



वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)

Tel. : 0120-2411 470

Fax : 0120-2411 471

E-mail : dg.vvgnli@gov.in

Website : www.vvgnli.gov.in



डॉ. एच. श्रीनिवास, भा.रे.का.से.
महानिदेशक

Dr. H. Srinivas, IRPS
Director General

No.PRG/NEP/10/21
November 25, 2021

Subject: Training Programme on Leadership Development for North Eastern States during December 20-24, 2021 at VVGNI Campus, Noida.

EXCLUSIVELY FOR PARTICIPANTS FROM NORTH EASTERN STATES

Dear Sir/Madam,

We are glad to inform you that the V. V. Giri National Labour Institute would be organising a Training Programme on **Leadership Development** for North Eastern States of Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim during December 20-24, 2021 at VVGNI Campus, Noida.

The aim of the programme is to enhance leadership skills of Government Officials, Trade Union Leaders and Representatives of NGOs from North-Eastern States with the objectives to develop skills and techniques of effective organisation building; to foster skills of effective leadership; to acquaint the participants with the socio-economic and political changes in globalised economy and to impart knowledge about labour laws, development programmes and schemes.

There is no programme fee. The Institute would bear the expenditure on boarding and lodging of the participants during training period. The Institute would also reimburse to and fro 3-tier AC train fare. The nominations of only those participants will be accepted who have Aadhar number and bank account. It may be ensured that nominee(s) should have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be mentioned in the TA form. The participants from Assam and Meghalaya who do not have Aadhar card can submit a copy of Voter ID/ Driving License in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly.

It is requested to nominate 05 participants from your organization. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants on first-come-first serve basis and regret acceptance thereafter. You may forward the names of the participants alongwith nomination forms duly filled in by the nominees.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To:

- Government Organisation of NE States
- Deputy Commissioners of NE States
- Central Trade Unions
- Civil Societies



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Director General

पीआरजी/एनईपी/10/21

नवंबर 25, 2021

विषय: वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नौएडा में दिसंबर 20-24, 2021 के दौरान पूर्वोत्तर राज्यों के लिए नेतृत्व विकास विषय पर ऑनलाइन प्रशिक्षण कार्यक्रम

अनन्य रूप से पूर्वोत्तर राज्यों के प्रतिभागियों के लिए

महोदय/महोदया,

सहर्ष सूचित किया जाता है कि वी वी गिरि राष्ट्रीय श्रम संस्थान, नौएडा अपने परिसर में दिसंबर 20-24, 2021 के दौरान पूर्वोत्तर राज्यों असम, अरुणाचल प्रदेश, मणिपुर, मिजोरम, मेघालय, नागालैंड, त्रिपुरा एवं सिक्किम के लिए नेतृत्व विकास विषय पर प्रशिक्षण कार्यक्रम का आयोजन कर रहा है।

इस कार्यक्रम का लक्ष्य पूर्वोत्तर राज्यों के सरकारी अधिकारियों, ट्रेड यूनियन नेताओं एवं गैर सरकारी संगठनों के प्रतिनिधियों के नेतृत्व कौशल में वृद्धि करना है एवं उद्देश्य प्रभावी संगठन निर्माण के कौशल और तकनीकें विकसित करना; प्रभावी नेतृत्व के कौशल विकसित करना; प्रतिभागियों को वैश्वीकृत अर्थव्यवस्था में सामाजिक-आर्थिक और राजनीतिक परिवर्तनों से अवगत कराना तथा श्रम कानूनों, विकास कार्यक्रमों और स्कीमों के बारे में जानकारी प्रदान करना है।

यह एक निशुल्क कार्यक्रम है। संस्थान प्रतिभागियों को आवास एवं भोजन निःशुल्क उपलब्ध कराएगा और टिकट की मूल प्रति मिलने पर प्रतिभागियों को 3-टियर एसी रेल किराए की भी प्रतिपूर्ति करेगा। कृपया यह सुनिश्चित करें कि नामित प्रतिभागियों के पास आधार नंबर है। केवल उन्हीं प्रतिभागियों के नामांकन स्वीकार किए जाएंगे जिनके पास आधार नंबर एवं बैंक खाता हो। नामित प्रतिभागियों को यात्रा व्यय की प्रतिपूर्ति केवल एनईएफटी के माध्यम से की जाएगी। नामित प्रतिभागियों को सूचित किया जाए कि वे अपने साथ आधार कार्ड तथा बैंक के विवरण (बैंक का नाम, बैंक की शाखा का नाम, आईएफएससी कोड एवं खाता संख्या) लाएँ। नामित प्रतिभागियों को संस्थान में यात्रा भत्ता प्रपत्र भरते समय बैंक के विवरण भरने होंगे। असम और मेघालय के प्रतिभागी संस्थान में यात्रा भत्ता प्रपत्र भरते समय आधार कार्ड के स्थान पर वोटर आईडी / ड्राइविंग लाइसेंस की एक प्रति जमा कर सकते हैं। सभी नामित प्रतिभागियों को तदनुसार सूचित किया जाए।

