

पीआरजी/सीबीपी/41/24
अगस्त 05, 2024

विषय: वीवीजीएनएलआई कैम्पस, नोएडा में सितम्बर 30- अक्टूबर 04, 2024 के दौरान श्रम अनुसंधान में मात्रात्मक डेटा प्रबंधन और विश्लेषणात्मक लेखन पर प्रशिक्षण कार्यक्रम

महोदय/महोदया,

सहर्ष सूचित किया जाता है कि वी वी गिरि राष्ट्रीय श्रम संस्थान अपने परिसर में सितम्बर 30- अक्टूबर 04, 2024 के दौरान श्रम अनुसंधान में मात्रात्मक डेटा प्रबंधन और विश्लेषणात्मक लेखन पर एक प्रशिक्षण कार्यक्रम का आयोजन कर रहा है।

कार्यक्रम का उद्देश्य श्रम के मुद्दे से संबंधित प्रमुख कार्यक्रमों की योजना, कार्यान्वयन और निगरानी में लगे हितधारकों के बीच डेटा-हैंडलिंग, विश्लेषणात्मक और लेखन कौशल को बढ़ाना है। कृपया सुनिश्चित करें कि नामांकित व्यक्ति को हिंदी/अंग्रेजी का कार्यसाधक ज्ञान होना चाहिए। विवरण के लिए कार्यक्रम विवरणिका की एक प्रति संलग्न है।

कोई कार्यक्रम शुल्क नहीं है। प्रशिक्षण अवधि के दौरान संस्थान प्रतिभागियों को निःशुल्क बोर्डिंग और लॉजिंग सुविधा प्रदान करेगा। संस्थान प्रतिभागियों को द्वितीय श्रेणी के स्लीपर ट्रेन के किराए की प्रतिपूर्ति करेगा।

हम आपसे अपने संगठन से 05 अधिकारियों को मनोनीत करने का अनुरोध करते हैं। सीटों की सीमित संख्या के कारण, संस्थान पहले आओ-पहले पाओ के आधार पर एक संगठन से केवल 05 प्रतिभागियों को प्रवेश देने के लिए बाध्य होगा। प्रायोजक प्राधिकारी से अनुरोध है कि नामांकित व्यक्तियों द्वारा विधिवत भरे हुए नामांकन पत्र प्रायोजन पत्र के साथ भेजे। नामांकन पत्र के बिना प्रायोजन पत्रों पर विचार नहीं किया जाएगा।

सादर,

भवदीय,

नामेश

(नागेश नितला)
प्रोग्राम ऑफिसर

सेवा में,

- सरकारी विभाग
- केंद्रीय और राज्य विश्वविद्यालय,
- एनजीओ

PRG/CBP/41/24
August 05, 2024

Subject: Training Programme on Quantitative Data Management and Analytical Writing in Labour Research from September 30- October 04, 2024 at VVGNI Campus, Noida

Dear Sir/Madam,

We are glad to inform you that the V.V. Giri National Labour Institute has scheduled a Training Programme on Quantitative Data Management and Analytical Writing in Labour Research during September 30- October 04, 2024 at its Campus in Noida.

The programme aims to enhance data-handling, analytical and writing skills among stakeholders engaged in planning, implementing and monitoring of the flagship programmes pertaining to the issue of labour.

There is no programme fee. The Institute will provide free of charge Boarding & Lodging facility to the participants during training period. The institute will reimburse second class sleeper train fare only to the participants.

We request you to nominate 05 officials from your organisation. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one organisation on first-come-first serve basis. The sponsoring authority is requested to send nomination forms duly filled in by the nominees along with sponsorship letter. Sponsorship letters without nomination forms will not be considered.

With kind regards,

Yours sincerely,

(Nagesh Nitla)
Programme Officer

To

- Government Departments
- Central and State Universities
- NGOs

**Training Programme
On
Quantitative Data Management and
Analytical Writing in Labour
Research**

September 30- October 04, 2024



**V.V. Giri National Labour
Institute
Sector – 24
GautamBudh Nagar
Noida Uttar Pradesh-201301**

COURSE DIRECTOR

Dr. Manoj Jatav
Jatav.manoj@gov.in

COMMUNICATIONS

Mr. NageshNitla
Programme Officer
Phone: 0120- 2411533-35
Phone 0120- 2411471
vgnlitraining1@gmail.com
Website: www.vvgnli.gov.in

AIM

To Enhance data-handling, analytical and writing skills among stakeholders engaged in planning, implementing and monitoring of the flagship programmes pertaining to the issue of labour.

OBJECTIVES

- To acquaint the participants with tools and techniques which are required for quantitative data management in labour studies – data extraction/ collection, validation of data, and analytical writing
- To equip the participants with the use of quantitative research tools, techniques and perspectives
- To train them in application of methods; impart familiarity in the selection of appropriate tools and techniques and writing of reports

COURSE PROFILE

Fundamentals of labour research, Survey methods, Quantitative research techniques, Basic data management (primary and secondary) – methods and process, Basic indicators, socioeconomic, demographic covariates at different levels, Preparing variables/ indicators for analysis, Unit level data extraction and analysis with the help of STATA software, Essentials of analytical review/ report writing.

Methodology

Interactive Sessions, Presentations, Group Work, Practical Exercises and Assignments

PARTICIPATION

Research scholars, Academicians, NGO practitioners and government officials at district/ state level engaged in planning, implementing and monitoring flagship programmes pertaining to labour.

ELIGIBILITY

1. Participants should be above **21 years and below 60 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should have working knowledge of either Hindi or English.

DATE

September 30- October 04, 2024

The training programme will commence at 09:00 a.m. on September 30, 2024 and will conclude in the afternoon on October 04, 2024.

VENUE

V. V. Giri National Labour Institute

Sector -24, NOIDA -201301

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida. The nominee(s) may be informed accordingly.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging on twin sharing basis and boarding will be provided by the Institute from the afternoon of September 29, 2024 till the forenoon of October 05, 2024. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of **CONFIRMED** ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).

COURSE DIRECTOR

Dr. Manoj Jatav

Jatav.manoj@gov.in

COMMUNICATION

All Correspondence should be addressed to:

Nagesh Nitla
(Programme Officer)

V.V.Giri National Labour Institute
Sector – 24, NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301

Telephone: 0120-2411471, 2411533-35,
E-mail : vvgnltraining@gmail.com

**V. V. GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Quantitative Data Management and Analytical Writing in Labour
Research**

September 30- October 04, 2024

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar,
Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____

I. UNIVERSITY/COLLEGE DETAILS

- 5.(a) Name of the University/ : _____
College : _____

(b)National Affiliation: _____

: _____

6. Status in the Organization : _____

7. Address for Correspondence : _____
(In block Letters) _____

Telephone _____

FAX No. _____ E-mail _____

8. Have you attended any _____ : _____
programme from this Institute?
If yes, give details. _____

II. DETAILS OF CURRENT EMPLOYMENT

(a) Designation : _____
(b) Organisation _____
(c) Nature of Work _____
(d) Address _____

III. BANK DETAILS OF PARTICIPANT

(a) Aadhar Number : _____
(b) Name of Bank : _____
(c) Bank Branch name : _____
(d) Account No : _____
(e) IFSC C ode : _____

Date:

Signature & Name of the Participant)

Mail this form to:

Nagesh Nitla
(Programme Officer)
V.V.Giri National Labour Institute
Sector – 24, NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120-2411471, 2411533-35,
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