



वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)

Tel. : 0120-2411 470

Fax : 0120-2411 471

E-mail : dg.vvgnli@gov.in

Website : www.vvgnli.gov.in



डॉ. एच. श्रीनिवास, भा.रे.का.से.

महानिदेशक

Dr. H. Srinivas, IRPS

Director General

No. PRG/CBP/31/21

November 11, 2021

Subject: Training Programme on Transitioning from Informality to Formality from December 13-17, 2021 at VVGNI Campus, NOIDA.

Dear Sir/Madam,

We are glad to inform you that the V.V. Giri National Labour Institute would be organising a Training Programme on **Transitioning from Informality to Formality** during **December 13-17, 2021** at its Campus in Noida.

This training programme is meant for Officials of State and Central Labour Department, Representatives of Employers' Organisations, Central Trade Unions and Researchers. The training programme aims to enhance the capacity of the participants to understand the statistical and measurement issues and characteristics of the informal economy workers from international and national perspective. The course will also focus on steps taken towards formalization of workers and economic units at national and international level in accordance with the Recommendation 204 of the ILO. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute would bear the expenditure on boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 05 participants from your organisation. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one organization on first-come-first serve basis. You are requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To:

- Government Departments
- Employers' Organisations
- Central Trade Unions
- Educational/Research Institutions



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Dr. H. Srinivas, IRPS
Director General

पीआरजी/सीबीपी/31/21
11 नवंबर 2021

विषय: वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नौएडा में दिसंबर 13-17, 2021 के दौरान अनौपचारिकता से औपचारिकता में संक्रमण विषय पर प्रशिक्षण कार्यक्रम

महोदय / महोदया,

सहर्ष सूचित किया जाता है कि वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नौएडा अपने परिसर में दिसंबर 13-17, 2021 के दौरान अनौपचारिकता से औपचारिकता में संक्रमण विषय पर एक प्रशिक्षण कार्यक्रम का आयोजन कर रहा है।

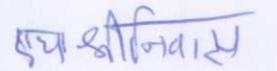
यह प्रशिक्षण कार्यक्रम राज्य और केंद्रीय श्रम विभाग के अधिकारियों, नियोक्ता संगठनों एवं केंद्रीय ट्रेड यूनियनों के प्रतिनिधियों और शोधकर्ताओं के लिए है। प्रशिक्षण कार्यक्रम का उद्देश्य अंतरराष्ट्रीय और राष्ट्रीय परिप्रेक्ष्य से अनौपचारिक अर्थव्यवस्था के श्रमिकों के सांख्यिकीय और माप के मुद्दों और विशेषताओं को समझने के लिए प्रतिभागियों की क्षमता को बढ़ाना है। पाठ्यक्रम आईएलओ की अनुशंसा 204 के अनुसार राष्ट्रीय और अंतरराष्ट्रीय स्तर पर श्रमिकों और आर्थिक इकाइयों के औपचारिकरण की दिशा में उठाए गए कदमों पर भी ध्यान केंद्रित करेगा। विस्तृत विवरण के लिए कार्यक्रम विवरणिका की एक प्रति संलग्न है।

यह एक निशुल्क कार्यक्रम है। संस्थान प्रतिभागियों को आवास एवं भोजन निःशुल्क उपलब्ध कराएगा और टिकट की मूल प्रति मिलने पर प्रतिभागियों को द्वितीय श्रेणी के स्लीपर रेल किराए की प्रतिपूर्ति करेगा। कृपया यह सुनिश्चित करें कि नामित प्रतिभागियों के पास आधार नंबर है। केवल उन्हीं प्रतिभागियों के नामांकन स्वीकार किए जाएंगे जिनके पास आधार नंबर एवं बैंक खाता हो। नामित प्रतिभागियों को यात्रा व्यय की प्रतिपूर्ति केवल एनईएफटी के माध्यम से की जाएगी। नामित प्रतिभागियों को सूचित किया जाए कि वे अपने साथ आधार कार्ड तथा बैंक के विवरण (बैंक का नाम, बैंक की शाखा का नाम, आईएफएससी कोड एवं खाता संख्या) लाएँ। नामित प्रतिभागियों को संस्थान में यात्रा भत्ता प्रपत्र भरते समय बैंक के विवरण भरने होंगे। सभी नामित प्रतिभागियों को तदनुसार सूचित किया जाए।

