



वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)

Tel. : 0120-2411 470

Fax : 0120-2411 471

E-mail : dg.vvgnli@gov.in

Website : www.vvgnli.gov.in



डॉ. एच. श्रीनिवास, भा.रे.का.से.
महानिदेशक

Dr. H. Srinivas, IRPS
Director General

No. PRG/IRP/17/21
September 22, 2021

Subject: Training Programme on Leadership Development from November 08-12, 2021 at VVGNI Campus, NOIDA

Dear Sir/Madam,

We are glad to inform you that the Institute is organising a Training Programme on **Leadership Development** from **November 08-12, 2021** at VVGNI Campus, NOIDA.

The programme is specifically designed for Management Personnel from all functional areas and Plant level representatives of Trade Unions/Associations/Federations, Members of Works Committees from government establishments, public sector and private sector undertakings.. The programme aims at enhancing the understanding about various aspect of human resource development and impart knowledge and skills to develop leadership skills. The programme details are given in the enclosed brochure.

We hope you will find this programme useful for your employees and would like to nominate a team of employees from your organisation to participate in this programme.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To:

- Central and State Organisations
- Public Sector Undertakings
- Private Sector Undertakings
- Government Establishments



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Director General

पीआरजी/आईआरपी/17/2

22 सितंबर 2021

विषय: वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नौएडा में नवंबर 08-12, 2021 के दौरान नेतृत्व विकास पर प्रशिक्षण कार्यक्रम

महोदय / महोदया,

सहर्ष सूचित किया जाता है कि वी वी गिरि राष्ट्रीय श्रम संस्थान अपने परिसर में नवंबर 08-12, 2021 के दौरान नेतृत्व विकास पर प्रशिक्षण कार्यक्रम का आयोजन कर रहा है।

यह कार्यक्रम विशेष तौर पर कार्यात्मक क्षेत्रों के प्रबंधन कर्मियों और ट्रेड यूनियनों / संघों / संघों के संयोजक स्तर के प्रतिनिधियों, सरकारी प्रतिष्ठानों, सार्वजनिक क्षेत्र और निजी क्षेत्र के उपक्रमों से कार्य समितियों के सदस्यों के लिए तैयार किया गया है। कार्यक्रम का लक्ष्य मानव संसाधन विकास के विभिन्न पहलुओं के बारे में समझ को बढ़ाना तथा नेतृत्व कौशल विकसित करने के लिए जानकारी एवं कौशल प्रदान करना है। कार्यक्रम के विवरण संलग्न विवरणिका में दिये गए हैं।

हमें आशा है कि आप इस कार्यक्रम को अपने कर्मचारियों के लिए उपयुक्त पाएंगे तथा इस कार्यक्रम में भाग लेने हेतु अपने संगठन से कर्मचारियों के एक दल को नामित करेंगे।

सादर,

भवदीय,

डॉ. एच. श्रीनिवास

(डॉ. एच. श्रीनिवास)

सेवा में,

- केंद्रीय और राज्य संगठन
- सार्वजनिक क्षेत्र के उपक्रम
- निजी क्षेत्र के उपक्रम
- सरकारी प्रतिष्ठान

Training Programme on Leadership Development

**November 08-12, 2021
V.V. Giri National Labour Institute, NOIDA**



**V.V.Giri National Labour Institute
Sector – 24
NOIDA, Gautam Budh Nagar– 201 301,
Uttar Pradesh**

AIM

The programme aims at enhancing the understanding about various aspect of human resource development and impart knowledge and skills to develop leadership skills.

OBJECTIVES

- To acquaint the participants with the socio-economic and political changes in globalised economy.
- To develop skills and techniques for effective Leadership.
- To impart knowledge about affirmative policies & labour laws pertaining to men, women & transgender.
- To develop understanding of gender issues in world of work.

COURSE PROFILE

Leadership skills, decision making, time management, management skills, assertiveness techniques, communication strategies, better work relationship, techniques to manage emotions and project management skills.

METHODOLOGY

Role play, exercises and practice sessions, case studies and experience sharing.

PARTICIPANT'S PROFILE

Management Personnel from all functional areas and Plant level representatives of Trade Unions/Associations/Federations, Members of Works Committees from government establishments, public sector and private sector undertakings.

DATE AND DURATION

November 08-12, 2021

The programme will commence on November 08, 2021 at 10.00 a.m. and will conclude on November 12, 2021 after lunch. The classes will be held from 10:00 am to 05:00 pm.

