

PRG/IRP/03/24

February 28, 2024

Subject: Training Programme on Improving Organisational Culture for Maximising Productivity from April 15-19, 2024 at VVGNI Campus, NOIDA

Dear Sir/Madam,

It is our pleasure to inform you that the V. V. Giri National Labour Institute would be organising a Training Programme on **Improving Organisational Culture for Maximising Productivity**. The programme will be held from **April 15-19, 2024** at the Institute's campus, NOIDA.

The programme is meant for Managers, Executives/Officers and Trade Union Leaders. The programme aims at enhancing personal and collective skills needed for organisational development. It will also increase the potential of individual participant in achieving the desired objectives of the organisation. It will also contribute in creating and strengthening a collaborative approach in dealing with work effectively and productively which would, in turn, benefit the organisation through their enhanced personal and interpersonal insights, sensitivity, effectiveness and resourcefulness. The Institute had successfully organised such programmes in the past and participants from Government Departments, Public Sector and private sector undertakings had participated in these programmes.

We hope, you will find this programme suitable for your personnel and would nominate a team of participants at your earliest.

With kind regards,

Yours sincerely,

(Nagesh Nitla)
Programme Officer

To:

- Public Sector Undertakings
- Private Sector Undertakings
- Government Establishments

वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



पीआरजी/आईआरपी/03/24

फरवरी 28, 2024

विषय: वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नौएडा द्वारा **अप्रैल 15-19, 2024** के दौरान उत्पादकता बढ़ाने के लिए संगठनात्मक संस्कृति में सुधार विषय पर प्रशिक्षण कार्यक्रम

महोदय / महोदया,

आपको सूचित करते हुए हमें खुशी हो रही है कि वी. वी. गिरि राष्ट्रीय श्रम संस्थान, नौएडा दौरान **अप्रैल 15-19, 2024** उत्पादकता बढ़ाने के लिए संगठनात्मक संस्कृति में सुधार पर एक प्रशिक्षण कार्यक्रम का आयोजन कर रहा है।

यह कार्यक्रम सरकारी अधिकारियों एवं शिक्षाविदों के लिए तैयार किया गया है। इस कार्यक्रम का लक्ष्य संगठनात्मक विकास के लिए आवश्यक व्यक्तिगत एवं सामूहिक कौशलों को बढ़ाना है। यह, संगठन के वांछित उद्देश्यों को प्राप्त करने में प्रतिभागियों की क्षमता को भी बढ़ाएगा। यह, प्रभावी और उत्पादनकारी रूप से काम करने में एक सहयोगी दृष्टिकोण बनाने और उसे मजबूत करने में भी योगदान देगा, जिससे संगठन को उनकी बड़ी हुई व्यक्तिगत और पारस्परिक अंतर्दृष्टि, संवेदनशीलता, प्रभावशीलता और साधन संपन्नता के माध्यम से लाभ होगा। संस्थान ने अतीत में इस तरह के कार्यक्रम सफलतापूर्वक आयोजित किए थे और इन कार्यक्रमों में सरकारी विभागों, सार्वजनिक और निजी के उपक्रमों के प्रतिभागियों ने भाग लिया था।

हमें आशा है कि आप इस कार्यक्रम को अपने कार्मिकों के लिए उपयुक्त पाएंगे तथा प्रतिभागियों की एक टीम को जल्दी से जल्दी नामित करेंगे। नामांकन करने के तरीकों सहित प्रशिक्षण कार्यक्रम के सभी विवरण युक्त विवरणिका संलग्न है।

सादर,

भवदीय,

(नागेश नितला)

(नागेश नितला)

कार्यक्रम आधिकारी

सेवा में,

- सार्वजनिक क्षेत्र के उपक्रम
- निजी क्षेत्र के उपक्रम
- सरकारी प्रतिष्ठान

**Training Programme
on
Improving Organisational Culture for
Maximising Productivity**

**April 15-19, 2024
VVGNI Campus, NOIDA**



**V.V. Giri National Labour Institute
Sector – 24
Gautam Budh Nagar
Noida Uttar Pradesh-201301**

COURSE DIRECTOR

Dr. Shashi Bala,
Senior Fellow
balashashi.vvgnli@gov.in

COMMUNICATIONS

Mr. Nagesh Nitla
Programme Officer
Phone: 0120- 2411533-35
Phone 0120- 2411471
Email: vvgnlitraining1@gmail.com
Website: www.vvgnli.gov.in

AIM

The programme aims at enhancing personal and collective skills needed for organisation development.