आपसे अनुरोध है कि अपने संगठन से 05 प्रतिभागियों को नामित करें। महिला अधिकारियों का नामांकन अत्यंत सराहनीय होगा। सीटों की संख्या सीमित होने के कारण संस्थान पहले आओ-पहले पाओ के आधार पर एक संगठन से केवल 05 प्रतिभागियों को शामिल करेगा तथा बाद में प्राप्त नामांकन प्रपत्रों को स्वीकार नहीं किया जाएगा। कृपया प्रतिभागियों के नाम, नामांकित प्रतिभागियों द्वारा पूर्णतः भरे हुए नामांकन प्रपत्रों के साथ भेजें।

सादर,

भवदीय,


(डॉ एच श्रीनिवास)

सेवा में,

- सरकारी विभाग
- नियोक्ता संगठन
- केंद्रीय ट्रेड यूनियन
- शैक्षिक/अनुसंधान संस्थान

TRAINING PROGRAMME ON TRANSITIONING FROM INFORMALITY TO FORMALITY

**December 13-17, 2021
VVGNI Campus, NOIDA**



**V.V.Giri National Labour Institute
Sector – 24
Gautam Budh Nagar
NOIDA-201301, Uttar Pradesh**

AIM

The training programme aims to enhance the capacity of the participants to understand the statistical and measurement issues and characteristics of the informal economy workers from international and national perspective. The course will also focus on steps taken towards formalization of workers and economic units at national and international level in accordance with the Recommendation 204 of the ILO.

OBJECTIVES

The programme is specifically being organised by the Institute in order to achieve following main objectives:-

- Impart knowledge on the concepts, statistical and measurements issues involving informal economy
- Provide understanding about the composition and characteristics of the informal economy
- Learn about the effect of Covid-19 on the informal economy workers and enterprises
- Share good practices and lessons learnt from national and international context relating to design and implementation of policies and programmes for transition from informality to formality

COURSE PROFILE

The concept of informality and how to measure informality and its main drivers; integrated strategy and institutional framework for transition towards formality; labour reform and enactment of labour codes in India and its implications for transition to formal economy; Extension of social protection and skills development as a formalization strategy; Role of workers and employer's organization in promoting formality; transition to formal economy – sharing of good practices and lessons learnt from national and international level.

METHODOLOGY

Lecture, Structured Group Exercise and Simulation Games

PARTICIPATION

Officials of State and Central Labour Department, Representative of Employers' Organisation, Central Trade Unions and Researchers. For the welfare of vulnerable and marginalized groups of the society, we will appreciate if participants from reserved categories (SC/ST) are also nominated.

DATE AND TIMINGS

December 13-17, 2021

The training programme will commence at 10.00 a.m. on December 13, 2021 and will conclude in the afternoon on December 17, 2021. The timings of the programme would be from 10:00 am to 05:00 pm.

VENUE

V. V. Giri National Labour Institute
Sector –24, NOIDA –201301

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVG NLI, Noida. The nominee(s) may be informed accordingly.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging and boarding will be provided by the Institute from the afternoon of December 12, 2021 till the forenoon of December 18, 2021. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of **CONFIRMED** ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. **Officials entitled for higher class may claim their Travelling Allowance from their own organisation.**

NOTE

1. The participants are provided free of cost boarding and lodging only for the duration of the programme.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Participants are requested to book their return ticket in advance from their own place.
4. Under no-circumstance other than IInd class ordinary fare will be entertained

COURSE DIRECTOR

Dr. Anoop Kumar Satpathy

LAST DATE FOR NOMINATIONS

The last date for receiving the nominations is December 06, 2021. Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

COMMUNICATION

The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter.

All Correspondence should be addressed to:

Shri J.K. Kaul
Consultant(Programme)
V.V.Giri National Labour Institute
Sector – 24, NOIDA,
Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120-2411471, 2411533-35
E-mail : vvgnlitraining@gmail.com

All the participants may be informed to take preventive measures due to COVID-19 pandemic and follow COVID guidelines.

- **Must be Vaccinated**
- **Use Face Mask**
- **Sanitize Hand Regularly**
- **Observe Social Distance**



**V. V. GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Transitioning from Informality to Formality
December 13-17, 2021**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar,
Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____
5. Name of Organisation : _____
6. Status in the Organization : _____
7. Address for Correspondence : _____
(In block Letters)
: _____
: _____
: _____

Telephone: _____ Fax: _____

Email: _____

8. Have you attended any : _____
programme from this Institute?
If yes, give details. _____

DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : _____
(b) Organisation : _____
(c) Nature of Work : _____
(d) Address : _____

BANK DETAILS OF PARTICIPANT

- (a) Aadhar Number : _____
(b) Name of Bank : _____
(c) Bank Branch name : _____
(d) Account No : _____
(e) IFSC Code : _____

Date:

Signature & Name of the Participant)

Mail this form to:

Shri J.K. Kaul
Consultant(Programme)
V.V.Giri National Labour Institute
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