



वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)

Tel. : 0120-2411 470

Fax : 0120-2411 471

E-mail : dg.vvgnli@gov.in

Website : www.vvgnli.gov.in



डॉ. एच. श्रीनिवास, भा.रे.का.से.

महानिदेशक

Dr. H. Srinivas, IRPS

Director General

No. PRG/CBP/17/21

July 28, 2021

Subject: Training Programme on Enhancing Leadership Skills of Rural Trade Union Leaders during September 13-17, 2021 at VVGNI Campus, NOIDA

Dear Sir/Madam,

We are glad to inform you that the V.V. Giri National Labour Institute would be organising a Training Programme on **Enhancing Leadership Skills of Rural Trade Union Leaders** from **September 13-17, 2021** at its Campus, Noida.

The objectives of this programme are to impart knowledge and information about rural labour market in general and status of workers in particular; to enhance inter-personal communication, Leadership skills and team building and to discuss the legal protections in various labour legislations

There is no programme fee. The Institute would bear the expenditure on boarding and lodging facility during training period and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly. All the participants may be informed to take preventive measures due to COVID-19 pandemic.

You are requested to nominate 05 participants from your union for the programme. Please send your nominations along with nomination forms duly filled in by the nominees at the earliest. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one union on first-come-first serve basis and regret acceptance thereafter.

With kind regards,

Yours sincerely,

(Dr. H. Srinivas)

To:

All Central Trade Unions



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पीआरजी/सीबीपी/17/21

28 जुलाई 2021

विषय: वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नोएडा में सितंबर 13-17, 2021 के दौरान ग्रामीण ट्रेड यूनियन नेताओं के नेतृत्व कौशल में वृद्धि करना विषय पर प्रशिक्षण कार्यक्रम.

महोदय / महोदया,

सहर्ष सूचित किया जाता है कि वी. वी. गिरि राष्ट्रीय श्रम संस्थान अपने परिसर में सितंबर 13-17, 2021 के दौरान ग्रामीण ट्रेड यूनियन नेताओं के नेतृत्व कौशल में वृद्धि करना विषय पर एक प्रशिक्षण कार्यक्रम का आयोजन कर रहा है।

इस कार्यक्रम का लक्ष्य सामान्य रूप से ग्रामीण श्रम बाजार और विशेष रूप से श्रमिकों की स्थिति के बारे में ज्ञान और जानकारी प्रदान करना; अंतर-व्यक्तिगत संचार, नेतृत्व कौशल और टीम निर्माण को बढ़ाने एवं विभिन्न श्रम कानूनों में कानूनी सुरक्षा पर चर्चा करना है।

यह एक निःशुल्क कार्यक्रम है। संस्थान प्रशिक्षण अवधि के दौरान प्रतिभागियों को आवास एवं भोजन निःशुल्क उपलब्ध करेगा, तथा टिकट की प्रति मिलने पर द्वितीय श्रेणी के स्लीपर रेल किराए की प्रतिपूर्ति भी करेगा। यह सुनिश्चित किया जाए कि केवल उन्हीं प्रतिभागियों को नामांकित करें जिन प्रतिभागियों के पास आधार कार्ड है। प्रतिभागियों के लिए यात्रा किराया की प्रतिपूर्ति केवल एनईएफटी के माध्यम से किया जाएगा। प्रतिभागियों को उनके आधार नंबर एवं बैंक विवरण (बैंक का नाम, बैंक शाखा, बैंक खाता संख्या, आईएफएससी कोड) साथ लाने का निर्देश दिया जाना चाहिए। प्रतिभागियों को आधार नंबर एवं बैंक विवरण टीए फार्म भरने के समय देना आवश्यक है। सभी प्रतिभागियों को कोविड-19 महामारी के कारण निवारक उपाय करने के लिए सूचित किया जाए।

आपसे अनुरोध है कि अपनी यूनियन से 05 प्रतिभागियों को नामित करें। कृपया अपने नामांकन, नामांकित प्रतिभागियों द्वारा पूर्णतः भरे हुए नामांकन प्रपत्रों के साथ यथाशीघ्र भेजें। सीटों की संख्या सीमित होने के कारण संस्थान पहले आओ-पहले पाओ के आधार पर एक यूनियन से केवल 05 प्रतिभागियों को शामिल करेगा।

सादर,

भवदीय,

(हस्ताक्षर)

(डॉ. एच. श्रीनिवास)

सेवा में,

सभी केंद्रीय ट्रेड यूनियनों

Training Programme on Enhancing Leadership Skills of Rural Trade Union Leaders

September 13-17, 2021



**V.V.Giri National Labour Institute
Sector – 24, Noida
Distt. Gautam Budh Nagar
Uttar Pradesh- 201 301**

AIM

To enhance organisation building capacity of activists of Rural Trade Union Leaders.

