

No. PRG/CBP/24/19

August 30, 2019

Subject: Training Programme on Labour Laws and International Standards on Social Security and Protection from September 30 - October 04, 2019 at VVGNLI.

Dear Sir/Madam,

We are happy to inform you that the V.V. Giri National Labour Institute would be organising a Training Programme on '**Labour Laws and International Standards on Social Security and Protection**' from **September 30 - October 04, 2019** at the Institute's Campus at NOIDA.

The programme has been designed for Government officials and Trade Union Leaders from Central Trade Unions with the aim to sensitize the participants about the existing inequalities and the need for social inclusion. It would enable participants to understand the international standards and existing legal instruments as well as some global best practices in order to promote workers' rights based on a model of social justice. The programme will be conducted in English/Hindi. The details about the programme are given in the enclosed brochure.

There is no programme fee. The Institute would bear the expenditure on lodging and boarding facility and will reimburse to and fro Second Class Sleeper train fare to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 04 senior leaders/Officers from your organisation. It may be ensured that those who have already attended our Institute's earlier programme are not nominated again. We will highly appreciate participation of women candidates. The Institute will be constrained to admit only 04 participants from one union on first-come-first serve basis, due limited capacity. The sponsoring authority is requested to send nomination forms duly filled in by the nominees along with sponsorship letter. Sponsorship letters without nomination forms will not be considered. The last date for receiving nominations is September 23, 2019.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To

- Central and State Governments
- Labour Secretaries & Labour Commissioners
- All Central Trade Unions

**Training Programme
on
Labour Laws and International Standards on
Social Security and Protection**

**September 30- October 04, 2019
VVGNNLI Campus, NOIDA**



**V.V.Giri National Labour Institute
Sector – 24,
Dist. Gautam Budh Nagar, NOIDA
Uttar Pradesh- 201 301**

AIM

The programme aims to sensitize the participants about the existing inequalities and the need for social inclusion. It would enable participants to understand the international standards and existing legal instruments as well as some global best practices in order to promote workers' rights based on a model of social justice.

THE OBJECTIVES

- Provide an overview of the changing nature of employment, the existing inequalities in the labour market with regard to employment, social security and protection of the workers and the need for social security and protection.
- To sensitize the participants on the various international labour standards/instruments as well as good practices in the area of social security and protection.
- To develop insight on the existing national policies and legal instruments in the area of social security and protection of workers.
- To discuss strategies for the promotion of decent work and practices that fulfill the guidelines of the SDGs

COURSE PROFILE

Existing labour market inequalities, international standards/instruments in the area of social security and protection, challenges with regard to the existing national policies and legislations on social security and protection, international best practices.

METHODOLOGY

Lectures, group discussions and experience sharing

PARTICIPANTS

Government officials and Unorganised Sector Trade Union Leaders from Central Trade Unions. Participants should be a member of the union for at least five years or working with the government for five years. We will appreciate if participants from reserved categories (SC/ST/OBC) are also nominated.

ELIGIBILITY

1. Participants should be above **21 years and below 55 years of age**;
2. Participants should have a minimum qualification of matriculation.
3. Participants should be a member of the union for at least five years or working with the government for five years.
4. Participants should be able to read and write either in Hindi or English for making presentations during the training.

PROGRAMME DATE

September 30 - October 04, 2019

The programme commences at 10.00 a.m. on September 30, 2019 and will conclude on October 04, 2019 in the afternoon.

VENUE

V.V.Giri National Labour Institute
Sector –24, NOIDA –201301,

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Noida City Centre Metro Railway Station.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. Accommodation will be on twin-sharing basis. The boarding and lodging facilities will be provided by the Institute from the afternoon of September 29, 2019 till the forenoon of October 05, 2019. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of CONFIRMED ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3rd AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
7. The participants are provided free of cost boarding and lodging only for the duration of the programme.

NOTE: Participants are requested to book their return journey ticket in advance from their own place.

COURSE DIRECTOR

Dr. Ruma Ghosh

LAST DATE FOR NOMINATIONS

The last date for receiving the nominations is September 23, 2019. Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

COMMUNICATION

The sponsoring authority is requested to send nomination forms duly filled in by the nominees along with sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All Correspondence should be addressed to:

Shri J.K. Kaul
Consultant (Programme)
V.V. Giri National Labour Institute
Sector – 24, NOIDA,
Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120- 2411533-35
Fax No. : 0120- 2411471
E-mail : jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com

For details of our other programmes visit our website: www.vvgnli.gov.in

**V.V.Giri National Labour Institute
NOIDA**

**Training Programme on Labour Laws and International Standards
on Social Security and Protection
September 30- October 04, 2019**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- Participants who have attended similar training programmes earlier should not be nominated again.
- Participants should have a minimum qualification of matriculation.
- Participants should be a member of the union for at least five years or working with the government for five years.
- Participants should be able to read and write either in Hindi or English for making presentations during the training.
- If participants are not found suitable for the training without the above mentioned criterias, they will be asked to go back.
- This form must be filled by the nominee and sent to the address given below through proper channel

GENERAL INFORMATION

1. Nominee's Full Name: _____
(In Block Letters)
2. Age and date of birth: _____
3. Educational Qualification: _____
4. Whether
SC/ ST/OBC/General: _____
5. Status in the Organisation : _____
6. Address for Correspondence: _____
(In Block Letters)

7. Name of Central Trade Union
Department : _____

Phone: _____ Fax No: _____

e.mail: _____

8. Have you attended any training : Yes/No
programme organised by VVGnLI
earlier ?

DETAILS OF CURRENT EMPLOYMENT

(a) Designation : _____

(b) Organisation: _____

(c) Nature of Work: _____

(d) Address: _____

BANK DETAILS OF THE PARTICIPANT

Aadhar No. : _____

Name of Bank : _____

Bank Branch Name : _____

Account No. : _____

IFSC Code : _____

(Signature & Name of the Participant)

Date:

Mail this form to:

Shri J.K. Kaul
Consultant (Programme)
V.V. Giri National Labour Institute
Sector – 24, NOIDA,
Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120- 2411533-35
Fax No. : 0120- 2411471
E-mail : jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com

