



सत्यमेव जयते

वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)

Tel. : 0120-2411 470

Fax : 0120-2411 471

E-mail : dg.vvgnli@gov.in

Website : www.vvgnli.gov.in



श्रमेव जयते

डॉ. अरविंद

महानिदेशक

Dr. Arvind

Director General

No. PRG/IRP/32/23

November 21, 2023

Subject: Training Programme on Self Development of Workers from February 05-09, 2024 at VVGNI Campus, NOIDA

Dear Sir/Madam,

It is our pleasure to inform you that the Institute is organising a Training Programme on **Self Development of Workers** from **February 05-09, 2024** at VVGNI Campus, NOIDA.

The programme is specifically designed for basic understanding of leadership skills, communication skills and awareness on national policies on domestic workers..The programme aims at enhancing the understanding about various aspect of human resource development and impart knowledge and skills to develop leadership skills. The programme details are given in the enclosed brochure.

We hope you will find this programme useful for your employees and would like to nominate a team of employees from your organisation to participate in this programme.

With Warm regards,

Yours sincerely,

Dr. Arvind
(Director General)

To:

- Central and State Organisations
- Public Sector Undertakings
- Private Sector Undertakings
- Government Establishments



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Dr. Arvind

Director General

क्रमांक पीआरजी/आईआरपी/32/23

21 नवंबर 2023

विषय: वीवीजीएनएलआई कैंपस, नोएडा में फरवरी 05-09, 2024 के दौरान श्रमिकों के आत्मविकास पर प्रशिक्षण कार्यक्रम

आपको यह बताते हुए खुशी हो रही है कि संस्थान 05-09 फरवरी, 2024 तक वीवीजीएनएलआई परिसर, नोएडा में **श्रमिकों के आत्मविकास** पर एक प्रशिक्षण कार्यक्रम आयोजित कर रहा है।

कार्यक्रम विशेष रूप से नेतृत्व कौशल, संचार कौशल और घरेलू श्रमिकों पर राष्ट्रीय नीतियों पर जागरूकता की बुनियादी समझ के लिए डिज़ाइन किया गया है। कार्यक्रम का उद्देश्य मानव संसाधन विकास के विभिन्न पहलुओं के बारे में समझ को बढ़ाना और नेतृत्व कौशल विकसित करने के लिए ज्ञान और कौशल प्रदान करना है। कार्यक्रम का विवरण संलग्न विवरणिका में दिया गया है।

हमें आशा है कि आप इस कार्यक्रम को अपने कर्मचारियों के लिए उपयोगी पाएंगे और इस कार्यक्रम में भाग लेने के लिए अपने संगठन से कर्मचारियों की एक टीम को नामांकित करना चाहेंगे।

हार्दिक सम्मान के साथ,

सादर,

डॉ. अरविन्द

(महानिदेशक)

सेवा में,

- केंद्रीय एवं राज्य संगठन
- सार्वजनिक क्षेत्र के उपक्रम
- निजी क्षेत्र के उपक्रम
- सरकारी प्रतिष्ठान

Training Programme on Self-Development of Workers

February 05-09, 2024

V.V. Giri National Labour Institute
Sector – 24
Gautam Budh Nagar
Noida Uttar Pradesh-201301

COURSE DIRECTOR

Dr. Shashi Bala
Senior Follow
sbalatraining@gmail.com

COMMUNICATIONS

Mr. Nagesh Nitla
Programme Officer
Phone: 0120- 2411533-35
Phone 0120- 2411471
Email: vvgnlitraining@gmail.com
Website: www.vvgnli.gov.in

AIM

The programme aims at enhancing the understanding about various aspect of human resource development and impart knowledge of self-development skills

OBJECTIVES

- To acquaint the participants with the socio-economic and political changes in globalised economy.
- To develop skills and techniques for effective Leadership.
- To impart knowledge about affirmative policies & labour laws pertaining to men, women & transgender.
- To develop understanding of gender issues in world of work
- To provide awareness on Labour Codes

COURSE PROFILE

Leadership skills, decision making, time management, management skills, assertiveness techniques, communication strategies, better work relationship, techniques to manage emotions and project management skills.

METHODOLOGY

Role play, exercises and practice sessions, case studies and experience sharing.

DATE AND DURATION

February 05-09, 2024

The programme will commence on February 05, 2024 at 10.00 a.m. and will conclude on February 09, 2024 after lunch. The classes will be held from 10:00 am to 05:00 pm.

PROGRAMME FEE

Rs. 23250+18GST Single Occupancy participant

Rs. 21000 +18%GST per residential participant

Rs. 18000 +18%GST per non- residential participant

The fee is payable in advance by NEFT/ECS in favour of V.V. Giri National Labour Institute, Noida. The fee is not refundable once the nomination is accepted. The bank details are as given below:

Name of the Bank : Indian Overseas Bank
Address of the Bank : Nithari, Noida 201301
A/C Number : 059702000001131
Type of Account : Current Account
MICR cord : 110020029
NEFT/ IFSC code : IOBA0000597
Pan Card No. : AAAAV5227F
GST No : 09AAAAV5227F1ZI

VENUE

V.V.Giri National Labour Institute,
Sector-24, NOIDA- 201301,
Distt. GautamBudhNagar, Uttar Pradesh

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGnLI, Noida. .

STAY ARRANGEMENT

For residential participants lodging and boarding will be arranged from the afternoon of February 04, 2024 till the forenoon of February 10, 2024. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

COURSE DIRECTOR

Dr. Shashi Bala, Senior Fellow

Beside VVGnLI faculty, guest faculty would be drawn from practitioners in the field.

COMMUNICATION

Mr. Nagesh Nitla
Programme Officer
V.V.Giri National Labour Institute
Sector-24, Noida- 201301
Distt. GautamBudh Nagar
Uttar Pradesh
Telephone : 0120- 2411471, 2411533-35
Email : vvgnlitraining@gmail.com

**V.V. Giri National Labour Institute
NOIDA**

NOMINATION FORM

**Training Programme on Self Development of Workers
February 05-09, 2024**

Nominee's Full Name
(in block letters) : _____

Name of the Organisation : _____

Designation : _____

Address : _____

: _____

: _____

: _____

Telephone : _____

Email : _____

GST : _____

Single Occupancy/Residential/Non Residential (Put ✓ mark)

Date:

Signature

Mail to:

Mr. Nagesh Nitla
Programme Officer
V.V.Giri National Labour Institute
Sector-24,Noida- 201301
Distt. GautamBudh Nagar
Uttar Pradesh
Telephone : 0120- 2411471, 2411533-535
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