

# वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

**V.V. GIRI NATIONAL LABOUR INSTITUTE**

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



Tel. : 2411 533-34-35

Fax : 2411 536

2411 471/474

Website: [www.vvgnli.gov.in](http://www.vvgnli.gov.in)

Twitter Handle: @LabourMinistry

पीआरजी/सीबीपी/64/22

जनवरी 24, 2023

विषय: वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नौएडा में मार्च 27-31, 2023 के दौरान श्रम बाजार और रोजगार के अवसरों को समझना विषय पर प्रशिक्षण कार्यक्रम।

महोदय/महोदया,

सहर्ष सूचित किया जाता है कि वी वी गिरि राष्ट्रीय श्रम संस्थान, नौएडा अपने परिसर में मार्च 27-31, 2023 के दौरान श्रम बाजार और रोजगार के अवसरों को समझना विषय पर प्रशिक्षण कार्यक्रम का आयोजन कर रहा है।

कार्यक्रम का उद्देश्य रोजगार और कौशल विकास के क्षेत्र में कार्यरत सरकारी अधिकारियों के रोजगार अधिकारियों को श्रम बाजार के रुझान, रोजगार के अवसरों और इस क्षेत्र में राष्ट्रीय कैरियर सेवा परियोजना द्वारा निभाई जा रही महत्वपूर्ण भूमिका से अवगत कराना है।

यह एक निःशुल्क कार्यक्रम है। संस्थान प्रशिक्षण अवधि के दौरान प्रतिभागियों को आवास एवं भोजन निःशुल्क उपलब्ध करेगा, तथा टिकट की प्रति मिलने पर द्वितीय श्रेणी के स्लीपर रेल किराए की प्रतिपूर्ति भी करेगा। यह सुनिश्चित किया जाए कि केवल उन्हीं प्रतिभागियों को नामांकित करें जिन प्रतिभागियों के पास आधार कार्ड है। प्रतिभागियों के लिए यात्रा किराया की प्रतिपूर्ति केवल एनईएफटी के माध्यम से किया जाएगा। प्रतिभागियों को उनके आधार नंबर एवं बैंक विवरण (बैंक का नाम, बैंक शाखा, बैंक खाता संख्या, आईएफएससी कोड) साथ लाने का निर्देश दिया जाना चाहिए। प्रतिभागियों को आधार नंबर एवं बैंक विवरण टीए फार्म भरने के समय एक प्रति नामांकित व्यक्ति द्वारा संलग्न करना आवश्यक है। सभी नामांकित व्यक्तियों को तदनुसार सूचित किया जा सकता है।

आपसे अनुरोध है कि अपने संगठन से 05 कर्मिकों को नामित करें। महिला प्रतिभागियों का नामांकन अत्यंत सराहनीय होगा। सीटों की संख्या सीमित होने के कारण संस्थान पहले आओ-पहले पाओ के आधार पर एक संगठन से केवल 05 प्रतिभागियों को शामिल करेगा। कृपया अपने नामांकन प्रपत्र के साथ भेजें।

सादर,

भवदीय,

(एच. एस. रावत)

प्रशासनिक अधिकारी

- रोजगार निदेशालय
- श्रम विभाग
- उपायुक्त
- केंद्रीय ट्रेड यूनियन
- सिविल सोसायटी संगठन



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No.PRG/CBP/64/22

January 24, 2023

**Subject: Training Programme on Understanding Labour Market and Employment Opportunities during March 27-31, 2023 at VVGNI Campus, Noida**

Dear Sir/Madam,

We are glad to inform you that the Institute would be organising an training programme on **Understanding Labour Market & Employment Opportunities** during March 27-31, 2023 at VVGNI Campus, Noida.

The aim of the programme is to make the Employment Officers of Government Officials who are working in the area of Employment and skill development, aware of the Labour Market trends, Employment opportunities and important role being played by National Career Service Project in this area.

There is no programme fee. The Institute would bear the expenditure on boarding and lodging facility during training period and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly. All the participants may be informed to take preventive measures due to COVID-19 pandemic.

It is requested to nominate 05 participants from your organization. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants on first-come-first serve basis and regret acceptance thereafter. You may forward the names of the participants alongwith nomination forms duly filled in by the nominees.

With regards,

Yours sincerely,

  
( H. S. Rawat )

Administrative Officer

To:

- Directorate of Employment
- Labour Departments
- Deputy Commissioner
- Central Trade Unions
- Civil Society Organisations





# **Training Programme on Understanding Labour Market and Employment Opportunities**

**March 27-31, 2023  
VVG NLI Campus, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE  
Sector – 24 Gautam Budh Nagar  
NOIDA-201301, Uttar Pradesh**



## **AIM**

To make the Employment Officers who are working in the area of Employment and skill development, aware of the Labour Market trends, Employment opportunities and important role being played by National Career Service project in this area.

## **OBJECTIVE:**

- To update the knowledge and skills of employment officers on fast changing Labour market dynamics due to Liberalisation, Globalisation and Privatisation of economy.
- To understand the nature of Labour market trends at various levels.
- To give an idea of different Research Methodologies based on which analysis of Labour market could be done
- To understand the role of NCS in Employment Market/Labour Market related areas.

