

No. PRG/CBP/03/24

February 28, 2024

Subject: Leadership Development Programme for Organisers of Domestic Workers from April 8-12, 2024 at VVGNI Campus, NOIDA.

Dear Sir/Madam,

We are glad to inform you that the V.V. Giri National Labour Institute would be organizing a **Leadership Development Programme for Organisers of Domestic Workers** during **April 8-12, 2024** at VVGNI Campus, NOIDA.

The programme aims to equip the participants with growing urbanization; migration of poor families from rural to urban areas is resulting in increasing labour force participation of unskilled women workers. This training programme is meant for representatives of Central Trade Unions and Domestic Workers Unions. The programme will be conducted in Hindi/English.

There is no programme fee. The Institute would bear the expenditure on boarding and lodging facility during training period and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

You are requested to nominate 05 participants from your union for the programme. Please send your nominations along with nomination forms duly filled in by the nominees at the earliest. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one union on first-come-first serve basis and regret acceptance thereafter.

With kind regards,

Yours sincerely,



(Nagesh Nitla)
Programme Officer

To:

- All Central Trade Unions
- Domestic Workers Organisations

पीआरजी/सीबीपी/03/24

फरवरी 28, 2024

विषय: वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नौएडा में अप्रैल 08-12, 2024 के दौरान घरेलू श्रमिकों के आयोजकों के लिए नेतृत्व विकास विषय पर प्रशिक्षण कार्यक्रम

महोदय / महोदया,

सहर्ष सूचित किया जाता है कि वी. वी. गिरि राष्ट्रीय श्रम संस्थान अपने परिसर में, **अप्रैल 08-12, 2024** के दौरान **घरेलू श्रमिकों के आयोजकों के लिए नेतृत्व विकास विषय पर एक प्रशिक्षण कार्यक्रम** आयोजित करेगा।

इस कार्यक्रम का उद्देश्य प्रतिभागियों को बढ़ते शहरीकरण, ग्रामीण क्षेत्रों से गरीब परिवारों का शहरी क्षेत्रों में प्रवासन, जिसके कारण अकुशल महिला कामगारों की श्रम बल प्रतिभागिता में वृद्धि होती है, के बारे में बताना है। यह प्रशिक्षण कार्यक्रम घरेलू कामगारों के लिए है। यह कार्यक्रम हिंदी/अंग्रेजी में आयोजित किया जाएगा।

यह एक निःशुल्क कार्यक्रम है। संस्थान प्रशिक्षण अवधि के दौरान प्रतिभागियों को आवास एवं भोजन निःशुल्क उपलब्ध करेगा, तथा टिकट की प्रति मिलने पर द्वितीय श्रेणी के स्लीपर रेल किराए की प्रतिपूर्ति भी करेगा। यह सुनिश्चित किया जाए कि केवल उन्हीं प्रतिभागियों को नामांकित करें जिन प्रतिभागियों के पास आधार कार्ड है। प्रतिभागियों के लिए यात्रा किराया की प्रतिपूर्ति केवल एनईएफटी के माध्यम से किया जाएगा। प्रतिभागियों को उनके आधार नंबर एवं बैंक विवरण (बैंक का नाम, बैंक शाखा, बैंक खाता संख्या, आईएफएससी कोड) साथ लाने का निर्देश दिया जाना चाहिए। प्रतिभागियों को आधार नंबर एवं बैंक विवरण टीए फार्म भरने के समय देना आवश्यक है।

आपसे अनुरोध है कि अपनी यूनियन से 05 प्रतिभागियों को नामित करें। कृपया अपने नामांकन, नामांकित प्रतिभागियों द्वारा पूर्णतः भरे हुए नामांकन प्रपत्रों के साथ यथाशीघ्र भेजें। सीटों की संख्या सीमित होने के कारण संस्थान पहले आओ-पहले पाओ के आधार पर एक यूनियन से केवल 05 प्रतिभागियों को शामिल करेगा।

