

PRG/IRP/01/21
April 12, 2021

Subject: Online Training Programme on Improving Organisational Culture for Maximising Productivity from April 19-23, 2021.

Dear Sir/Madam,

We are pleased to inform you that the V. V. Giri National Labour Institute would be organising an Online Training Programme on **Improving Organisational Culture for Maximising Productivity**. The programme will be held from April 19-23, 2021.

The programme is meant for Government Officials and Academicians . The programme aims at enhancing personal and collective skills needed for organisational development. It will also increase the potential of individual participant in achieving the desired objectives of the organisation. It will also contribute in creating and strengthening a collaborative approach in dealing with work effectively and productively which would, in turn, benefit the organisation through their enhanced personal and interpersonal insights, sensitivity, effectiveness and resourcefulness. The Institute had successfully organised such programmes in the past and participants from Government Departments, Public Sector and private sector undertakings had participated in these programmes.

We hope, you will find this programme suitable for your personnel and would nominate a team of participants at your earliest. Brochure providing all the details of the training programme, including the modalities for nominations is attached.

With kind regards,

Yours sincerely,

(Dr. H. Srinivas)

To:

- Government Establishments
- Educational/Research Institutions

**Online Training Programme
on
Improving Organisational Culture for
Maximising Productivity**

April 19-23, 2021

VVG NLI Campus, NOIDA



**V.V. Giri National Labour Institute
Sector -24, Noida-201301
Distt. Gautam Budh Nagar
Uttar Pradesh**

AIM

The programme aims at enhancing personal and collective skills needed for organisation development.

OBJECTIVES

- To acquaint the participants with the socio-economic and political changes in globalised economy.
- To develop skills and techniques for effective Leadership.
- To impart knowledge about affirmative policies & labour laws pertaining to women.
- To develop understanding of gender issues in world of work.
- To acquaint with methods, techniques and strategies for improving productivity

COURSE PROFILE

Leadership skills, decision making, time management, management skills, assertiveness techniques, communication strategies, better work relationship, techniques to manage emotions and project management skills.

TRAINING DELIVERY AND METHODOLOGY

- This training will be delivered in an online mode. The training will primarily make use of lectures, case studies and experience sharing. It will also include group discussions and thus be participative in nature.
- Each session will be based on a structured Power Point presentation.
- Participants should have access to internet and computer with audio-visual facilities

PARTICIPATION LEVEL

Government Officials and Academicians.

FACULTY

VVGNLI faculty with guest speakers from eminent institutions would be invited to address sessions

BENEFITS TO THE SPONSORING PERSONS & ORGANISATIONS

The persons attending the training are likely to become more creative in understanding the reasons of their own, as well as other people's creativity. The training may help a person in improving the quality of interpersonal relations with his/her subordinates, colleagues, superiors and, in turn, become a better team player and efficacious person. The wastage of energy in dysfunctional efforts will come down and a conducive, creative and pious work environment will be created. This will give a fillip to personal and organisational effectiveness. The incumbents will be able to participate actively in the envisioning process of the organisation, which will facilitate aligning people toward the organisational mission, vision and values. Enhanced creativity will help in creating a support-oriented culture and the influencing skill will increase the

potential of achieving the desired objectives. It will also contribute in creating and strengthening a collaborative approach in dealing with work and interest related issues.

PROGRAMME DATES

- This programme is scheduled for April 19-23, 2021.
- Online lectures and discussions will be held from 10.30 to 01.30 hrs (Three hours per training day)

NOMINATION AND ENROLMENT

The nominations of those interested in participating in this training, can be sent either through organisations or individually.

- Please fill in the linked registration form and submit it. Without registration form, nomination will not be considered.

https://docs.google.com/forms/d/e/1FAIpQLSdVitYnC4cXkcTBQyVHFSN4zhcC9OS E4epf4nf9qytfhrJUaw/viewform?usp=sf_link

- The registration link should be sent through soft copy to the nominees. Link will not open if sent through photo copy. Nominees can also use link given in our website brochure.
- The nominations received will be scrutinised by the VVG NLI and those selected will be intimated individually via email. They will also be informed 2/3 days before the commencement of programme about the log in details to access the online programme and related training resources
- Those who successfully complete the programme will be provided an e-certificate by the VVG NLI.

PROGRAMME FEE

- There is no registration/programme fee for this online training programme.

COURSE DIRECTOR

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COMMUNICATION

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