



वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)

Tel. : 0120-2411 470

Fax : 0120-2411 471

E-mail : dg.vvgnli@gov.in

Website : www.vvgnli.gov.in



डॉ. एच. श्रीनिवास, भा.रे.का.से.

महानिदेशक

Dr. H. Srinivas, IRPS

Director General

PRG/IRP/08/21

July 05, 2021

Subject: Online Training Programme on "Developing Positive Attitude for Excellence at Work" from August 09-13, 2021.

Dear Sir/Madam,

We are pleased to inform you that the V.V. Giri National Labour Institute would be organising an Online Training Programme on **Developing Positive Attitude for Excellence at Work** from **August 09-13, 2021**.

The programme is being organised for Govt. Officials, Managers, Executives/Officers and Trade Union Leaders. The main objective of the programme is to enhance positive attitude at work to help in creating a supportive culture and influence the skills which, in turn, will increase the potential of a person in achieving the desired personal and organisational goals. It will also contribute in creating and strengthening a collaborative approach in achieving the desired results and productivity. This training intervention is to understand, experience and develop positive attitude in a person and in a system.

We hope you will find this programme appropriate for your organisation and will nominate a team of participants. Brochure providing all the details of the training programme, including the modalities for nominations is attached.

With kind regards,

Yours sincerely,

(Dr. H. Srinivas)

To:

- Public Sector Undertakings
- Private Sector Undertakings
- Government Establishments



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Dr. H. Srinivas, IRPS

Director General

पीआरजी/आईआरपी/08/21

जुलाई 05, 2021

विषय: वी. वी. गिरि राष्ट्रीय श्रम संस्थान द्वारा 09-13 अगस्त, 2021 के दौरान कार्य में उत्कृष्टता के लिए सकारात्मक दृष्टिकोण विकसित करना विषय पर ऑनलाइन प्रशिक्षण कार्यक्रम

महोदय / महोदया,

सहर्ष सूचित किया जाता है कि वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नौएडा 09-13 अगस्त, 2021 के दौरान कार्य में उत्कृष्टता के लिए सकारात्मक दृष्टिकोण विकसित करना विषय पर एक ऑनलाइन प्रशिक्षण कार्यक्रम का आयोजन कर रहा है।

यह कार्यक्रम प्रबंधकों, कार्यपालकों/अधिकारियों तथा ट्रेड यूनियन नेताओं के लिए आयोजित किया जा रहा है। इस कार्यक्रम का मुख्य उद्देश्य समर्थक संस्कृति के सृजन एवं कौशलों को प्रवृत्त करने के लिए कार्य में सकारात्मक दृष्टिकोण विकसित करना है। इससे व्यक्तिगत एवं संगठनात्मक लक्ष्यों को प्राप्त करने में किसी व्यक्ति की क्षमता में वृद्धि होगी। यह अपेक्षित परिणाम एवं उत्पादकता को हासिल करने के लिए सहयोगात्मक दृष्टिकोण विकसित एवं मजबूत करने में भी सहायक होगा। इस प्रशिक्षण कार्यक्रम का उद्देश्य किसी व्यक्ति तथा व्यवस्था में सकारात्मक दृष्टिकोण को समझना, अनुभव करना एवं विकसित करना है।

हमें आशा है कि आप इस कार्यक्रम को अपने संगठन के लिए उपयुक्त पाएंगे तथा अपने संगठन से प्रतिभागियों की एक टीम को नामित करेंगे। नामांकन करने के तरीकों सहित प्रशिक्षण कार्यक्रम के सभी विवरण युक्त विवरणिका संलग्न है।

सादर,

भवदीय,

डॉ. श्रीनिवास

(डॉ. एच. श्रीनिवास)