आपसे अनुरोध है कि अपने संगठन से 05 कर्मिकों को नामित करें। महिला प्रतिभागियों का नामांकन अत्यंत सराहनीय होगा। सीटों की संख्या सीमित होने के कारण संस्थान पहले आओ-पहले पाओ के आधार पर एक संगठन से केवल 05 प्रतिभागियों को शामिल करेगा। कृपया अपने नामांकन नामांकन प्रपत्र के साथ भेजें।

सादर,

भवदीय,

डॉ. एच. श्रीनिवास

(डॉ. एच. श्रीनिवास)

सेवा में,

- पूर्वोत्तर राज्यों के सरकारी विभाग
- पूर्वोत्तर राज्यों के उपायुक्त
- केंद्रीय ट्रेड यूनियन
- सिविल सोसायटी

**Training Programme
on
Leadership Development for
North Eastern States**

**December 20-24, 2021
VVGNI Campus, Noida**



**V.V.GIRI NATIONAL LABOUR INSTITUTE
Sector – 24
Gautam Budh Nagar
NOIDA-201301, Uttar Pradesh**

AIM

The aim of the programme is to enhance leadership skills of trade union representatives from North-Eastern States.

OBJECTIVE:

The programme is based on the following broad objectives:-

- To develop skills and techniques of effective organisation building.
- To foster skills of effective leadership.
- To acquaint the participants with the socio-economic and political changes in globalised economy.
- To impart knowledge about labour laws, development programmes and schemes.

COURSE PROFILE

Basic understanding of leadership skills and impact on self and others, communication skills, decision making process, globalisation and its impact on labour.

METHODOLOGY

Lectures, discussions, audio-visual presentations, case studies and experience sharing.

PARTICIPATION LEVEL

Government Officials, Trade Union Leaders and Representative of Civil Societies from North Eastern States.

DATE AND TIMINGS

December 20-24, 2021. The timings are 10:00 am to 05:00 pm. The programme will commence on December 20, 2021 at 10.00 a.m. and conclude on the afternoon of December 24, 2021.

VENUE

V.V.Giri National Labour Institute
Sector -24, NOIDA -201301,

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNLI, Noida. The nominee(s) may be informed accordingly.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of **December 19, 2021** till the forenoon of **December 25, 2021**. **For extended stay or early arrival, lodging & boarding charges would be borne by the participants.**

TRAVELLING EXPENSES

1. The Institute would reimburse travel expenses of the participants for **3-tier AC Train fare** from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3rd AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience.
2. It may be ensured that nominee(s) should have Aadhar Card and bank account. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute.
3. **The participants from Assam and Meghalaya can submitted a copy of Voter ID/ Driving Licence in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly. All the nominees may be informed accordingly.**
4. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less

PROGRAMME FEE

There is no programme fee.

COURSE DIRECTOR

Dr. Otojit Kshetrimayum, Fellow, VVGNI
Otojit.vvgnli@gov.in

COMMUNICATIONS

The sponsoring authority is requested to send nomination forms duly filled in by the nominees along with sponsorship letter.

Shri J. K. Kaul
Consultant (Programme)
V.V. Giri National Labour Institute
Post Box. No. 68, Sector-24,
NOIDA-201301 Uttar Pradesh
Phone: 0120- 2411471, 2411533-35
Email: vvgnlitraining@gmail.com
Website: www.vvgnli.gov.in

All the participants may be informed to take preventive measures due to COVID-19 pandemic and follow COVID guidelines.

- **Must be Vaccinated**
- **Use Face Mask**
- **Sanitize Hand Regularly**
- **Observe Social Distance**

STAY SAFE

STAY FIT

Till everyone is vaccinated, let us not forget our responsibilities. Even after receiving the COVID-19 vaccine, continue taking all precautions

[Know more](#)



Wash your Hands



Social Distancing



Wear Mask

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Leadership Development for North Eastern States
December 20-24, 2021**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar,
Uttar Pradesh

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms . _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Nominee's designation : _____
5. Name of the Organization /Trade Union: _____
6. Postal Address : _____
: _____
: _____
Tel: _____ Fax: _____
e.mail _____
7. Pl. indicate your Nature of Work _____

8. Have you attended any programme from this institute
If yes, give details _____

BANK DETAILS OF THE PARTICIPANT

Aadhar No. _____

Name of Bank _____

Bank Branch name: _____

Account No. _____

IFSC Code _____

(Signature & Name of the Participant)

Date:

Mail this form to:

J. K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120- 2411533-35
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