OBJECTIVES

- To impart knowledge and information about rural labour market in general and status of workers in particular
- To enhance inter-personal communication, Leadership skills and team building
- To discuss the legal protections in various labour legislations

COURSE PROFILE

Overview of the rural labour market, Problems of Rural Trade Union Leaders, Leadership Styles, Communication Skills, Effective Trade Union Building.

METHODOLOGY

Lectures, case studies and group discussion

PARTICIPATION LEVEL

Rural Trade union leaders sponsored by Central Trade unions. We will appreciate if participants from reserved categories (SC/ST) are also nominated.

DATE AND DURATION

September 13-17, 2021. The timings are 10:00 am to 05:00 pm. The programme will commence on September 13, 2021 at 10.00 a.m. and conclude on the afternoon of September 17, 2021.

VENUE

V.V. Giri National Labour Institute
Sector 24, NOIDA 201 301 (U.P.)

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVG NLI, Noida. The nominee(s) may be informed accordingly.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. Accommodation will be on twin sharing basis. The boarding and lodging will be provided by the Institute from the afternoon September 12, 2021 till the forenoon of September 18, 2021. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
2. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
3. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less. For Delhi NCR Region the local conveyance would be Rs. 350/- only.
4. The participants are provided free of cost boarding and lodging only for the duration of the programme.

FEE

There is no programme fee

COURSE DIRECTOR

Dr. R.R. Patel
Email: rrpattel.vvgnli@nic.in

COMMUNICATIONS

All correspondence should be addressed to:

Shri J.K. Kaul
Consultant (Programme)
V.V. Giri National Labour Institute
Sector-24, NOIDA-201301
Uttar Pradesh
Phone: 0120-2411471, 2411533-35
Email : vvgnlitraining@gmail.com
Website: www.vvgnli.gov.in

Note:

- a) Those calling on STD from outside Delhi will please dial **0120** before the above numbers. The Institute works five days a week. (Monday – Friday)
- b) Participants are requested to book their return ticket from their destination to avoid any inconvenience.

All the participants may be informed to take preventive measures due to COVID-19 pandemic and follow COVID guidelines.

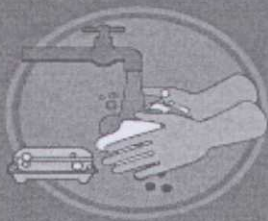
- Use Face Mask
- Sanitize Hand Regularly
- Observe Social Distance

STAY SAFE

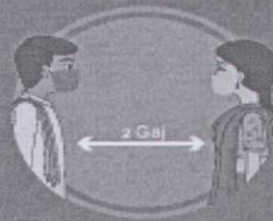
STAY FIT

Till everyone is vaccinated, let us not forget our responsibilities. Even after receiving the COVID-19 vaccine, continue taking all precautions

Know more



Wash your Hands



Social Distancing



Wear Mask

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Enhancing Leadership Skills of Rural Trade Union Leaders
September 13-17, 2021**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar,
Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____

UNION MEMBERSHIP DETAILS

5. (a) Name of the Trade Union: _____
Organization : _____
(b) National Affiliation : _____
: _____
6. Status in the Organization : _____
7. Address for Correspondence: _____
(In block Letters) : _____
Telephone : _____
FAX No. : _____e.mail_____

8. Have you attended any : _____
programme from this Institute?
If yes, give details. _____

DETAILS OF CURRENT EMPLOYMENT

- (a) Designation _____
(b) Organisation _____
(c) Nature of Work _____
(d) Address _____

BANK DETAILS OF THE PARTICIPANT

- Aadhar No _____
Name of Bank _____
Bank Branch Name: _____
Account No. _____
IFSC Code _____

(Signature & Name of the Participant)

Date:

Mail this form to:

Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120- 2411471, 2411533-535
E-mail : vvgnlitraining@gmail.com
Website : www.vvgnli.gov.in

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- Sanitize Hand Regularly
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