



PRG/CBP/36/25/172969

16 October, 2025

Subject: Training Programme on Gender and Entrepreneurship Together during 15-19 December, 2025 at VVGNI Campus, NOIDA

Dear Madam/Sir,

We are glad to inform you that the V.V. Giri National Labour Institute would be organising a **Training Programme on Gender and Entrepreneurship Together** from **15-19 December, 2025** at V. V. Giri National Labour Institute, Campus, Noida.

The aim of programme is GET Ahead aims to address some of the barriers women face in starting and running a business, including lack of entrepreneurial knowledge and skills, low confidence, and gendered norms and roles that increase the burden of household and care responsibilities. GET Ahead bridges the gender gap in entrepreneurship support by offering women and men both the business management and key soft skills they need to start a business. There is no programme fee. The programme details are attached for your perusal.

There is no programme fee. The Institute will provide free of charge boarding & lodging facility to the participants during the training period. Details w.r.t Travel Reimbursement is given in the attached brochure.

You are requested to nominate 4-5 participants from your organisation and the nomination of women participants will be highly appreciated. It is requested to send nomination forms duly filled in by the nominee's along with recommendation letter. Nominations without recommendation letter will not be considered.

With regards,

Yours sincerely,

(Nagesh Nitla)
Programme Officer

To:

- Central and State Government Officials
- All Central Trade Unions
- Universities and Educational Institutions
- Civil society organisations

वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



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पीआरजी/सीबीपी/36/25/172969

16 अक्टूबर, 2025

विषय: वीवीजीएनएलआई परिसर, नोएडा में 15-19 दिसंबर, 2025 के दौरान लिंग और उद्यमिता पर एक साथ प्रशिक्षण कार्यक्रम.

महोदय / महोदया,

सहर्ष सूचित किया जाता है कि वी. वी. गिरि राष्ट्रीय श्रम संस्थान अपने परिसर में 15-19 दिसंबर, 2025 के दौरान लिंग और उद्यमिता पर एक साथ प्रशिक्षण कार्यक्रम आयोजित करेगा।

कार्यक्रम का उद्देश्य महिलाओं को व्यवसाय शुरू करने और चलाने में आने वाली कुछ बाधाओं को दूर करना है, जिसमें उद्यमशीलता ज्ञान और कौशल की कमी, कम आत्मविश्वास और लैंगिक मानदंड और भूमिकाएं शामिल हैं जो घरेलू और देखभाल जिम्मेदारियों के बोझ को बढ़ाती हैं। यह कार्यक्रम महिलाओं और पुरुषों को व्यवसाय प्रबंधन और व्यवसाय शुरू करने के लिए आवश्यक प्रमुख सॉफ्ट कौशल प्रदान करके उद्यमिता समर्थन में लिंग अंतर को पाटता है। कोई कार्यक्रम शुल्क नहीं है। कार्यक्रम का विवरण आपके अवलोकनार्थ संलग्न है।

इस कार्यक्रम के लिए कोई शुल्क नहीं है। संस्थान प्रशिक्षण अवधि के दौरान प्रतिभागियों को निःशुल्क आवास और भोजन की सुविधा प्रदान करेगा। यात्रा प्रतिपूर्ति संबंधी विवरण संलग्न विवरणिका में दिया गया है।

आपसे अनुरोध है कि आप अपने संगठन से 5-4 प्रतिभागियों को नामांकित करें और महिला प्रतिभागियों के नामांकन का स्वागत है। कृपया नामांकन पत्र, नामांकनकर्ता द्वारा विधिवत भरे हुए, अनुशंसा पत्र के साथ भेजें। अनुशंसा पत्र के बिना नामांकन पर विचार नहीं किया जाएगा।

सादर,

भवदीय,

नागेश

(नागेश नितला)

कार्यक्रम अधिकारी

सेवा में,

- केंद्र और राज्य सरकार के अधिकारी
- सभी केंद्रीय ट्रेड यूनियन
- विश्वविद्यालय और शैक्षणिक संस्थान
- नागरिक समाज संगठन



V.V. GIRI NATIONAL LABOUR INSTITUTE
Sector – 24, Gautam Buddha Nagar, Noida, Uttar Pradesh-201301

Training Programme on Gender and Entrepreneurship Together

Venue

Seminar Building, V.V. Giri National Labour Institute, Sector – 24,
Gautam Budh Nagar, Noida, Uttar Pradesh-201301

Programme Dates and Timelines

- **Dates/ Timings:** 15 – 19 December, 2025 / 10:00 am to 05:00 pm
- **Stay Arrangement Dates:** From the afternoon of 14 December, 2025 till the forenoon of 20 December, 2025

COURSE DIRECTOR Dr. Dhanya M.B. Fellow dhanyamb.vvgnli@gov.in	CORRESPONDENCE Mr. Nagesh Nitla Programme Officer Phone: 0120- 2411533-35 Phone 0120- 2411471 vvgnlitraining@gmail.com Website: www.vvgnli.gov.in
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AIM

The aim of the programme is to address some of the barriers women face in starting and running a business, including lack of entrepreneurial knowledge and skills, low confidence and gendered norms and roles that increase the burden of household and care responsibilities. GET Ahead bridges the gender gap in entrepreneurship support by offering women and men both the business management and key soft skills they need to start a business.

