

PRG/RMP/04/18  
September 20, 2018

**Subject:- Course on Qualitative Methods in Labour Research from November 19-30, 2018 at VVGNLI Campus, NOIDA.**

Dear Sir/Madam,

V.V. Giri National Labour Institute (VVGNLI), an autonomous body of the Ministry of Labour and Employment, Government of India, is a premier Institute of Labour Research, Training and Education. Since its inception in 1974, the Institute has endeavoured through research, training and publications to reach all those who are concerned with labour issues.

As a part of our mandate to encourage research on labour, the Institute organises Courses on Research Methods for young researchers. One such Course on Qualitative Methods in Labour Research is being organized by the Institute from November 19-30, 2018. The Course is designed to help young research scholars as well as young teachers in Universities and Research Institutions to pursue their interest in Labour Research and Policy. The Course intends to explain the researchers how to conceptualize and apply qualitative methods to a research question and provides an opportunity to go through a rigorous and interactive exercise on understanding various qualitative methods and tools, with special focus on labour research.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The participants from the states of Assam and Meghalaya may either provide the Aadhar number or Voter ID/ Driving Licence for claiming reimbursement of TA from the Institute. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

A brief write-up about the Course and the application form to be filled by the aspiring candidates is enclosed. Please circulate this among the prospective candidates in your Department/Institution. The candidates selected to attend the Course would be intimated about their selection individually. The last date for receiving nominations is November 07, 2018.

With regards,

Yours sincerely,

**(Dr. H. Srinivas)**

To:

- Head of Research Institutions,
- Head of Departments/ Centre Chairpersons of Universities

# **Course on Qualitative Methods in Labour Research**

**November 19-30, 2018  
VVGNLI Campus, NOIDA**



**V. V.Giri National Labour Institute  
Sector – 24  
Gautam Budh Nagar, Noida  
Uttar Pradesh**

## **AIM**

The Course aims at developing the capacities of young research scholars in the area of qualitative research. It provides an opportunity to go through a rigorous and interactive exercise on understanding various qualitative methods and tools, with special focus on labour research.

## **OBJECTIVES**

- Provide an overview of the labour and employment scenario in India
- Discuss the major qualitative approaches to Inquiry
- Equip participants with the understanding and applicability of various qualitative research methods and techniques
- Understand analysis and interpretation of qualitative data
- Develop capacities to undertake rigorous studies using qualitative techniques

## **COURSE PROFILE**

Theoretical Perspectives, Qualitative Research Techniques, Analysing and Interpretation of Qualitative Data, Using Software Packages for Qualitative Data Analysis

## **METHODOLOGY**

Lectures, Interactive sessions, Group Exercises, Project Work.

## **PARTICIPANTS LEVEL**

Young teachers and researchers from Universities, Research Institutions and professionals in government organizations who intend to pursue their interest in labour research and policy. We will appreciate if participants from reserved categories (SC/ST/OBC) are also nominated.

## **DATE**

**November 19-30, 2018**

The training programme will commence at 10.00 a.m. on November 19, 2018 and will conclude in the afternoon on November 30, 2018

## **ELIGIBILITY**

1. Participants should be above 22 years and below 40 years of age;
2. Should be fluent in English.

**Note:**

1. Please note that those who have already attended institute's earlier programme should not apply again.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Participants are requested to book their return ticket in advance from their own place.
4. Under no-circumstance other than IInd class sleeper train fare will be entertained

**VENUE**

V.V.Giri National Labour Institute,  
Sector-24, NOIDA- 201301,  
Distt. Gautam Budh Nagar  
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. The Institute is about 1.5 kms form the Noida City Centre, Metro Station.

**STAY ARRANGEMENT**

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute on twin-sharing basis. The boarding and lodging will be provided by the Institute from the afternoon of November 18, 2018 till the forenoon of December 01, 2018. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

**PROGRAMME FEE**

No Programme fee

**TRAVELLING EXPENSES**

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3<sup>rd</sup> AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
7. The participants are provided free of cost boarding and lodging only for the duration of the programme.

### **LAST DATE FOR RECEIVING THE APPLICATIONS**

**November 07, 2018**

#### **COURSE DIRECTOR**

Dr. Ruma Ghosh

#### **COMMUNICATION**

Applications may be sent to:

Dr. Ruma Ghosh  
Faculty and Course Director  
Course on Qualitative Methods in Labour Research  
V.V.Giri National Labour Institute  
Sector-24, Distt. Gautam Budh Nagar  
NOIDA- 201301 Uttar Pradesh  
Telephone : (0120) 2411573  
Fax No. : (0120) 2411471  
Email: rumaghosh.vvgnli@gov.in



8. Details thereof \_\_\_\_\_
9. Topic of your Ph.D.Thesis \_\_\_\_\_
10. A Resume of Current Research Interest and state how the Course Will be helpful \_\_\_\_\_
11. Recommendation of the Principal/Head of the Dept./ Director/Registrar \_\_\_\_\_
12. Research Publications (last three years) \_\_\_\_\_
13. Details of participation in VVGnLI Training Programmes, if any \_\_\_\_\_

**BANK DETAILS OF THE PARTICIPANT**

Aadhar No \_\_\_\_\_  
 Name of Bank \_\_\_\_\_  
 Bank Branch Name: \_\_\_\_\_  
 Account No. \_\_\_\_\_  
 IFSC Code \_\_\_\_\_

Office Seal

Signature.....

Name.....

Designation.....

\*Attach separate sheets if necessary

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Completed Application Form should reach the following address by November 07, 2018

Dr. Ruma Ghosh  
 Faculty and Course Director  
 Course on Qualitative Methods In Labour Research  
 V.V.Giri National Labour Institute  
 Sector-24, Distt. Gautam Budh Nagar, NOIDA- 201301 U.P.  
 Telephone : (0120) 2411573  
 Fax No. : (0120) 2411471  
 email: rumaghosh.vvgnli@gov.in

