



**वी.वी. गिरि राष्ट्रीय श्रम संस्थान**  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)  
**V.V. GIRI NATIONAL LABOUR INSTITUTE**  
(An Autonomous Body of Ministry of Labour and Employment, Government of India)

Tel. : 0120-2411 470  
Fax : 0120-2411 471  
E-mail : dg.vvgnli@gov.in  
Website : www.vvgnli.gov.in



**डॉ. अरविंद**  
महानिदेशक  
**Dr. Arvind**  
Director General

No. PRG/NEP/05/22

June 08, 2023

**Subject: Training Programme on Gender Issues in Labour: A Behavioural Approach for North Eastern States during August 21-25, 2023 at VVGNLI Campus, NOIDA**

**EXCLUSIVELY FOR PARTICIPANTS FROM NORTH EASTERN STATES**

Sir/Madam,

We are glad to inform you that the V. V. Giri National Labour Institute would be organising a training programme on **Gender Issues in Labour: A Behavioural Approach** for North Eastern States of Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim. The programme will be held during **August 21-25, 2023** at V. V. Giri National Labour Institute, Campus, NOIDA. The programme is meant for Government Officials, Trade Union Leaders and NGOs.

The programme will address and strengthen the understanding of Gender Issues in Labour market. There is no programme fee. The Institute will bear the expenditure on boarding and lodging of the participants during training period. The Institute would also reimburse to and fro 3-tier AC train fare. The nominations of only those participants will be accepted who have Aadhar number and bank account. It may be ensured that nominee(s) should have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be mentioned in the TA form. The participants from Assam and Meghalaya can submit a copy of Voter ID/ Driving License in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly. **The participants from Assam and Meghalaya can submit a copy of Voter ID/ Driving License in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly.**

It is requested to nominate 05 officials from your organisation. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one organisation on first-come-first serve basis and regret acceptance thereafter. You may forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is **July 31, 2023**.

With kind regards,

Yours sincerely,

(Dr. Arvind)

To:

- Labour Secretary & Labour Commissioner of NE States
- Deputy Commissioners, NE States
- Central Trade Unions
- Civil Societies





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**Dr. Arvind**

Director General

पीआरजी/एनईपी/05/22

जून 08, 2023

**विषय:** वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नौएडा में अगस्त 21-25, 2023 के दौरान पूर्वोत्तर राज्यों के लिए श्रम में लैंगिक मुद्दे : एक व्यवहारवादी दृष्टिकोण पर प्रशिक्षण कार्यक्रम

अनन्य रूप से पूर्वोत्तर राज्यों के प्रतिभागियों के लिए

महोदय/महोदया,

सहर्ष सूचित किया जाता है कि वी वी गिरि राष्ट्रीय श्रम संस्थान, नौएडा अपने परिसर में अगस्त 21-25, 2023 के दौरान पूर्वोत्तर राज्यों असम, अरुणाचल प्रदेश, मणिपुर, मिजोरम, मेघालय, नागालैंड, त्रिपुरा और सिक्किम के लिए श्रम में लैंगिक मुद्दे : एक व्यवहारवादी दृष्टिकोण विषय पर एक प्रशिक्षण कार्यक्रम का आयोजन कर रहा है। यह कार्यक्रम सरकारी अधिकारियों, ट्रेड यूनियन नेताओं एवं एनजीओ के लिए तैयार किया गया है।

यह कार्यक्रम श्रम बाजार में लिंग मुद्दों की समझ को संबोधित और मजबूत करेगा। यह एक निशुल्क कार्यक्रम है। संस्थान प्रतिभागियों को आवास एवं भोजन निःशुल्क उपलब्ध कराएगा और टिकट की मूल प्रति मिलने पर प्रतिभागियों को 3-टियर एसी रेल किराए की भी प्रतिपूर्ति करेगा। कृपया यह सुनिश्चित करें कि नामित प्रतिभागियों के पास आधार नंबर है। केवल उन्हीं प्रतिभागियों के नामांकन स्वीकार किए जाएंगे जिनके पास आधार नंबर एवं बैंक खाता हो। नामित प्रतिभागियों को यात्रा व्यय की प्रतिपूर्ति केवल एनईएफटी के माध्यम से की जाएगी। नामित प्रतिभागियों को सूचित किया जाए कि वे अपने साथ आधार कार्ड तथा बैंक के विवरण (बैंक का नाम, बैंक की शाखा का नाम, आईएफएससी कोड एवं खाता संख्या) लाएँ। नामित प्रतिभागियों को संस्थान में यात्रा भत्ता प्रपत्र भरते समय बैंक के विवरण भरने होंगे। असम और मेघालय के प्रतिभागी संस्थान में यात्रा भत्ता प्रपत्र भरते समय आधार कार्ड के स्थान पर वोटर आईडी / ड्राइविंग लाइसेंस की एक प्रति जमा कर सकते हैं। सभी नामित प्रतिभागियों को तदनुसार सूचित किया जाए।

आपसे अनुरोध है कि अपने संगठन से 05 को नामित करें। महिला प्रतिभागियों का नामांकन अत्यंत सराहनीय होगा। सीटों की संख्या सीमित होने के कारण संस्थान पहले आओ-पहले पाओ के आधार पर एक संगठन से केवल 05 प्रतिभागियों को शामिल करेगा। कृपया अपने नामांकन नामांकन प्रपत्र के साथ भेजें। नामांकन प्राप्ति की अंतिम तिथि जुलाई 31, 2023 है।

सादर,

भवदीय,

*(Handwritten signature)*

(डॉ. अरविंद)

