

PRG/CLP/02/19
May 08, 2019

Subject: - Training Programme on Conducting Child Labour Survey from July 02-04, 2019 at VVGNI Campus, NOIDA.

Dear Sir/Madam,

We have pleasure in informing you that the V.V. Giri National Labour Institute would be organising a Training Programme on "**Conducting Child Labour Survey**" during **2nd to 4th July, 2019** at the V.V. Giri National Labour Institute Campus, NOIDA.

This programme has been conceptualized for the Office Bearers of the Civil Society Organisations that are implementing the National Child Labour Project of the Ministry of Labour and Employment. The programme will equip the participants with skills for conducting Child Labour Surveys; formulating strategies and implementing interventions. It will also impart skills for developing survey formats and data elicitation tools and their administration in the field. The programme details are enclosed for information.

There is no programme fee. The Institute would bear the cost of boarding and lodging of the participants for the duration of the training programme. The Institute will reimburse to the participants to and fro **Second Class Sleeper Train-fare** on production of tickets. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and Bank details (name of **Bank**, Bank's **Branch Name**, **IFSC Code** and Bank **Account No.**) with them as the participants need to fill these details in the TA form at the time of Registration. The nominations of only those participants will be accepted who have Aadhar Number and Bank Account and therefore it may be ensured that each nominee has Aadhar Number at the time of sending their nominations.

You are requested to nominate 03 representatives from **NGOs who are presently implementing NCLP in your District**. Participation of women is highly appreciated. Because of limited number of seats, the Institute will be constrained to admit only 03 participants from each District on first-come-first serve basis and regret acceptance thereafter. You may forward the names of the participants alongwith the Nomination Forms duly filled-in by the Nominees. The last date for receiving nominations is June 16, 2019.

Looking forward to your positive response.

Best regards,

Yours sincerely,

(Dr. H. Srinivas)

To:
District Magistrates/District Collectors/Dy. Commissioners/Chairpersons, NCLP

Training Programme on Conducting Child Labour Survey

**July 02-04, 2019
VVGNI Campus, NOIDA**



**V.V. Giri National Labour Institute
Sector-24, Post Box. No. 68
NOIDA – 201 301
Uttar Pradesh**

Aim

To equip Civil Society Organizations for identification and rehabilitation of child labour.

Objectives

- To develop understanding on various aspects relating to the issue of child labour
- To equip with skills for conducting child labour surveys for formulating and implementing interventions
- To impart skills for developing survey Formats and Data elicitation Tools and their administration in the Field

Course Profile

Child Labour statistics and their analysis; child labour, its patterns, causes and consequences; Use of Data and Indicators of Child Labour; for establishing policy priorities and targets, Monitoring policies, regulations and programs on child labour

Methodology

Experiential learning, Group Discussion, Plenary Sessions, Lectures, Documentaries, Case Studies, Role Play.

Faculty

Apart from the internal faculty, eminent trainers from academics, Bureaucrats and Development Sector Experts from International and U.N. Organizations.

Participation Level

Civil Society organizations Implementing NCLP

DATES & DURATION

July 02-04, 2019. The programme will commence on July 02, 2019 10.00 a.m. and conclude on the afternoon of July 04, 2019

VENUE

V.V. Giri National Labour Institute
Sector-24, NOIDA-201301, Uttar Pradesh

The Campus of institute is situated at Sector- 24, near Prakash Hospital and NTPC Ltd. and is at a distance of 20 Kms. from New Delhi Railway Station. NOIDA is situated at Delhi border in close proximity to Mayur Vihar, Delhi. For extended stay or early arrival, the charges would be borne by the participants.

STAY ARRANGEMENTS

Lodging & boarding arrangement will be made at the hostel of V.V. Giri National Labour Institute from the afternoon of July 01, 2019 to the forenoon of July 05, 2019 on twin sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
4. The Institute would reimburse travel expenses of the **North Eastern participants** for 3 tier AC Train fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of ^{3rd} AC **CONFIRMED** ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
5. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute.

NOTE:

- **Participants are requested to book their return journey ticket in advance from their own place.**
- **Under no-circumstance other than II class sleeper ordinary fare will be entertained.**

PROGRAMME FEE

There is no Programme fee. The Institute would provide free lodging and boarding to the participants during training period.

LAST DATE FOR NOMINATIONS

The last date for receiving the nominations is June 16, 2019. Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

PROGRAMME FACULTY

The programme faculty would include faculty members of the Institute, experts from International Organisations, Government and Voluntary Organisation.

COURSE DIRECTOR

Dr. Helel R. Sekar

COMMUNICATIONS

All correspondence should be addressed to:

Shri J.K. Kaul
Consultant (Programme)
V.V. Giri National Labour Institute
Post Box. No. 68, Sector-24
NOIDA – 201301 (UP)
Telephone: 2411533-35
Fax No. : 2411471
Email: jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com

Note: Those calling on STD from outside Delhi please dial 0120 before the above numbers. The Institute works five days a week. (Monday – Friday)

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Conducting Child Labour Survey
July 02-04, 2019**

NOMINATION FORM

VENUE

V.V. Giri National Labour Institute
Sector-24, NOIDA-201301, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This programme will be conducted in English
- This form must be filled by the nominee and sent to the address given below.

GENERAL INFORMATION

1. Nominee's Full Name Mr/Ms. : -----
(In Block Letters)
2. Age and date of birth : -----
3. Educational Qualification : -----
4. Status in the Organisation :-----
5. Address for Correspondence :-----
Phone : -----
Fax : -----
Email : _____
6. Have you attended any: -----
Programme from this Institute ?
If yes, give details. When : -----
the programme was organised. -----

DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : -----
- (b) Organisation : -----
- (c) Nature of Work :-----
- (d) Address :-----

BANK DETAILS OF THE PARTICIPANT

Aadhar No_____

Name of Bank _____

Bank Branch name:_____

Account No._____

IFSC Code_____

(Signature & Name of the Participant)

Date:

Mail this form to :

Shri J.K. Kaul
Consultant (Programme)
V.V. Giri National Labour Institute
Post Box. No. 68, Sector-24
NOIDA – 201301 (UP)
Telephone: 2411533-35
Fax No. : 2411471
Email: jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com

Note: Those calling on STD from outside Delhi please dial 0120 before the above numbers. The Institute works five days a week. (Monday – Friday)