## **COURSE PROFILE**

ILO convention/recommendation relating to Labour/employment market, NCO, NIC, Survey and Research Methodologies, Employment Exchange, CNV Act/Rules, Collection, compilation, interpretation of Labour / employment market information data, Preparation of Labour / Employment Market Information Reports, Updation of Employers register, NCS Portal management, Role of NCS in extending employment opportunities to the Job Seekers through the studies of employment market/labour market analysis, Role of MCCs in extending employment opportunities to the Job Seekers through the studies of employment market/labour market analysis Employment schemes of various Ministries with a special focus on North Eastern States

## **METHODOLOGY**

Lectures, discussions, audio-visual presentations, case studies and experience sharing.

## **PARTICIPATION LEVEL**

Employment Officers who are working in the area of Employment.

## **DATE AND TIMINGS**

**March 27-31, 2023**

The timings are 10:00 am to 05:00 pm. The programme will commence on March 27, 2023 at 10.00 a.m. and conclude on the afternoon of March 31, 2023.



## VENUE

V.V.Giri National Labour Institute  
Sector -24, NOIDA -201301,

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida. The nominee(s) may be informed accordingly.

## STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of **March 26, 2023** till the forenoon of **April 01, 2023**. **For extended stay or early arrival, lodging & boarding charges would be borne by the participants.**

## TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tiers AC Train fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of 3<sup>rd</sup> AC **CONFIRMED** ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
7. The participants are provided free of cost boarding and lodging only for the duration of the programme.



## PROGRAMME FEE

There is no programme fee.

## COURSE DIRECTOR

Dr. Otojit Kshetrimayum, Fellow, VVGNI  
Otojit.vvgnli@gov.in

## COMMUNICATIONS

The sponsoring authority is requested to send nomination forms duly filled in by the nominees along with sponsorship letter.

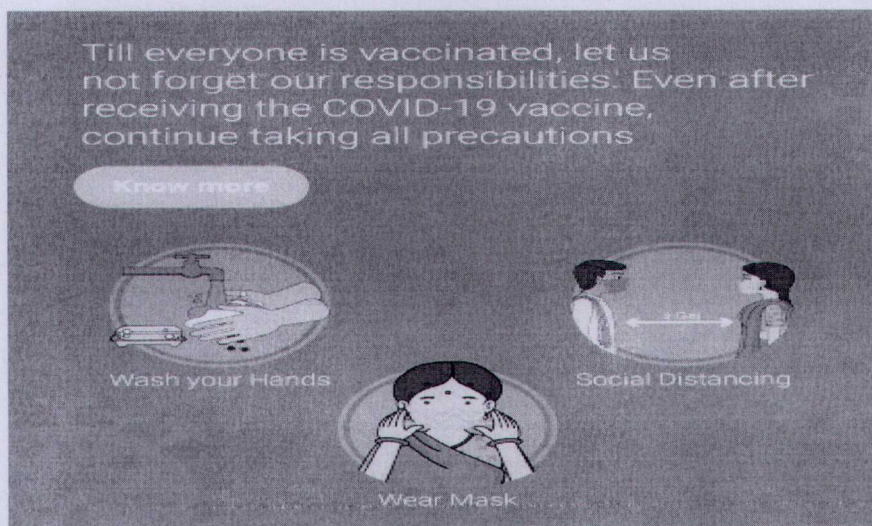
Consultant (Programme)  
V.V. Giri National Labour Institute  
Post Box. No. 68, Sector-24,  
NOIDA-201301 Uttar Pradesh  
Phone: 0120- 2411471, 2411533-35  
Email: vvgnlitraining@gmail.com  
Website: www.vvgnli.gov.in

All the participants may be informed to take preventive measures due to COVID pandemic and follow COVID guidelines.

- **Must be Vaccinated**
- **Use Face Mask**
- **Sanitize Hand Regularly**
- **Observe Social Distance**

**STAY SAFE**

**STAY FIT**





**V.V.GIRI NATIONAL LABOUR INSTITUTE**

**NOIDA**

**Training Programme on Understanding Labour Market and Employment Opportunities for in  
collaboration with NICS, Noida  
March 27-31, 2023**

**NOMINATION FORM**

**VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar,  
Uttar Pradesh

**GENERAL INFORMATION**

1. Nominee's Full Name Mr./Ms. \_\_\_\_\_  
(In Block Letters)
2. Age and date of birth : \_\_\_\_\_
3. Educational Qualification : \_\_\_\_\_
4. Nominee's designation : \_\_\_\_\_
5. Name of the Organization /Trade Union: \_\_\_\_\_
6. Postal Address : \_\_\_\_\_  
: \_\_\_\_\_  
: \_\_\_\_\_  
Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
e.mail \_\_\_\_\_
7. Pl. indicate your Nature of Work \_\_\_\_\_  
\_\_\_\_\_
8. Have you attended any programme from this institute  
If yes, give details \_\_\_\_\_  
\_\_\_\_\_



\_\_\_\_\_

**BANK DETAILS OF THE PARTICIPANT**

Aadhar No \_\_\_\_\_

Name of Bank \_\_\_\_\_

Bank Branch name: \_\_\_\_\_

Account No. \_\_\_\_\_

IFSC Code \_\_\_\_\_

**(Signature & Name of the Participant)**

Date:

**Mail this form to:**

Consultant (Programme)  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
Uttar Pradesh – 201 301  
Telephone: 0120- 2411533-35  
Email : vvgnlitraining@gmail.com

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