

PRG/NEP/07/19

July 24, 2019

Subject: Training Programme on Strengthening Awareness on Labour Issues and Labour Laws Pertaining to Women Workers from October 7-11, 2019 at VVGNNLI Campus, NOIDA.

Dear Sir/Madam,

We are glad to inform you that the Institute would be organising a **Training Programme on Strengthening Awareness on Labour Issues and Labour Laws Pertaining to Women Workers from North-Eastern States** of Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim from **October 7-11, 2019** at VVGNNLI Campus, NOIDA.

This training programme is meant for representatives of Central Trade Unions and NGOs from North Eastern States engaged in issues related to labour. Details of the programme are given in enclosed brochure. The Institute will bear the expenditure on lodging and boarding of the participants during the training period. The Institute would also reimburse to and fro 3-tier AC train fare. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

The participants from Assam and Meghalaya can submit a copy of Voter ID/ Driving License in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly.

You are requested to nominate 05 representatives from your state/district/organisation. It may be ensured that those who have already attended Institute's earlier programme are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one organisation on first-come-first serve basis and regret acceptance thereafter. You may kindly forward the names of the participants along with nomination forms duly filled in by the nominees. The last date for receiving nominations is **September 23, 2019**

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To

- Labour Secretaries & Labour Commissioners
- Dy. Commissioner of North-Eastern States
- Central Trade Unions/NGOs

**Training Programme
on
Strengthening Awareness on
Labour Issues and Law pertaining to
Women Workers
from
North-Eastern States**

**October 7-11, 2019
V.V.GIRI NATIONAL LABOUR INSTITUTE, NOIDA**



**V.V. GIRI NATIONAL LABOUR INSTITUTE
SECTOR – 24, POST BOX NO. 68, NOIDA
DISTT. GAUTAM BUDH NAGAR
UTTAR PRADESH – 201 301**

AIM

To address and strengthen the understanding of gender issues in labour market and to enhance the understanding of related laws.

OBJECTIVE:

- To familiarize legal systems aimed at elimination of all forms of discrimination against women
- To discuss the new challenges of Women, Work and the Informal Economy and also Gender Issues in Labour Market.
- To provide information on various development schemes or Institutional mechanisms, to promote the advancement of women, which exist at the Central and State levels.

COURSE PROFILE

Gender Issues in Labour; Labour Market discrimination; Gender analysis; Sexual harassment at workplace: case studies; Sexual harassment at workplace: preventive measure and complaints mechanism; Laws related to women at workplace

METHODOLOGY

Class room lectures, group discussions, simulation technique and role play

PARTICIPATION LEVEL

Representatives of Central Trade Unions and NGOs from North-Eastern States. We will appreciate if participants from reserved categories (SC/ST) are also nominated.

ELIGIBILITY

1. Participants should be above **22 years and below 50 years of age**;
2. Should be personally engaged at grass roots level activities for at least past two years;
3. Should be fluent in either Hindi or English.

NOTE:

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Only members of trade unions should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
4. Participants are requested to book their return ticket in advance from their own place.
5. Under no-circumstance other than 3 tier AC Train fare will be entertained.

PROGRAMME DATES

October 7-11, 2019. The programme commences at 10.00 a.m. October 7, 2019. and will conclude in the afternoon of October 11, 2019

VENUE

V.V. Giri National Labour Institute
Sector, 24, NOIDA – 201 301
Distt. Gautam Budh Nagar
Uttar Pradesh

The Institute's campus is situated near Prakash Hospital and NTPC Ltd, and is at a distance of 20kms from New Delhi Railway Station. NOIDA is situated at Delhi border in close proximity to Mayur Vihar, Delhi.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging on twin sharing basis and boarding will be provided by the Institute from the afternoon of October 6, 2019 till the forenoon of October 12, 2019. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 3 tiers AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3-tier AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience.
3. It may be ensured that nominee(s) should have Aadhar Card and bank account. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The participants from Assam and Meghalaya can submit a copy of Voter ID/ Driving Licence in place of Aadhar card
5. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less

LAST DATE OF NOMINATIONS

September 23, 2019

Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one organisation on first-come-first serve basis and regret acceptance thereafter.

COURSE DIRECTOR

Dr. Dhanya M.B.

All correspondence should be addressed to:

Shri J.K. Kaul
Consultant (Programme)
V.V. Giri National Labour Institute
Post Box. No. 68, Sector-24
NOIDA – 201301 (UP)
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**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Strengthening Awareness on Labour Issues and Labour Laws
Pertaining to Women Workers
October 7-11, 2019**

NOMINATION FORM

VENUE

V.V. Giri National Labour Institute Campus, Sector-24, NOIDA, Dist. Gautam Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTION

- This programme will be conducted in English & Hindi
- This form must be filled by the nominee

GENERAL INFORMATION

1. Nominee's Full Name Mr/Ms. : _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
: _____
4. Whether SC/ ST/OBC/General : _____
5. Name of the Organisation : _____
: _____
6. Status in the Organisation : _____
7. Address for Correspondence : _____
(In block Letters) : _____
Phone : _____
8. Have you attended any : _____
programme from this Institute? : _____
If yes, give details. When the : _____
Programme was organised. : _____

DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : _____
- (b) Organisation : _____
- (c) Nature of Work : _____
- (d) Address : _____

BANK DETAILS OF THE PARTICIPANT

Aadhar No _____

Name of Bank _____

Bank Branch name: _____

Account No. _____

IFSC Code _____

(Signature & Name of the Participant)

Date:

Mail this form to:

Shri J. K. Kaul
Consultant (Programme)
V.V. Giri National Labour Institute
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NOIDA, Distt. Gautam Budh Nagar
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