OBJECTIVES

- To acquaint the participants with the socio-economic and political changes in globalised economy.
- To develop skills and techniques for effective Leadership.
- To impart knowledge about affirmative policies & labour laws.
- To develop understanding of gender issues in world of work.
- To provide awareness on Labour Codes

COURSE PROFILE

Leadership skills, decision making, time management, management skills, assertiveness techniques, communication strategies, better work relationship, techniques to manage emotions and project management skills.

METHODOLOGY

Role play, exercises and practice sessions, case studies and experience sharing.

PARTICIPATION LEVEL

Management personnel and representatives of Trade Unions/Associations/Federations from Government, Public and Private Sector Undertakings.

FACULTY

VVGNLI faculty with guest speakers from eminent institutions would be invited to address sessions

BENEFITS TO THE SPONSORING PERSONS & ORGANISATIONS

The persons attending the training are likely to become more creative in understanding the reasons of their own, as well as other people's creativity. The training may help a person in improving the quality of interpersonal relations with his/her subordinates, colleagues, superiors and, in turn, become a better team player and efficacious person. The wastage of energy in dysfunctional efforts will come down and a conducive, creative and pious work environment will be created. This will give a fillip to personal and organisational effectiveness. The incumbents will be able to participate actively in the envisioning process of the organisation, which will facilitate aligning people toward the organisational mission, vision and values. Enhanced creativity will help in creating a support-oriented culture and the influencing skill will increase the potential of achieving the desired objectives. It will also contribute in creating and strengthening a collaborative approach in dealing with work and interest related issues.

DATE AND DURATION

April 15-19, 2024

The programme will commence on April 15, 2024 at 10.00 a.m. and conclude on April 19, 2024..

VENUE

V.V.Giri National Labour Institute,
Sector-24, NOIDA- 201301,
Distt. GautamBudh Nagar
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre

STAY ARRANGEMENT

For residential participants lodging and boarding will be made in the hostel of V.V.Giri National Labour Institute. The boarding and lodging will be provided from the afternoon of April 14, 2024 till the forenoon of April 20, 2024. The additional cost of early arrival or extended stay will be borne by the individual participants. Accommodation would be on twin sharing basis.

FEES

Rs. 23250/+18% GST per residential participant on single occupancy basis
Rs. 21000/+18% GST per residential participant on double occupancy basis
Rs. 18000/+18% GST per non- residential participant

The fee is payable in advance by NEFT/ECS in favour of V. V. Giri National Labour Institute, Noida. The fee is not refundable once the nomination is accepted. The bank details are as given below:

Name of the Bank	: Union Bank of India
Address of the Bank	: Noida , Sector-35
A/C Number	: 520141001056979
Type of Account	: Saving Account
MICR cord	: 110020029
NEFT/ IFSC code	: UBIN0908339
Pan Card No.	: AAAAV5227F
GST No	: 09AAAAV5227F1ZI

COURSE DIRECTOR

Dr. ShashiBala, Senior Fellow

Besides the VVGnLI faculty members, other eminent faculty from behavioural science area will join the training.

COMMUNICATION

All correspondence should be addressed to:

Mr. Nagesh Nitla
Programme Officer
V.V. Giri National Labour Institute
Post Box. No. 68, Sector-24
NOIDA-201301 (UP)
Distt. GautamBudh Nagar, Uttar Pradesh
Telephone : 0120 2411471, 2411534-36
E.mail : vvgnlitraining1@gmail.com
Website www.vvgnli.gov.in

V.V.Giri National Labour Institute
NOIDA

Training Programme on Improving Organisational Culture
for Maximizing Productivity
April 15-19, 2024

NOMINATION FORM

Nominee's full name Mr./Ms.
(In block letters)

Name of the organisation

Designation

Address (Office)

.....

.....

Telephone (O).....(R)

Email

GST No.

Single Occupancy/Residential/Non-residential (Put Mark)

Date

(Signature)

Mail this form to:

Mr. Nagesh Nitla
Programme Officer
V.V. Giri National Labour Institute
Post Box. No. 68, Sector-24
NOIDA-201301 (UP)
Distt. GautamBudh Nagar, Uttar Pradesh
Telephone : 0120 2411471, 2411534-36
E.mail : vvgnlitraining1@gmail.com
Website www.vvgnli.gov.in