सेवा में,

- सार्वजनिक क्षेत्र के उपक्रम
- निजी क्षेत्र के उपक्रम
- सरकारी प्रतिष्ठान

**ONLINE TRAINING PROGRAMME
ON
DEVELOPING POSITIVE ATTITUDE
FOR
EXCELLENCE AT WORK**

August 09-13, 2021



**V.V. GIRI NATIONAL LABOUR INSTITUTE
SECTOR -24, NOIDA
DISTT. GAUTAM BUDH NAGAR
UTTAR PRADESH - 201 301**

ABOUT THE TRAINING

Maintaining positive attitude in one's life at work is desirable. Many of us in a zeal to cope up with the speed of competition, modernisation, liberalisation and new economic environment, tend to overlook this important aspect, sometimes advertently. Person with positive attitude will do things differently; work towards organisational competition; take risk at work; give and accept personal and organisational feedback; trust self and others; more spontaneous; see greater chances of success; approach matters with greater freshness; perceive things with more strength for utilizing external and internal resources; concerned for winning in a better way and long run perspective of goals; will work in difficulties; emerge as a leader at work; able to take decisions; give his subordinates a strength, sense of responsibility, team spirit and influence others positively.

AIM

The programme aims at equipping managers and representatives of trade unions with positive attitudes and skills through experiential learning for organizational development.

OBJECTIVES:

- Conceptualising attitudes;
- Highlighting the impact of positive attitude in personal and professional success;
- Developing skills to deal with negative attitudes and their impact;
- Understanding the impact of positive attitude on organisational excellence;
- Developing positive attitude at work.

COURSE PROFILE

Role of positive attitude in organisational development, decision making and motivating self and others

TRAINING DELIVERY AND METHODOLOGY

- This training will be delivered in an online mode. The training will primarily make use of lectures, case studies and experience sharing. It will also include group discussions and thus be participative in nature.
- Each session will be based on a structured Power Point presentation.
- Participants should have access to internet and computer with audio-visual facilities

FACULTY

VVGNI Faculty, External Resource Persons and Behavioural Scientists.

PARTICIPATION LEVEL

Government Officials, Management personnel and representatives of trade unions/associations/federations from government, public and private sector organizations.

DATE AND DURATION

- This programme is scheduled for August 09-13, 2021.
- Online lectures and discussions will be held from 10:30 AM to 04:30 PM.

PROGRAMME FEE

Rs. 7500/- +18% GST per participant

The fee is payable in advance by NEFT/ECS in favour of V.V.Giri National Labour Institute, Noida. The fee is not refundable once the nomination is accepted. The bank details are as given below:

Name of the Bank	: Indian Overseas Bank
Address of the Bank	: Nithari, Noida 201301
A/C Number	: 059702000001131
Type of Account	: Current Account
MICR cord	: 110020029
NEFT/ IFSC code	: IOBA0000597
Pan Card No.	: AAAAV5227F
GST No	: 09AAAAV5227F1ZI

NOMINATION AND ENROLMENT

The nominations of those interested in participating in this training, can be sent either through organisations or individually.

- Please fill in the linked registration form and submit it. Without registration form, nomination will not be considered.

https://docs.google.com/forms/d/e/1FAIpQLSc-KaxH9hhRac1uithWf0ks5lukfYlujQtW-iv8f6faMD8O_w/viewform?usp=sf_link

- The registration link should be sent through soft copy to the nominees. Link will not open if sent through photo copy. Nominees can also use link given in our website brochure.
- Last date for receiving nominations: August 02, 2021
- The nominations received will be scrutinised by the VVGnLI and those selected will be intimated individually via email. They will also be informed 2/3 days before the commencement of programme about the log in details to access the online programme and related training resources
- Those who successfully complete the programme will be provided an e-certificate by the VVGnLI.

COURSE DIRECTOR

Dr. Shasi Bala, Fellow
balashashi.vvgnli@gov.in

COMMUNICATION:

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Telephone : 0120- 2411471, 2411533-35
Email :vgnlitraining@gmail.com

For details of our other programmes visit our website: www.vvgnli.gov.in