सेवा में,

- पूर्वोत्तर राज्यों के श्रम सचिव एवं श्रम आयुक्त
- पूर्वोत्तर राज्यों के उपायुक्त
- सभी केंद्रीय ट्रेड यूनियन
- सिविल सोसाइटी

# **Training Programme on Gender Issues in Labour: A Behavioural Approach for North Eastern States**

**August 21-25, 2023**



**V.V.GIRI NATIONAL LABOUR INSTITUTE  
Sector – 24  
Gautam Budh Nagar  
NOIDA-201301, Uttar Pradesh**



## **AIM**

To address and strengthen the understanding of Gender Issues in Labour market

## **OBJECTIVES**

- To address the issue of gender bias with holistic perspective.
- To enhance the capacity of the participants so that they could tackle the gender based injustice.
- To orient the participants on laws pertaining to workers labour.
- To sensitize the participants about sexual harassment at workplace.
- To discuss about the gender discrimination in the world of work.
- To provide awareness on Labour Codes

## **COURSE PROFILE**

Gender Issues in Labour, Labour Market discrimination, Gender analysis, Sexual harassment at workplace, case studies, Sexual harassment at workplace, preventive measure and complaints mechanism, Laws related to women at workplace.

## **METHODOLOGY**

Class room lectures, group discussions, simulation technique and role play

## **RESOURCE PERSONS**

Faculty members of VVGNI and Subject experts will be the primary resource persons.

## **PARTICIPATION LEVEL**

Trade Union Leaders from Central Trade Unions and NGOs from North Eastern States

## **VENUE**

V.V.Giri National Labour Institute  
Sector -24, NOIDA -201301,

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida. The nominee(s) may be informed accordingly.

## STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of August 20, 2023 till the forenoon of August 26, 2023. Accommodation will be on twin-sharing basis. **For extended stay or early arrival, lodging & boarding charges would be borne by the participants.**

### NOTE:

1. Spouse and family members are not allowed to stay in the Institute's hostel.
2. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
3. Participants are requested to book their return ticket in advance from their own place.

## TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 3 tiers AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3<sup>rd</sup> AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience.
3. It may be ensured that nominee(s) should have Aadhar Card and bank account. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute.
4. The participants from Assam and Meghalaya can submit a copy of Voter ID/ Driving Licence in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly. All the nominees may be informed accordingly.
5. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less

## ENROLMENT FEE

There is no fee for enrolment/participation in the programme.

## COURSE DIRECTOR

Dr. Shashi Bala,  
[balashashi.vvgnli@gov.in](mailto:balashashi.vvgnli@gov.in)

## **COMMUNICATION**

All correspondence should be addressed to:

Consultant (Programme)

V.V. Giri National Labour Institute

A-06, Sector-24

NOIDA-201301 (UP)

Distt. Gautam Budh Nagar

Telephone : 0120 2411533-35

Fax No. : 0120 2411471

E.mail : [vvgnlitraining1@gmail.com](mailto:vvgnlitraining1@gmail.com)

Website : [www.vvgnli.gov.in](http://www.vvgnli.gov.in)

**All the participants may be informed to take preventive measures due to COVID-19 pandemic:**

- **Use Face Mask**
- **Sanitize Hand/Hand Wash**
- **Observe Social Distance**

**STAY SAFE**

**STAY FIT**



**V.V.GIRI NATIONAL LABOUR INSTITUTE  
NOIDA**

**Training Programme on Gender Issues in Labour: A Behavioural Approach  
for North Eastern States  
August 21-25, 2023**

**NOMINATION FORM**

**VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Dist. Gautam Budh Nagar,  
Uttar Pradesh

**IMPORTANT INSTRUCTION**

- This Programme will be conducted in English & Hindi
- This form must be filled by the nominee

**GENERAL INFORMATION**

1. Nominee's Full Name Mr/Ms. : \_\_\_\_\_  
(In Block Letters)
2. Age and date of birth : \_\_\_\_\_
3. Educational Qualification : \_\_\_\_\_  
: \_\_\_\_\_
4. Whether SC/ ST/OBC/General : \_\_\_\_\_
5. Name of the Organisation : \_\_\_\_\_  
: \_\_\_\_\_
6. Status in the Organisation : \_\_\_\_\_
7. Address for Correspondence : \_\_\_\_\_  
(In block Letters) : \_\_\_\_\_  
Phone : \_\_\_\_\_
8. Have you attended any : \_\_\_\_\_  
programme from this Institute? : \_\_\_\_\_  
If yes, give details. When the : \_\_\_\_\_  
Programme was organised. : \_\_\_\_\_

## DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : \_\_\_\_\_
- (b) Organisation : \_\_\_\_\_
- (c) Nature of Work : \_\_\_\_\_
- (d) Address : \_\_\_\_\_

Tel: \_\_\_\_\_ Fax \_\_\_\_\_

e.mail: .....

## BANK DETAILS OF THE PARTICIPANT

Aadhar No \_\_\_\_\_

Name of Bank \_\_\_\_\_

Bank Branch name: \_\_\_\_\_

Account No. \_\_\_\_\_

IFSC Code \_\_\_\_\_

(Signature & Name of the Participant)

Date:

### Mail this form to:

Consultant (Programme)  
V.V.Giri National Labour Institute  
A-06, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
**Uttar Pradesh – 201 301**

Telephone: 0120-2411471, 2411534, 2411538, 2411533

Prog. Section. : 2411471

Email : [vvgnlitraining1@gmail.com](mailto:vvgnlitraining1@gmail.com)

Website : [www.vvgnli.gov.in](http://www.vvgnli.gov.in)