सादर,

भवदीय,
नामिश

नागेश नितला
कार्यक्रम अधिकारी

सेवा में,

- सभी केंद्रीय ट्रेड यूनियनों
- घरेलू कामगार संगठन

Leadership Development Programme for Organisers of Domestic Workers

April 08-12, 2024



**V.V. Giri National Labour Institute
Sector – 24
Gautam Budh Nagar
Noida Uttar Pradesh-201301**

COURSE DIRECTOR

Dr. Shashi Bala
Senior Fellow
balashashi.vvgnli@gov.in

COMMUNICATIONS

Mr. Nagesh Nitla
Programme Officer
Phone: 0120- 2411533-35
Phone 0120- 2411471
Email: vvgnlitraining1@gmail.com
Website: www.vvgnli.gov.in

AIM

The programme aims at equipping the participants with growing urbanization, migration of poor families from rural to urban areas is resulting in increasing labour force participation of unskilled women workers

THE OBJECTIVES

- To enhance leadership skills among the Domestic workers
- To provide awareness on national policy on Domestic workers
- To address issues pertaining to Domestic workers
- To increase communication skills among Domestic workers

COURSE PROFILE

Basic understanding of leadership skills, communication skills and awareness on national policies on Domestic Workers.

METHODOLOGY

Lectures, case studies and group discussion

PARTICIPATION

Representatives from Central Trade Unions and Domestic Workers Unions. We will appreciate if participants from reserved categories (SC/ST) are also nominated.

DATE AND DURATION

April 08-12, 2024 . The timings are 10:00 am to 05:00 pm. The programme will commence on April 08, 2024 at 10.00 a.m. and conclude on the afternoon of April 12, 2024.

VENUE

V.V. Giri National Labour Institute
Sector 24, NOIDA 201 301 (U.P.)

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida. The nominee(s) may be informed accordingly.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. Accommodation will be on twin sharing basis. The boarding and lodging will be provided by the Institute from the afternoon April 07, 2024 till the forenoon of April 13, 2024. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

TRAVELLING EXPENSES

1. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
2. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
3. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less. For Delhi NCR Region the local conveyance would be Rs. 350/- only.
4. The participants are provided free of cost boarding and lodging only for the duration of the programme.

FEE

There is no programme fee

COURSE DIRECTOR

Dr. Shashi Bala
balashashi.vvgnli@gov.in

COMMUNICATIONS

All correspondence should be addressed to:

Mr. Nagesh Nitla
Programme Officer
V.V. Giri National Labour Institute
Sector-24, NOIDA-201301
Uttar Pradesh
Phone: 0120-2411471, 2411533-35
Email : vvgnlitraining@gmail.com
Website: www.vvgnli.gov.in

Note:

- a) Those calling on STD from outside Delhi will please dial **0120** before the above numbers. The Institute works five days a week. (Monday – Friday)
- b) Participants are requested to book their return ticket from their destination to avoid any inconvenience.

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Leadership Development Programme for Organisers of Domestic Workers
April 08-12, 2024**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar,
Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____

I. UNION MEMBERSHIP DETAILS

5. (a) Name of the Trade Union: _____
Organization : _____
(b) National Affiliation : _____
: _____
6. Status in the Organization : _____
7. Address for Correspondence: _____
(In block Letters) : _____
Telephone -----
FAX No. -----e.mail-----

8. Have you attended any : _____
programme from this Institute?
If yes, give details. _____

II. DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : _____
(b) Organisation _____
(c) Nature of Work _____
(d) Address _____

BANK DETAILS OF THE PARTICIPANT

Aadhar No _____
Name of Bank _____
Bank Branch Name: _____
Account No. _____
IFSC Code _____

(Signature & Name of the Participant)

Date:

Mail this form to:

Mr. Nitla Nagesh
Programme Officer
V.V.Giri National Labour Institute
Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120- 2411471, 2411533-535
E-mail : vvgnlitraining@gmail.com
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