



# वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

## V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)

Tel. : 0120-2411 470

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E-mail : dg.vvgnli@gov.in

Website : www.vvgnli.gov.in



डॉ. अरविंद

महानिदेशक

Dr. Arvind

Director General

No. PRG/ RMP/07/24

September 30, 2024

**Subject: Training Programme on Research Methods in Behavioural Studies from 16 - 20 December, 2024 at the Institute's Campus, NOIDA.**

Dear Sir/Madam,

We are pleased to inform you that the V. V. Giri National Labour Institute would be organising a Course on **Research Methods in Behavioural Studies from 16 - 20 December, 2024.**

The Course is designed to develop better understanding of various aspects of organizational culture and development and impart appropriate behavioural skills for enhancing efficiency and productivity of the organization(s).

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

The Course will admit only 30 participants. Application giving personal and academic particulars may be forwarded to the Course Director. The Candidates selected to attend the Course would be intimated about their selection individually. Those who have attended institute's earlier programme should not be nominated again.

With regards,

Yours sincerely,

(Dr. Arvind)

Director General

To

Director/H.O.D.  
Research Institute/University  
Government Organisations



**डॉ. अरविंद**  
महानिदेशक  
**Dr. Arvind**  
Director General

पीआरजी/आरएमपी/07/24  
सितम्बर 30, 2024

विषय: वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नौएडा द्वारा 16 से 20 दिसंबर, 2024 तक व्यवहार अध्ययन में अनुसंधान विधियों पर प्रशिक्षण कार्यक्रम

महोदय / महोदया,

सहर्ष सूचित किया जाता है कि वी वी गिरि राष्ट्रीय श्रम संस्थान 16 से 20 दिसंबर, 2024 तक व्यवहार अध्ययन में अनुसंधान विधियों पर प्रशिक्षण कार्यक्रम का आयोजन करने जा रहा है।

कार्यक्रम का उद्देश्य संगठनात्मक संस्कृति और विकास के विभिन्न पहलुओं की बेहतर समझ विकसित करना और संगठन की दक्षता और उत्पादकता बढ़ाने के लिए उचित व्यवहार कौशल प्रदान करना है। पाठ्यक्रम संबंधी संक्षिप्त विवरण संलग्न हैं। पर्याप्त प्रचार सुनिश्चित करने हेतु कृपया इसे अपने विभाग/संस्थान के संभावित उम्मीदवारों के मध्य प्रसारित करें।

कोई कार्यक्रम शुल्क नहीं है। संस्थान निःशुल्क भोजन और आवास की सुविधा प्रदान करेगा और प्रतिभागियों को टिकट दिखाने पर आने-जाने के लिए द्वितीय श्रेणी स्लीपर ट्रेन किराया की प्रतिपूर्ति करेगा। यह सुनिश्चित किया जाए कि नामांकित व्यक्ति के पास आधार नंबर होना चाहिए। केवल उन्हीं प्रतिभागियों का नामांकन स्वीकार किया जाएगा जिनके पास आधार नंबर और बैंक खाता होगा। नामांकित व्यक्तियों को यात्रा किराया की प्रतिपूर्ति केवल एनईएफटी के माध्यम से की जाएगी। नामांकित व्यक्तियों को अपने आधार कार्ड और बैंक विवरण (बैंक का नाम, बैंक शाखा का नाम, आईएफएससी कोड और बैंक खाता संख्या) अपने साथ लाने के लिए सूचित किया जा सकता है। संस्थान में टीए फॉर्म भरते समय नामांकित व्यक्ति द्वारा बैंक विवरण दर्शाया जा सकता है। सभी नामांकित व्यक्तियों को तदनुसार सूचित किया जाए।

इस पाठ्यक्रम में मात्र 30 प्रतिभागियों को शामिल किया जाएगा। प्रतिभागियों के व्यक्तिगत एवं शैक्षिक विवरणों के साथ आवेदन पाठ्यक्रम निदेशक को भेजे जाएँ। पाठ्यक्रम के लिए चयनित उम्मीदवारों को उनके चयन के बारे में व्यक्तिशः सूचित किया जाएगा।

सादर

भवदीय,

(डॉ. अरविन्द)

महानिदेशक

सेवा में,

निदेशक/ विभागाध्यक्ष

अनुसंधान संस्थान/विश्वविद्यालय

अनुसंधान संगठनों के युवा शिक्षक

सरकारी विभाग

# Course on Research Methods In Behavioural Studies

December 16-20, 2024  
VVGNI Campus, NOIDA



V.V. Giri National Labour Institute  
Sector – 24  
GautamBudh Nagar  
Noida Uttar Pradesh-201301

**COURSE DIRECTOR**

Dr. Shashi Bala

balashashi.vvgnli@gov.in

**COMMUNICATIONS**

Mr. NageshNitta  
Programme Officer  
Phone: 0120- 2411533-35  
Phone 0120- 2411471  
vvgnlitraining1@gmail.com  
Website: www.vvgnli.gov.in

## **AIM**

To develop better understanding of various aspects of organizational culture and development and impart appropriate behavioural skills for enhancing efficiency and productivity of the organization(s).

