

# वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

## V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



Tel. : 2411 533-34-35

Fax : 2411 536

2411 471/474

Website: [www.vvgnli.gov.in](http://www.vvgnli.gov.in)

Twitter Handle: @LabourMinistry

पीआरजी/सीबीपी/46/22

सितम्बर 28, 2022

विषय: वी वी गिरि राष्ट्रीय श्रम संस्थान, नौएडा में नवम्बर 21-25, 2022 के दौरान आयोजित लिंग और सामाजिक सुरक्षा पर प्रशिक्षक कार्यक्रम का प्रशिक्षण प्रशिक्षण कार्यक्रम.

महोदय / महोदया,

सहर्ष सूचित किया जाता है कि वी वी गिरि राष्ट्रीय श्रम संस्थान, नौएडा अपने परिसर में नवम्बर 21-25, 2022 के दौरान लिंग और सामाजिक सुरक्षा पर प्रशिक्षक कार्यक्रम का प्रशिक्षण का आयोजन कर रहा है।

यह प्रशिक्षण कार्यक्रम नियोक्ता संगठनों के अधिकारियों, केंद्रीय ट्रेड यूनियनों के नेताओं, श्रम अधिकारियों और गैर सरकारी संगठनों के प्रतिनिधियों के लिए तैयार किया गया है। कार्यक्रम का उद्देश्य श्रम में लैंगिक मुद्दों की समझ को मजबूत करना और सामाजिक सुरक्षा उपायों के बारे में जागरूकता और प्रभावी कार्यान्वयन बढ़ाना है। विवरण के लिए कार्यक्रम विवरणिका की एक प्रति संलग्न है।

यह एक निशुल्क कार्यक्रम है। संस्थान प्रशिक्षण अवधि के दौरान प्रतिभागियों को आवास एवं भोजन निःशुल्क उपलब्ध कराएगा तथा टिकट की मूल प्रति मिलने पर आने-जाने के द्वितीय श्रेणी के स्लीपर रेल किराए/बस किराए की प्रतिपूर्ति भी करेगा।

आपसे अनुरोध है कि अपने संगठन से 03 कार्मिकों को नामित करें। कृपया यह सुनिश्चित करें कि उन कार्मिकों को दुबारा नामित न किया जाए जिन्होंने पूर्व में इस कार्यक्रम में भाग लिया है। महिला प्रतिभागियों का नामांकन अत्यंत सराहनीय होगा। सीटों की संख्या सीमित होने के कारण संस्थान पहले आओ-पहले पाओ के आधार पर एक संगठन से केवल 03 प्रतिभागियों को शामिल करेगा तथा बाद में प्राप्त नामांकन प्रपत्रों को स्वीकार नहीं किया जाएगा। कृपया प्रतिभागियों के नाम, नामांकित प्रतिभागियों द्वारा पूर्णतः भरे हुए नामांकन प्रपत्रों के साथ भेजें। नामांकन प्राप्ति की अंतिम तिथि नवम्बर 07, 2022 है।

सादर,

भवदीय,

(एच. एस. रावत)

प्रशासनिक अधिकारी

सेवा में,

केंद्रीय ट्रेड यूनियन

श्रम सचिव एवं श्रम आयुक्त

नियोक्ता संगठन

गैर सरकारी संगठन

वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

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No. PRG/CBP/46/22

September 28, 2022

**Subject: - Training of Trainers Programme on Gender and Social Security from November 21-25, 2022 at VVGNI Campus, NOIDA**

Sir/Madam,

We are glad to inform you that a Training of Trainers Programme on **Gender and Social Security** will be held from **November 21-25, 2022** at V. V. Giri National Labour Institute's campus, NOIDA.

This training programme has been designed for the officials of Employers' Organizations, Leaders from Central Trade Unions, Labour Officials, and representatives of NGOs. The aim of the programme is to strengthen the understanding of gender issues in labour and raising awareness & effective implementation of social security measures. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute would provide free boarding and lodging facility to the participants during training period and will also reimburse to and fro Second Class sleeper train/bus fare to the participants.

We request you to nominate 03 personnel from your organisation. It may be ensured that those who have already attended this programme are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 03 participants from one organisation on first-come-first serve basis and regret acceptance thereafter. You may kindly forward the names of the participant's alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is November 07, 2022.

With regards,

Yours sincerely,

( H.S. Rawat)

**Administrative Officer**

To  
All Central Trade Unions  
Labour Secretaries and Labour Commissioners  
Employer's Organisations  
NGOs



# **Training of Trainers Programme on Gender and Social Security**

**November 21-25, 2022  
VVG NLI Campus, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE  
Post Box no. 68, Sector – 24  
Gautam Budh Nagar  
Noida-201301, Uttar Pradesh**

## **AIM**

To strengthen the understanding of gender issues in labour and raising awareness & effective implementation of social security measures .