PROGRAMME FEE

Rs. 19,800/- +18% GST per residential participant on single occupancy basis
Rs. 18,000/- +18% GST per residential participant on double occupancy basis
Rs. 15,000/- +18% GST per non-residential participant

The fee is payable in advance by NEFT/ECS in favour of V.V.Giri National Labour Institute, Noida. The fee is not refundable once the nomination is accepted. The bank details are as given below:

Name of the Bank : Indian Overseas Bank
Address of the Bank : Nithari, Noida 201301
A/C Number : 059702000001131
Type of Account : Current Account
MICR cord : 110020029
NEFT/ IFSC code : IOBA0000597
Pan Card No. : AAAAV5227F
GST No : 09AAAAV5227F1ZI

VENUE

V.V.Giri National Labour Institute,
Sector-24, NOIDA- 201301,
Distt. Gautam Budh Nagar, Uttar Pradesh

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida. .

STAY ARRANGEMENT

For residential participants lodging and boarding will be arranged from the afternoon of November 07, 2021 till the forenoon of November 13, 2021. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

LAST DATE

The last date for receiving the nominations is November 02, 2021. Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

COURSE DIRECTOR

Dr. Shashi Bala, Fellow

Beside VVGNI faculty, guest faculty would be drawn from practitioners in the field.

COMMUNICATION

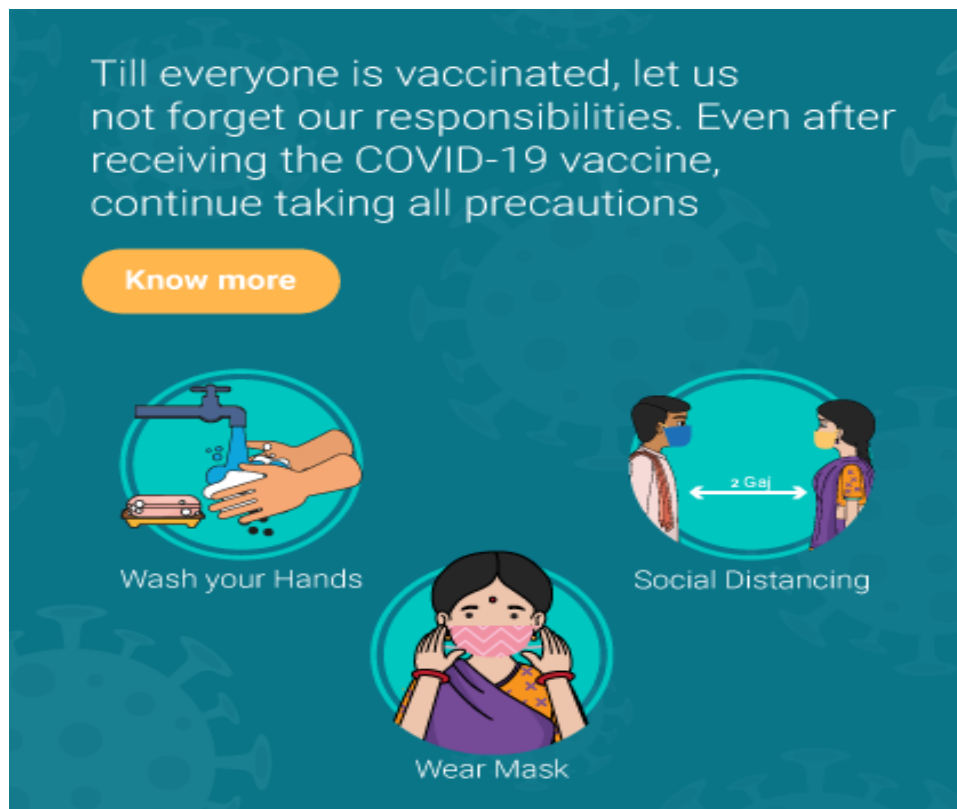
J. K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Sector-24,Noida- 201301
Distt. Gautam Budh Nagar
Uttar Pradesh
Telephone : 0120- 2411471, 2411533-35
Email : vgnlitraining@gmail.com

All the participants may be informed to take preventive measures due to COVID-19 pandemic and follow COVID guidelines.

- **Must be Vaccinated**
- **Use Face Mask**
- **Sanitize Hand Regularly**
- **Observe Social Distance**

STAY SAFE

STAY FIT



**V.V. Giri National Labour Institute
NOIDA**

NOMINATION FORM

**Training Programme on Leadership Development
November 08-12, 2021**

Nominee's Full Name
(in block letters) : _____

Name of the Organisation : _____

Designation : _____

Address : _____
: _____
: _____
: _____

Telephone : _____ Fax No. _____

Email : _____

Residential/Non Residential (Put ✓ mark)

Date:

Signature

Mail to:

J. K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
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