OBJECTIVE:

1. Support women entrepreneurs through the GET Ahead programme.
2. integrate peer learning exchanges, hands-on activities, and awareness raising on how gender dynamics can influence business development and leadership
3. Learn business ideas, financial cycle, pricing, setting goals and managing risk
4. Learn leadership qualities for successful entrepreneurs.

COURSE PROFILE:

Gender equality in Entrepreneurship, Marketing mix game, The financial cycle of the business, The business and its environment, Setting goals the SMART way, Mini Market study, Pricing, Identifying and managing risks, More products, better products: The SCAMPER model, Business ideas and how to choose the best one, Introduction to marketing, Leadership qualities for successful entrepreneurs

PARTICIPANTS PROFILE:

Any women who wish to start a business can participate in the programme including trade union members and informal sector workers.

COURSE PROFILE

Overview of the different schemes of the of the Ministry of Labour and Employment

METHODOLOGY

Lectures, case studies and group discussion

PARTICIPATION LEVEL

Trade union leaders sponsored by Central Trade unions. We will appreciate if participants from reserved categories (SC/ST) are also nominated.

ELIGIBILITY

1. Participants should be above **21 years and below 60 years of age;**
2. Should have working knowledge of either Hindi or English.

NOTE:

1. Please note that those who have already attended institute's earlier programme may not apply again. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Children, spouse and family members are not allowed to stay in the Institute's hostel.
3. Participants are requested to book their return journey ticket in advance from their own place.

FEES & TRAVELLING REIMBURSEMENT

There is no programme fee.

1. The institute will reimburse travel expenses by bank transfer; for participants who have an Aadhaar number and a bank account. It's important for nominees to bring their bank details (bank name, branch, IFSC code, and account number) to fill up the TA form. Participants must attach the original ticket for the inward and outward journey. Without proper tickets, no claims will be approved.
2. The institute will reimburse 2nd class sleeper (Non-AC) train or bus fare (Non-AC) from their place to VVGNI (NOIDA). Local conveyance at the maximum of ₹350 for (Delhi & NCR) and ₹500 (for other states except North East States).
3. For participants from the North East States, the Institute will reimburse 3-tier AC train fare. Local conveyance at the maximum of ₹750.
4. **Officials entitled for higher class may claim their Travelling Allowance from their own organisation.**
5. **For extended stay or early arrival, lodging & boarding charges would be borne by the participants.**

COMMUNICATIONS

All Correspondence should be addressed to:

Programme Officer
V.V.Giri National Labour Institute
Sector – 24, NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120-2411533-535

E.mail : vvgnlitraining@gmail.com

For details of our other programmes visit our website: www.vvgnli.org

V.V. GIRI NATIONAL LABOUR INSTITUTE, NOIDA

Training Programme on Gender and Entrepreneurship Together

15 – 19 December, 2025

Course Director: Dr. Dhanya M.B. Fellow

NOMINATION FORM

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____

I. MEMBERSHIP DETAILS

5. (a) Name of the Organization / : _____

- (b) National Affiliation : _____
: _____
6. Status in the Organization : _____
7. Address for Correspondence : _____
(In block Letters) : _____
: _____
- Mobile No. : _____
- E-mail : _____

8. Have you attended any Programme at VVGNNLI Yes () No ()
If yes, give details. _____

II. DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : _____
(b) Organisation _____
(c) Nature of Work _____
(d) Address _____

III. BANK DETAILS OF PARTICIPANT

- (a) Aadhar Number : _____(Attach Copy)
(b) Name of Bank : _____(Attach Copy)
(c) Bank Branch name : _____
(d) Account No : _____
(e) IFSC Code : _____

Date:

Signature & Name of the Participant

Email / Post to:

Programme Officer
V.V.Giri National Labour Institute
Sector-24, Noida Distt. Gautam Buddha Nagar
Uttar Pradesh – 201301
Telephone : 0120- 2411471, 2411533,535
Email: vvgnlitraining@gmail.com