर्म भरते समय नामांकित व्यक्ति द्वारा बैंक विवरण दर्शाया जा सकता है। सभी नामांकित व्यक्तियों को तदनुसार सूचित किया जा सकता है।

हम आपसे अनुरोध करते हैं कि आप अपने संगठन से 04 से 05 प्रतिभागियों को नामांकित करें। प्रशिक्षण कार्यक्रम के सभी विवरण, नामांकन के तौर-तरीकों सहित, प्रदान करने वाला ब्रोशर संलग्न है।

सौजन्य सहित,

भवदीय,

(डॉ. अरविंद)

सेवा में:

- विकास पेशेवर
- शोधकर्ता
- सरकारी अधिकारी, व्यावसायिक और कौशल विकास संस्थानों के प्रशिक्षक
- गैर सरकारी संगठन

# Training Programme on Enhancing Employability & Entrepreneurship among Women

October 14 - 18, 2024



V.V. Giri National Labour Institute  
Sector – 24  
GautamBudh Nagar  
Noida Uttar Pradesh-201301

## COURSE DIRECTOR

Mr. P. AmitavKhuntia  
Associate Fellow  
p.amitav.vvgnli@gov.in

## COMMUNICATIONS

Mr. NageshNitla  
Programme Officer  
Phone: 0120- 2411533-35  
Phone 0120- 2411471  
Email:  
vvgnlitraining1@gmail.com  
Website:  
www.vvgnli.gov.in

## **AIM**

The programme aims at putting increasing emphasis on enhancing the skills in general and women in particular for enhancing employability, entrepreneurship thereby increasing economic activities and to facilitate decent employment, inclusive growth and sustainable development.

## **OBJECTIVES:**

- Understand the world of work, decent Work, future of work and the gender dimension
- Situate the importance of skill for employability, entrepreneurship in general and women in particular.
- Familiarize the participants with skill development, career advancement avenues and initiatives.
- Discuss appropriate strategies and Effectiveness of skill development in the informal sector occupations.
- Enable the participants to play larger role along with enhancing individual capacity

## **COURSE PROFILE**

Understand Work Dynamics, Decent Work and Future of Work and the gender aspect, Skill, Technology and Women, Women and the Green Economy, Skills for Employment, Employability, Productivity, Human Development & Inclusive Growth, Self-Employment and Entrepreneurship, Creative and Social Entrepreneurship, Policy Response and Skill Development Initiatives, Case Study/Good Practices, Employability Skills.

## **METHODOLOGY**

Lecturer, Audio-Visual Presentations, Group Works, Simulation & Role Play, Case Studies, Good Practice and Field Visit

## **RESOURCE PERSONS**

Faculty will comprise of Internal Faculties, Resource Persons from Academics, Government/Policy Making Bodies, Practitioners & Domain Experts

## **PARTICIPANTS**

Development Professionals, Faculties, Students and Research Scholars from Universities, Government Officers, Trainers/Instructors from Vocational and Skill Development Institutes, Entrepreneurs, Young Professionals, NGOs & Training Institutes working in the areas of skill and entrepreneurship development.

## **PROGRAMME DATE**

**October 14 - 18, 2024**

The programme commences on 10.00 a.m. on October 14, 2024 and will conclude in the afternoon on October 18, 2024.

## **VENUE**

V.V.Giri National Labour Institute  
Sector -24, NOIDA -201301,

The Institute's campus is situated near PRAKASH Hospital and NTPC Ltd. and is at a distance of 20 Kms from New Delhi Railway Station. NOIDA is situated at Delhi border in close proximity to Mayur Vihar, Delhi.

## **STAY ARRANGEMENT**

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. Accommodation will be on twin-sharing basis. The board and lodging will be provided by the Institute from the afternoon of October 13, 2024 till the forenoon of October 19, 2024. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

## **TRAVELLING EXPENSES**

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3<sup>rd</sup> AC ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. Officials entitled for higher class may claim their Travelling Allowance from their own organization.
7. The participants are provided free of cost boarding and lodging only for the duration of the programme.

## **COURSE DIRECTOR**

Mr. P. AmitavKhuntia  
Associate Fellow, VVGnLI

## **COMMUNICATION**

All correspondence should be addressed to:

Nagesh Nitla(Programme Officer)  
V.V. Giri National Labour Institute  
Sector-24, NOIDA-201301 (UP)  
Distt. GautamBudh Nagar  
Telephone : 0120 2411533-35  
Fax No. : 0120 2411471  
E.mail : vvgnlitraining@gmail.com  
Website : www.vvgnli.gov.in

For details of our other programmes visit our website: [www.vvgnli.org](http://www.vvgnli.org)

V. V. GIRI NATIONAL LABOUR INSTITUTE  
NOIDA

Training Programme on Enhancing Employability & Entrepreneurship among  
Women  
(October 14-18, 2024)

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh  
Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. \_\_\_\_\_  
(In Block Letters)
2. Age and date of birth : \_\_\_\_\_
3. Educational Qualification : \_\_\_\_\_
4. Whether  
SC/ ST/OBC/General : \_\_\_\_\_

I. ORGANIZATION / INSTITUTION MEMBERSHIP DETAILS

5. (a) Name of the Institution/ : \_\_\_\_\_  
Organization : \_\_\_\_\_
- (b) National Affiliation : \_\_\_\_\_  
: \_\_\_\_\_
6. Status in the Organization : \_\_\_\_\_
7. Address for Correspondence : \_\_\_\_\_  
(In block Letters) : \_\_\_\_\_  
Telephone -----

FAX No. \_\_\_\_\_ e.mail \_\_\_\_\_

8. Have you attended any : \_\_\_\_\_  
programme from this Institute?  
If yes, give details. \_\_\_\_\_

**II. DETAILS OF CURRENT EMPLOYMENT**

- (a) Designation : \_\_\_\_\_  
(b) Organisation \_\_\_\_\_  
(c) Nature of Work \_\_\_\_\_  
(d) Address \_\_\_\_\_

**III. BANK DETAILS OF PARTICIPANT**

- (a) Aadhar Number : \_\_\_\_\_  
(b) Name of Bank : \_\_\_\_\_  
(c) Bank Branch name : \_\_\_\_\_  
(d) Account No : \_\_\_\_\_  
(e) IFSC Code : \_\_\_\_\_

**Date:**

**Signature & Name of the Participant)**

**Mail this form to:**

Nagesh Nitla  
Programme Officer  
V.V.Giri National Labour Institute  
A-06, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
Uttar Pradesh – 201 301  
Telephone: 0120-2411471, 2411533-35,  
E-mail : vvgnlitraining@gmail.com