## **OBJECTIVES:**

- Provide a clear understanding of Social Security.
- Provide information on the Recent Trends, National and International Experiences, Good Practices.
- Offer a comprehensive resource repository in order to assist key stakeholders to design effective enforcement policy and raise awareness for implementation of various Social Security provisions.
- Train the Employers, Trade Union, NGO and Officials involved in above process
- To provide awareness on Labour Codes

## **COURSE PROFILE**

Rural Society, Behavioral skill for enhancing leadership potentials, Labour laws related to women: Maternity Benefit, Equal remuneration, Sexual Harassment at Workplace

## **METHODOLOGY**

Lectures, individual and group exercises, case studies and experience sharing

## **PARTICIPATION**

Government Officials, Representatives of Central Trade Union, Employers and NGOs

## **ELIGIBILITY**

1. Participants should be above **21 years and below 58 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should be fluent in either Hindi or English.

### **Note:**

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Participants are requested to book their return ticket in advance from their own place.
4. Under no-circumstance other than 11nd class sleeper train fare will be entertained.

## DATE

**November 21-25, 2022**

The training programme will commence at 09.00 a.m. on November 21, 2022 and will conclude in the afternoon on November 26, 2022

## VENUE

V.V.Giri National Labour Institute,  
Sector-24, NOIDA- 201301,  
Distt. Gautam Budh Nagar  
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station. is 20 Kms. Delhi Metro, Noida City Centre Station is about 1.5 kms. from VVGNI, Noida .

## STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of November 20, 2022 till the forenoon of November 26, 2022. Accommodation will be on twin-sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

## TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences. **Officials entitled for higher class may claim their Travelling Allowance from their own organisation.**
3. The local conveyances only will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
4. The participants are provided free of cost boarding and lodging only for the duration of the programme.



## **COURSE DIRECTOR**

Dr. Shashi Bala

## **LAST DATE FOR NOMINATIONS**

November 07, 2022 . Because of limited number of seats we will be constrained to admit participants of first-come-first serve basis and regret acceptance thereafter.

## **COMMUNICATION**

All Correspondence should be addressed to:

The Consultant (Programme)  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
Uttar Pradesh – 201 301  
Telephone: 2411471, 2411534,  
Prog No.. : 2411471,  
E-mail : [vvgnlitraining1@gmail.com](mailto:vvgnlitraining1@gmail.com)

**Note:** Those calling on STD from Outside Delhi will please dial 0120 before the above numbers. The Institute work five days a week (Monday-Friday) 9 a.m. - 5.30 p.m.

**V.V.GIRI NATIONAL LABOUR INSTITUTE**  
**NOIDA**  
**Training of Trainers programme on Gender and Social Security**  
**November 21-25, 2022**

**NOMINATION FORM**

**VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar, Uttar Pradesh

**IMPORTANT INSTRUCTIONS**

- This programme is for district level labour leaders/organisers
- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

**GENERAL INFORMATION**

1. Nominee's Full Name Mr./Ms. \_\_\_\_\_  
(In Block Letters)
2. Age and date of birth : \_\_\_\_\_
3. Educational Qualification : \_\_\_\_\_
4. Whether  
SC/ ST/OBC/General : \_\_\_\_\_
5. Name of the Trade Union  
Organization: : \_\_\_\_\_  
: \_\_\_\_\_  
(b)National Affiliation : \_\_\_\_\_  
: \_\_\_\_\_
6. Status in the Organization : \_\_\_\_\_
6. Address for Correspondence: \_\_\_\_\_  
(In block Letters) : \_\_\_\_\_  
: \_\_\_\_\_

Phone : \_\_\_\_\_

Fax: : \_\_\_\_\_

email: : \_\_\_\_\_

8. Have you attended any : \_\_\_\_\_  
Programme earlier at this  
Institute? If yes, give details. : \_\_\_\_\_  
: \_\_\_\_\_

**I. DETAILS OF CURRENT EMPLOYMENT**

(a) Designation : \_\_\_\_\_

(b) Organisation \_\_\_\_\_

(c) Nature of Work \_\_\_\_\_

(d) Address \_\_\_\_\_

**(Signature & Name of the Participant)**

Date:

**Mail this form to:**

The Consultant (Programme)  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
**Uttar Pradesh – 201 301**

Telephone: 2411471, 2411534,

Prog section. : 2411471

STD 0120

Email : vvgnlitraining1@gmail.com

Brochure: CBP: gender and Social Security