## **OBJECTIVE**

- To be familiar with various aspects of organizational development and culture
- To know more about work and office management.
- To get familiar with work culture and ethics.
- To know about various behavioural skills (positive attitude, team work, time management, stress management, communication skills, decision making, self-motivation, work life balance, emotional intelligence) and its importance.
- To enhance sensitivity towards self, group and organization.
- To acquaint with negotiating skills, consensus building and decision-making process for organizational excellence.
- To provide awareness on Labour Codes.

## **COURSE PROFILE**

Concept and Theories of Labour from Inter disciplinary perspectives, Emerging Labour Issues, Labour Markets and Labour Market Information System, Research Methods: Quantitative, Qualitative and Ethnographic, Data Sources for Research in Labour, Statistics and Computer Application, Preparing Reports

## **METHODOLOGY**

Lecture, Discussions, Interactive Sessions, Group work and Presentations

## **PARTICIPATION LEVEL**

Research scholars, young teachers of Universities/Colleges/ Research Organisations and professionals engaged in the field of labour research.

## **FACULTY**

Faculty of VVG NLI, External Resource persons from Academics, Policymaking Bodies, Research Institutions.

## **DATE**

**16 - 20 December, 2024**

The Course will commence at 09.00 a.m. on **16 December, 2024** and will conclude in the afternoon on **20 December, 2024**.

## VENUE

V.V. Giri National Labour Institute  
Sector -24, NOIDA -201301,  
Uttar Pradesh

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNNLI, Noida.

## STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of **15 December,2024** till the forenoon of **21 December,2024**. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

## TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3<sup>rd</sup> AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. The participants from the states of Assam and Meghalaya may either provide the Aadhar number or Voter ID/ Driving License for claiming reimbursement of TA from the Institute.

7. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
8. The participants are provided free of cost boarding and lodging only for the duration of the programme.

#### **FEE**

There is no programme fee

#### **COURSE DIRECTOR**

Dr. Shashi Bala

balashashi.vvgnli@gov.in

#### **COMMUNICATIONS**

All correspondence should be addressed to:

Nagesh Nitla  
Programme Section  
V.V. Giri National Labour Institute  
Sector-24, NOIDA-201301  
Uttar Pradesh  
Phone: 0120-2411471, 2411533-35  
Email : vvgnlitraining@gmail.com  
Website: www.vvgnli.gov.in

V. V. Giri National Labour Institute, Noida

Course on Research Methods in Behavioural Studies

16 - 20 December, 2024

Application Form

- 1. Name \_\_\_\_\_
- 2. Date of Birth \_\_\_\_\_
- 3. Sex \_\_\_\_\_

4. Whether SC/ST/OBC/General \_\_\_\_\_

5. Address for Communication \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone.....Fax.....

e.mail.....

6. Educational Qualifications  
(Graduation onwards)

Degree	University	% of marks	Subject of Specialisation
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7. Present Status \_\_\_\_\_ Employee/Student

8. Details thereof \_\_\_\_\_

8. Details thereof \_\_\_\_\_

9. Topic of your M. Phil./  
Ph.D.Thesis/Work \_\_\_\_\_

10. A Resume of Current Research \_\_\_\_\_  
Interest and state how the  
Course Will be helpful\* \_\_\_\_\_
11. Recommendation of the \_\_\_\_\_  
Principal/Head of the Dept./  
Director/Registrar \_\_\_\_\_
12. Research Publications \_\_\_\_\_  
(last three years)
13. Details of participation in VVGNLI \_\_\_\_\_  
training programmes, if any

**BANK DETAILS OF THE PARTICIPANT**

Aadhar No \_\_\_\_\_  
Name of Bank \_\_\_\_\_  
Bank Branch Name: \_\_\_\_\_  
Account No. \_\_\_\_\_  
IFSC Code \_\_\_\_\_

Office Seal  
Signature.....

Name.....

Designation.....

\*Attach separate sheets if necessary

**Mail this form to:**

**Nagesh Nitla**

Programme Section  
Sector – 24, NOIDA,  
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