

No. PRG/CBP/25/19
August 26, 2019

Subject: Training Programme on 'Gender, Work and Health', November 4-8, 2019, VVGNI Campus, NOIDA

Dear Sir/Madam,

We are glad to inform you that a Training Programme on **Gender, Work and Health** will be held from **November 4-8, 2019** at V. V. Giri National Labour Institute, NOIDA.

This training programme has been designed for the Government Officials and Leaders from Central Trade Unions. The aim of the programme is to enhance understanding on the challenges related to work in informal employment and the occupational safety and health hazards of women workers. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute will be providing free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets by the participants. It may be ensured that nominee(s) should have Aadhar card. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 05 representatives from your organization. It may be ensured that only those participants may be nominated who have an experience of working in this field for at least 5 years and has not attended similar training programme in the Institute earlier. We will highly appreciate nomination of women candidates. You may kindly forward the names of the participants along with their nomination forms duly filled in by the nominees. The last date for receiving nominations is **October 20, 2019**

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To

Chief Labour Commissioner, Ministry of Labour & Employment
Central Ministries
Labour Secretaries & Labour Commissioners
Central Trade Unions
Chief Inspector of Factories

**Training Programme
on
Gender, Work and Health**

**November 4-8, 2019
VVGNI Campus, NOIDA**

**V.V.GIRI NATIONAL LABOUR INSTITUTE
Post Box no. 68, Sector – 24
Gautam Budh Nagar
Noida-201301, Uttar Pradesh**

AIM

This programme aims to sensitize the social partners on the existing inequalities in the world of work with focus on workers in the informal sector. It aims to enhance understanding of the linkages between informal economy and the challenges of safety and health issues at workplace with special focus on the challenges faced by women in the labour market.

OBJECTIVES:

- To develop a conceptual understanding on the issue of gender, work and health
- To understand changing labour market and employment relations and its impact on health and safety of workers in the informal economy
- To address the specific risks and health problems facing women workers in the informal economy
- To understand the different OSH programmes/schemes and good practices for ensuring safety and health at workplace both at national and international levels
- To enable the participants to develop an understanding about the role of different social partners in ensuring safety and health at workplace.

COURSE PROFILE

Conceptual understanding of gender, work and health, understand different safety, health and welfare provisions.

METHODOLOGY

Lectures, interactive sessions, individual and group presentations, sharing case studies.

PARTICIPATION

Government officials & Representatives of Central Trade Unions

ELIGIBILITY

1. Participants should be above **18 years and below 50 years of age**;
2. Should have an experience in this area for at least **five years**;
3. Should be able to read and write in either Hindi or English.

NOTE:

1. Please note that those who have attended Institute's programme earlier, should not to be nominated again. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Participants are requested to book their return ticket in advance from their own place.
4. Under no circumstance other than IIInd class sleeper train fare will be entertained.

DATE

November 4-8, 2019

The training programme will commence at 10.00 a.m. on November 04, 2019 and will conclude by 5.00 p.m. on November 08, 2019

VENUE

V.V.Giri National Labour Institute,
Sector-24, NOIDA- 201301,
Distt. Gautam Budh Nagar
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station. is 20 Kms. Noida City Centre Metro station which is the nearest metro station is about 1.5 kms. from VVGNI, Noida .

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of November 03, 2019, till the forenoon of November 09, 2019 Accommodation will be on twin-sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
4. The Institute would reimburse travel expenses of the **North Eastern participants** for 3 tier AC Train fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of ^{3rd} AC **CONFIRMED** ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
5. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The

reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute.

6. **Officials entitled for higher class may claim their Travelling Allowance from their own organisation.**

COURSE DIRECTOR

Dr. Ruma Ghosh

LAST DATE FOR NOMINATIONS

October 20, 2019. Because of limited number of seats we will be constrained to admit participants of first-come-first serve basis and regret acceptance thereafter.

COMMUNICATION

All Correspondence should be addressed to:

Mr. J. K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 2411471, 2411534,
Fax No. : 2411471, 2411474, 2411536,
E-mail : jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com

Note: Those calling on STD from Outside Delhi will please dial 0120 before the above numbers. The Institute work five days a week (Monday-Friday) 9 a.m. - 5.30 p.m.

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Gender, Work and Health
November 4-8, 2019**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam
Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms . _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification
(minimum matriculation required) _____
4. Whether SC/ ST/OBC/General : _____
5. Name of the Department/
Trade Union/Organization : _____
:
:
(5b)National Affiliation if TU : _____
6. Status/Designation in the
Department/Organization : _____
7. Address for Correspondence : _____
(In block Letters) : _____
:
:

Phone : _____

Fax: : _____

email: : _____

8. Have you earlier attended any
Training in this Institute?

If yes, give details : _____

I. DETAILS OF CURRENT EMPLOYMENT

(a) Designation : _____

(b) Organisation : _____

(c) Nature of Work : _____

(d) Address : _____

II. BANK DETAILS OF PARTICIPANT

a. Aadhar Number : _____

b. Name of Bank : _____

c. Bank Branch name : _____

d. Account No : _____

e. IFSC Code : _____

(Signature & Name of the Participant)

Date:

Mail this form to:

Mr. J. K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120- 2411534
Fax No. : 0120- 2411471
E-mail : jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com

